

PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL25-000145

File #: 25-022119

Event Name: Western Pearl Street Reconstruction
Updated Design Open House

Business Name: City of Somerville, OSPCD Mobility
Division

Application Type: Public Event License

Location: 98 WALNUT ST

APPLICANT

Company Name: City of Somerville, OSPCD Mobility Division **Contact Name:** Kate White

Business Address:

93 Highland Ave
Somerville, MA 02143

Home Address:

Work Phone:

Home Phone:

Email: kwhite@somervillema.gov

of days: 1

Does this event occupy a public space or significantly affect nearby residents?: Yes

Are you the party applying for the Public Event License?: Yes

Describe the location in detail: Ed Leathers Park. We will arrange the tables around the northwest side of the park and use the sidewalks as pathways for people to explore different stations describing different aspects of the project.

In the last 5 years, have you been found guilty, liable, or responsible, in any judicial or administrative proceeding, for any violation of the City Wage Theft Ordinance or any State or Federal laws or regulations regulating the payment of wages? [City Wage Theft Ordinance](#): No

Date: 10/01/2025

Event Setup Begins: 03:30 PM

Start Time: 04:30 PM

End Time: 07:00 PM

Event Cleanup Ends: 07:30 PM

Do You Have a Proposed Rain Date for Your Public Event?: No

Organization name; if none, your name: OSPCD Mobility Division

Describe any social or cultural benefits of this event for Somerville residents : This event is a public meeting to showcase the updated design for the Western Pearl Street Reconstruction project. We selected the park as the ideal open house location to be close to the street, and attract people to attend who might just be passing by.

Describe any financial benefits of this event for Somerville businesses or organizations: n/a

What is the budget for this event?: \$450

Complete Mailing Address : 93 Highland Avenue Somerville, MA 02143

Contact name for follow-up questions (Will be available to the public): Kate White

Email: kwhite@somervillema.gov

Phone (Will be available to the public): 617-366-7293

Event Name : Western Pearl Street Reconstruction Updated Design Open House

Describe the Event: Mayor Ballantyne, Ward 4 Councilor Jesse Clingan, Ward 1 City Councilor Matt McLaughlin, and City

staff invite you to an open house to discuss the Updated Design for the Western Pearl Street reconstruction. The open house will feature multiple stations describing different aspects of the project. Drop-in anytime during the event to review materials and talk with project team members about your feedback and questions. Pizza will be provided.

Describe any Entertainment at the Event (if none, type None): None

Describe any tents, inflatables, or other temporary structures to be used (if none, type None): We anticipate having 2 10x10 tents

Describe any accessibility features available to attendees/participants: All stations will be placed along accessible sidewalks/pathways.

Estimated maximum attendance at one time : 75

Estimated total number of people attending: 100

Estimated total number of Somerville residents attending : 90

Maximum number of attendees you will accommodate: 100

Attendee fees or suggested donations : None

Will this event be open to the public?: Yes

Describe your outreach/publicity: The City will promote the event by posting printed flyers on nearby homes, sending City Alerts, sending direct email, publishing newsletters, and sharing on City social media channels.

Will food be served?: Yes

If yes, describe:: Pizza

Will the event be catered?: No

Will a grill/open-flame device be used? : No

Will any streets be blocked? : No

Will any sidewalks be blocked? : Yes

If yes, describe:: We anticipate some of the walkways in Ed Leathers Park will be congested with people as well as the westside sidewalk on Skilton Avenue adjacent to the park.

Will any public parks be used? : Yes

If yes, name of park(s) : Ed Leathers Park

Has this event occurred in the last two years? : Yes

If yes, prior dates : May 13, 2025

Police Detail : No

Parking for Attendees : No

Restrooms : No

Liability Insurance : Yes

If yes, describe:: N/A

Approval Conditions:

Reviewer: Maureen Lee, ISD Health, Approved with Conditions

1. Food license required. If assistance is needed please contact Arturo Vazquez. Arturo can be contacted at avazquez@somervillema.gov.

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: Kevin Roche, Engineering, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Eric Weisman, Public Works, Approved

Reviewer: Jesse Moos, Engineering, Complete

Reviewer: Yianny Tsirigotis, Recreation, Approved

Reviewer: Charles Breen, Fire Prevention, Approved

Reviewer: Mackenzie Richardson, Police, Approved

Reviewer: Kimberly M. Wells, City Clerk, Approved