

# PUBLIC PROPERTY/EVENT PERMIT APPLICATION

City of Somerville, Commonwealth of Massachusetts

Date: 3-11-13

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned respectfully prays that he/she may be granted permission to occupy the following public property for the purpose of conducting an event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full to the appropriate City Department prior to issuance of the Permit.

Event name: "Summertime in Somerville" July 4, 2013 celebration

Description: Family Fun Day on will have DJ music, food and refreshment and in addition will have activities for children such as moonwalk, giant slide, obstacle course, face painter, balloon twister and curious creatures ect. The Fireworks will have a Fireworks Display, DJ music, entertainment food and refreshments.

Location: Trum Field

Date and time: Family Fun Day, Saturday June 29, 2013 noon -5pm (Rain Date, Sunday June 30, 2013)

Fireworks, Thursday, June 27, 2013 5pm-10: 30 pm (Rain Date: Friday, June 28, 2013)

Estimated maximum attendance at any one time: Fireworks 5,000 people

Family Fun Day 500-1,500 people.

Attendee fees or suggested donations: City of Somerville sponsored event, free of charge to Somerville Citizens.

Organization name: City of Somerville-Carlene Campbell-Hegarty

Mailing address: 93 Highland Avenue, Somerville, MA 02143

Telephone: (617) 625-6600 ext. 2614

Have you made any arrangements for:

Auxiliary Police?   X   Yes    No If yes, describe In coordination w/ Somerville Police Dept Security?  
  X   Yes    No If yes, describe Police and Fire details will be provided for the June 27th.

Parking?   X   Yes    No If yes, describe Various parking bans will be in effect for both events

Food? ☒ Yes ☐ No If yes, describe For the fireworks there will be vendors providing food. For Family Fun Day, B-B-Q supplied and catered by the Somerville Food Service, permit in place.

Restrooms? ☒ Yes ☐ No If yes, describe There will be Porto potties for the fireworks and visitors can utilize the restroom located at Trum Field for Family Fun Day.

Liability Insurance? ☒ Yes ☐ No If yes, describe Fireworks company hold insurance for fireworks and Vendors have City of Somerville and Somerville Food Service as additional insured on their policies.

Note the following Conditions:

1. The applicant will not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein.
2. If the applicant requires road closures, those road closures or detours will not be implemented without proper traffic controls in place. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. Temporary stoppage of traffic by Police Officers or Auxiliary Police Officers will be acceptable. Detours and road closures must be approved in advance by the Traffic and Parking Director and any signage required must remain in place as specified for the duration of the event.
3. If the applicant requires the use of signage loaned by the Department of Traffic and Parking, a security deposit will be required to ensure that the signage is returned. Failure to return the signage will result in forfeiture of the deposit.
4. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
5. If the event is a canning drive, the applicant will provide all canners with reflector vests provided by the Police, will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
6. If the event is a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature



Applicant name: Carlene Campbell-Hegarty

Event name (taken from page 1) Summertime in Somerville

*Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.*

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3/12/13</u> <u>[Signature]</u> Police Chief or Designee Conditions: <u>POLICE DETAILS AS</u> <u>Required</u> Road Race: Route OK'ed by Auxiliary Police? <u>Y</u> <u>N</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3/12/13</u> <u>[Signature]</u> Chief Fire Engineer or Designee Conditions: _____ _____
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3/12/13</u> <u>[Signature]</u> Traffic and Parking Director or Designee Conditions: <u>Need parking restriction</u> <u>list</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3/8/13</u> <u>[Signature]</u> DRW Commissioner or Designee Conditions: _____ _____