

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL16-000144
File #: 16-011339

Organization name: Kingston Neighborhood

Event name: Kingston Street Neighbors Annual Block Party

Description: block party

Location: 35-48 Kingston Street

Date(s): Saturday, September 10, 2016

Rain date(s): Saturday, September 17, 2016

Setup starts at (time): 4:00pm

Event starts at (time): 5:00pm

Cleanup after the event ends at (time): 10:00pm

Event ends at (time): 9:00pm

Attendees:

Max attendance at one time: 80

Total people attending: 100

Maximum attendees accommodated: 100

Total Somerville residents attending: 75

Attendee fees or suggested donations: none

What is your budget for this event: none

Social or cultural benefits:

Annual block party

Financial benefits:

none

City Contact:

Organization mailing address:

Tiffany Cayarga
45 Kingston Street
Somerville MA 02144

Contact person:

Tiffany Cayarga
Telephone: 617-480-3992
Email: tcayarga@me.com

Event Information	Yes/No	If yes, Describe
Food served?	Yes	pot luck
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	35 - 48 Kingston Street
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	2nd Sat in September for the last 9 years
Alcohol License?	No	

Approval Conditions:

Reviewer: CS Fire, Fire Prevention, Approved with Conditions

1. If you will be using grills, please make sure that these devices are supervised when in use and kept out of the way of foot traffic or children playing

Reviewer: John J. Long, City Clerk, Complete

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: David Monte, Police, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: John J. Long, City Clerk, Approved
