



**CITY OF SOMERVILLE, MASSACHUSETTS**  
***HEALTH AND HUMAN SERVICES DEPARTMENT***

**KATJANA BALLANTYNE**  
**MAYOR**

***KARIN CARROLL***  
***DIRECTOR***

**MEMORANDUM**

**TO: Finance Committee**

**FROM: Karin Carroll, HHS Director**

**DATE: September 13, 2023**

**RE: Inter-Departmental Budget Transfer Requests**

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Thank you in advance for your consideration of the following budget transfer requests from the Department of Health and Human Services operating budget:

1. \$11,059.72 Portable public restroom contract to Department of Public Works. The budget for these 3 additional seasonal bathrooms was originally requested by HHS to ensure access for vulnerable populations. The locations and vendor are selected and can be included in one contract for all the city's seasonal restrooms, managed by DPW. Transfer account 0151252-530000 to 0140752-527001.
2. \$29,780.00 nutrition consultant contract to the Council on Aging. This contractor provides nutritional counselling and education at the Senior Centers. Transfer Account 0151252-530000 to 0211752-530000.

Thank you for your consideration and please feel free to contact me if you have any questions.

**CC: Ed Bean, Chief Financial Officer**  
**Jill Latham, Commissioner of DPW**  
**Ashley Speliotis, Director COA**