

**PUBLIC EVENT PERMIT APPLICATION**  
City of Somerville, Commonwealth of Massachusetts

Event name MADISON ST Block Party

Description A Block party and street fair on MADISON ST

Location (attach a route if applicable) MADISON ST, end to end

Date(s) 7/27/13 Rain date(s) 7/28/13

Start time (include setup) 11 am End time (include breakdown) 10 pm

Estimated maximum attendance at any one time unknown, neighbors, residents

Attendee fees or suggested donations w/ft

SOLD Will food be served?  Y  N If yes, describe neighbors can set up tables grills potluck

SOLD Will alcohol be served?  Y  N If yes, describe neighbors can have byob in their yards/pr

luck Will a grill/open-flame device be used?  Y  N If yes, describe neighbors can use own grills n

Will streets or sidewalks be blocked?  Y  N If yes, describe MADISON from Symone to School brw fr

Organization name N/A organized by LAUREN BELL

Mailing address (to mail the license) 8 MADISON ST

Contact person LAUREN BELL

Telephone (617) 718-0501 Email sc1ebell5@gmail.com

Have you made arrangements for:

Auxiliary Police?  Yes  No If yes, describe \_\_\_\_\_

Police Detail?  Yes  No If yes, describe \_\_\_\_\_

Parking (for Attendees)?  Yes  No If yes, describe EXTRA PARKING in H.S. lot on School St

Restrooms?  Yes  No If yes, describe \_\_\_\_\_

Liability Insurance?  Yes  No If yes, describe \_\_\_\_\_

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Lauren M. Bell Date 5/16/2013  
 Print name LAUREN BELL Phone 617 718 0501 Email 5ellebell5@gmail.com  
 Event name (taken from page 1) MADISON ST BLOCK PARTY

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>5/16/13</u> Signed: <u>[Signature]</u> Police Chief or Designee Added Conditions: _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

Approved  Denied Date \_\_\_\_\_  
 Signed: \_\_\_\_\_  
 Health Inspector or Designee  
 Added Conditions: \_\_\_\_\_  
 \_\_\_\_\_

Once signed, the Department should:

- Contact the applicant at the phone number/email address above to arrange for pick-up
- Fax the application (no cover page) to the following fax number: \_\_\_\_\_
- Fax the application to the City Clerk at 617 625-4239.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
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Applicant signature Lauren M. Bell Date 5/16/2013  
 Print name LAUREN BELL Phone 617 718-0501 Email 5ellebell15@gmail.com  
 Event name (taken from page 1) MADISON ST BLOCK PARTY

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<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>7/6/13</u> Signed: <u>[Signature]</u> Chief Fire Engineer or Designee Added Conditions: <u>multiple barriers only</u> _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____

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Approved  Denied Date \_\_\_\_\_  
 Signed: \_\_\_\_\_  
 Health Inspector or Designee  
 Added Conditions: \_\_\_\_\_  
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Applicant signature Lauren M. Bell Date 5/16/2013  
 Print name LAUREN BELL Phone 617 218-0501 Email 5r1kbell5@gmail.com  
 Event name (taken from page 1) MADISON ST BLOCK PARTY

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Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date <u>6/10/13</u> Signed: <u>[Signature]</u> Traffic and Parking Director or Designee Added Conditions: <u>* please contact for cat parky restrictions</u> _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____
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- Fax the application to the City Clerk at 617 625-4239.

If the event includes musical performance, the performance shall not occur before 9:00 AM and after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant sees that the performance is taking place.

Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.

This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen in or stated in the Departmental approvals below.

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Applicant signature: Lauren M. Bell Date: 5/16/2013  
Print name: LAUREN BELL Phone: 617 718 0504 Email: 5ellebell50@gmail.com  
Event name (taken from page 1): MADISON ST BLOCK PARTY

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Approved  Denied  Date \_\_\_\_\_  
Signed: \_\_\_\_\_  
Police Chief or Designee  
Added Conditions: \_\_\_\_\_

Approved  Denied  Date \_\_\_\_\_  
Signed: \_\_\_\_\_  
Chief Fire Engineer or Designee  
Added Conditions: \_\_\_\_\_

Approved  Denied  Date \_\_\_\_\_  
Signed: \_\_\_\_\_  
Traffic and Parking Director or Designee  
Added Conditions: \_\_\_\_\_

Approved  Denied  Date 5/16/13  
Signed: \_\_\_\_\_  
DPR Commissioner or Designee  
Added Conditions: \_\_\_\_\_

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Signed: \_\_\_\_\_  
Health Inspector or Designee  
Added Conditions: \_\_\_\_\_

Once signed, the Department should contact the applicant at the phone number/numbers above to arrange for pick-up of the application (no cover page) to the following addresses:  
For the application to the City Clerk at 417 625 2200