

**PUBLIC EVENT PERMIT APPLICATION**  
**City of Somerville, Commonwealth of Massachusetts**  
**Application #: PEL16-000113**  
**File #: 16-007885**

**Organization name:** Recreation Department and Parent Volunteers

**Description:** People come and camp out, Music, Games, and Grilling

**Date(s):** 8/20/16 to 8/21/16

**Setup starts at (time):** 12:00 PM

**Cleanup after the event ends at (time):** 12:00 PM on 8/21/16

**Attendees:**

Max attendance at one time: 150

Maximum attendees accommodated: 150

**Attendee fees or suggested donations:** N/A

**Social or cultural benefits:**

Community Building

**City Contact:** Co-sponsored by the Recreation Department

**Organization mailing address:**

17 Fremont Avenue  
Somerville, MA 02143

**Event name:** 7th Annual Great Urban Campout

**Location:** Conway Park Conway Park Field

**Rain date(s):** 8/19/16 to 8/20/16

**Event starts at (time):** 12:00 PM

**Event ends at (time):** 12:00 PM on 8/21/16

Total people attending: 170

Total Somerville residents attending: 170

**What is your budget for this event:** \$150 for grill rental

**Financial benefits:**

N/A

**Contact person:**

Stephanie Hirsch  
Telephone: 617-512-4847  
Email: shirsch@sprynet.com

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Event Information	Yes/No	If yes, Describe
Food served?	Yes	People will bring their own food to grill.
Alcohol served?	No	
Grill/open-flame device used?	Yes	One large grill. Also, the Fire Department will supervise marshmallow roasting.
Streets blocked?	No	
Sidewalks blocked?	No	
<b>Arrangements:</b>		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	Yes	Will request one port-a-potty in field for night-time use in addition to the Conway bathrooms.
Liability Insurance?	No	
Will any public parks be used?	Yes	Conway (already reserved through Rec)
Has the event occurred in the last two years?	Yes	Each summer for past six years.
Alcohol License?	No	

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**Approval Conditions:**

**Reviewer:** John J. Long, City Clerk,

**Reviewer:** CS Traffic and Parking, Traffic and Parking, Approved

**Reviewer:** Christine Morin, Public Works, Approved

**Reviewer:** CS Mayor, Mayor's Office, Approved

**Reviewer:** CS Fire, Fire Prevention, Approved with Conditions

1. Application is approved based on our phone conversation regarding the use of a grill and other flame producing equipment with the presence of a fire detail.

**Reviewer:** Jill Lathan, Recreation, Approved

**Reviewer:** David Monte, Police, Approved

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