

To: Members of the Committee on Equity, Gender, Families and Vulnerable Populations

From: Department of Racial and Social Justice

ADA Coordinator Adrienne Pomeroy

Director Denise Molina Capers

Memorandum in response to City Council items 22-1272 and 22-1277

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**(22-[1272](#)): That the ADA Coordinator deliver a list of ADA complaints received from members of the public in FY 2021 and FY 2022.**

The Office of Racial and Social Justice (RSJ) is working toward implementation of a new system, FileVine, to track ADA complaints. This system will allow reports to be pulled when specific requests for information are made. Once the FileVine system is fully functional, the ADA coordinator will begin working with city staff who previously received ADA complaints to input them into the new system. RSJ will provide the information requested in this item as soon as it is able, understanding this process will take time to complete.

Since the last meeting of this committee, there have not been any additional complaints filed via the online ADA Complaint form.

**[22-1277](#) That the ADA Coordinator provide a status on requests for Braille transcription of materials.**

Perkins School for the Blind Library has been transcribing materials for meetings of the Commission for Persons with Disabilities for a constituent since August of 2022. The ADA Coordinator has not received any additional requests for city meetings or events.

In addition, the Office of Racial and Social Justice (RSJ) is working with Library staff to thoroughly research the procurement process associated with purchasing and operating a Braille machine for public purposes. RSJ and Libraries are committed to establishing the best path forward in order to ensure the city can deliver the best and most accurate Braille printing for constituents in need. RSJ will keep this committee apprised of new developments as they are made available.