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PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Event name: "City of Somerville Spring Clean Up"

Description: The City will be holding the annual Spring Clean Up with various locations throughout the City with a BBQ to follow at the Blessing of the Bay Boat House

Location (attach a route if applicable): Cross Street Senior Center, Zero New Washington Street (OLRA), Union Sq Parking Lot @ SCAT Building, Albert F. Argenziano School @ Lincoln Park, High School Concourse, Nunziato Field, Vinal Avenue, Blessing of the Bay Boat House, Shore Drive, Community Path at Cedar St, Albion Street Park, Davis Square, Statue Park, Dilboy Field (pool parking lot), South Street Farm and the Healey School Garden

Date(s): Saturday, April 26, 2014

Rain date(s): Sunday, April 27, 2014

Start time (include setup): 8 a.m.

End time (include breakdown): 5 p.m.

Estimated maximum attendance at any one time: 600

Attendee fees or suggested donations: Free to all participants

Will food be served? X Y N If yes, describe: A BBQ will take place at the Blessing of the Bay Boat House from noon-2:00 pm.

Will alcohol be served? Y X N If yes, describe:

Will a grill/open-flame device be used? X Y N If yes, describe: A BBQ will take place at the Blessing of the Bay Boat House from noon-2:00 pm. The School Department will be hired to oversee the BBQ.

Will streets or sidewalks be blocked? Y X N If yes, describe:

Organization name: City of Somerville

Mailing address (to mail the license): Somerville Arts Council, 50 Evergreen Avenue, Somerville Ma

Contact person: Carlene Campbell-Hegarty, Director of Community Relations

Telephone: (617) 625-6600 ext. 2615 **Email:** ccampbell@somervillema.gov

Have you made arrangements for:

Auxiliary Police? Yes X No If yes, describe:

Police Detail? Yes X No If yes, describe:

Parking (for Attendees)? X Yes No If yes, describe: Parking lot at the Blessing of the Bay Boat House

Restrooms? X Yes No If yes, describe: There will be bathrooms available at the Blessing of the Bay Boat House

Liability Insurance: Yes No If yes, describe:

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the

applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature _____ **Date** _____

Print name: Carlene Campbell-Hegarty **Phone:** (617) 625-6600 ext. 2615 **Email:** ccampbell@somervillema.gov

Event name (taken from page 1): City of Somerville Spring Clean Up

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>2-11-14</u> Signed: <u>Charles J. Ferreira</u> Police Chief or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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Once signed, the Department should:

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