

**PUBLIC EVENT PERMIT APPLICATION**  
**City of Somerville, Commonwealth of Massachusetts**  
**Application #: PEL17-000022**  
**File #: 17-001547**

**Organization name:** Groundwork Somerville

**Event name:** Maple Syrup Boil Down

**Description:** The first day is a field trip for second graders that have been in our maple syrup program for the previous 4 weeks. These students get to learn about tapping trees, and making maple syrup. Student groups come for about an hour. The following day is a similar event but is open for all community members. There will be live music, pancakes, and other food.

**Location:** 24 PARK AVE 22 Vinal Avenue

**Date(s):** 03/03/2017, 03/04/2017

**Rain date(s):** 03/10/2017, 3/11/2017

**Setup starts at (time):** 8:00 AM

**Event starts at (time):** 10:00 AM

**Cleanup after the event ends at (time):** 3:00 PM

**Event ends at (time):** 2:00 PM

**Attendees:**

Max attendance at one time: 200

Total people attending: 1,000

Maximum attendees accommodated: N/A

Total Somerville residents attending: 500

**Attendee fees or suggested donations:** None

**What is your budget for this event:** \$100

**Social or cultural benefits:**

Somerville students and residents learn about the unique New England tradition of tapping maple trees and making maple syrup. People get to enjoy music, food, and meet people in the community

**Financial benefits:**

Numerous business help fund this event and receive publicity.

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Event Information	Yes/No	If yes, Describe
Food served?	Yes	Pancakes, maple syrup, baked goods.
Alcohol served?	No	
Grill/open-flame device used?	Yes	We use firewood to boil the maple syrup.
Streets blocked?	No	
Sidewalks blocked?	No	
<b>Arrangements:</b>		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	Yes	Liability Insurance in the amount of \$200 aggregate.
Will any public parks be used?	Yes	Somerville Growing Center
Has the event occurred in the last two years?	Yes	03/11/2016
Alcohol License?	No	

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**Approval Conditions:**

**Reviewer:** Elise Collins, ISD Health, Approved with Conditions

1. All food must come from licensed kitchen. Food vendors must apply for temporary food permit. Please provide more details about event and syrup itself.

**Reviewer:** CS Fire, Fire Prevention, Approved with Conditions

1. Fire detail required for open burning

**Reviewer:** Jill Lathan, Recreation, Approved

**Reviewer:** John J. Long, City Clerk, Complete

**Reviewer:** CS Mayor, Mayor's Office, Approved

**Reviewer:** John J. Long, City Clerk, Approved

**Reviewer:** CS Traffic and Parking, Traffic and Parking, Approved

**Reviewer:** Christine Morin, Public Works, Approved

**Reviewer:** David Monte, Police, Approved

**Reviewer:** John J. Long, City Clerk, Approved

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