



# City of Somerville, Massachusetts

## Finance Committee

### Meeting Minutes Dispositions

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**Tuesday, December 10, 2024**

**6:00 PM**

**Virtual**

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This meeting was held via Zoom and was called to order by Chair Wilson at 6:00pm and adjourned at 8:50pm with a roll call vote of 5 in favor (Councilors Clingan, Burnley, Sait, Scott, Wilson), none opposed, and none absent.

Others present: Garret Anderson – Residential Decarbonization Program Manager, Shumeane Benford – Chief of the Somerville Police Department, Anthony Delmonaco – Director of Finance and Administration at the Somerville Police Department, Alan Inacio – Director of Finance and Administration Office of Strategic Planning and Community Development, Jill Lathan – Commissioner of Department of Public Works, Julie Spurr-Knight – Finance Director of Department of Public Works, Rachel Nadkarni – Director of Economic Development at OSPCD, Neha Singh – Director of Intergovernmental Affairs, Ashley Speliotis – Director of the Somerville Council on Aging, Mohammed Uddin – City Council Finance Analyst, Natasha Frazier – Assistant Clerk of Committees.

#### **Roll Call**

**Present:** City Councilor At Large Jake Wilson, Ward Two City Councilor Jefferson Thomas (J.T.) Scott, Ward Two City Councilor Naima Sait, City Councilor At Large Willie Burnley Jr. and Ward Four City Councilor Jesse Clingan

1. Approval of the Minutes of the Finance Committee Meeting of October 22, 2024. [24-1540](#)

Accepted

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

#### Public Hearings

2. Director of Economic Development and Director of the Arts Council requesting that this Council's Finance Committee hold a public hearing on the draft Armory Master Plan. [24-1691](#)

Recommended to be marked work completed

#### Communications and Discussions

3. Conveying the draft Armory Master Plan. [24-1580](#)  
Recommended to be marked work completed

Prior Year Invoices

4. Requesting approval to pay a prior year invoice totaling \$5,730 using available funds in the Law Department's Legal Services Account for outside legal counsel services. [24-1543](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

5. Requesting approval to pay prior year invoices totaling \$2,569.52 using available funds in the Department of Public Works Buildings HVAC R&M Account for HVAC repair services. [24-1572](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

6. Requesting approval to pay prior year invoices totaling \$2,682 using available funds in the Department of Public Works Buildings Rental Equipment Account for equipment rental services. [24-1571](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

7. Requesting approval to pay prior year invoices totaling \$1,710 using available funds in the Department of Public Works Sanitation Benches & Barrels Account for Big Belly containers. [24-1570](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

8. Requesting approval to pay prior year invoices totaling \$35,917.36 using available funds in the Department of Public Works Electricity Account for solar generation services. [24-1569](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

9. Requesting approval to pay prior year invoices totaling \$7,539.86 using available funds in the Department of Public Works Electricity Account for solar generation services. [24-1566](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

10. Requesting approval to pay prior year invoices totaling \$38,803.02 using available funds in the Department of Public Works Natural Gas Account for natural gas delivery services. [24-1562](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

11. Requesting approval to pay prior year invoices totaling \$29,074.72 using available funds in various Police Department Ordinary Maintenance Accounts for unpaid invoices. [24-1654](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

#### Grant and Gift Acceptances

12. Requesting approval to accept and expend a \$171,000 grant with no new match required, from the Boston Mayor's Office of Emergency Management to the Police Department for a Special Response Team rescue vehicle. [24-1260](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

13. Requesting approval to accept and expend a \$82,357.50 grant with no new match required from Massachusetts Executive Office of Elder Affairs to the Council on Aging for social, educational and physical wellness programming. [24-1635](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

14. Requesting approval to accept and expend a \$500,000 grant with no new match required, from MA Department of Conservation and Recreation to the Public Space and Urban Forestry Division for the Blessing of the Bay MassTrails improvement project. [24-1491](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

#### Contracts and Easements

15. Requesting approval of a time-only contract extension for Symmes Maini & McKee Associates, Inc. for design services for the Somerville High School project. [24-1547](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

16. Requesting approval of a time-only contract extension for Suffolk Construction, for Construction Manager services for the Somerville High School project. [24-1546](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

17. Requesting approval of a time-only contract extension of three years for PMA, LLC for Owner's Project Manager services for the Somerville High School project. [24-1545](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

#### Appropriations

18. Requesting approval to appropriate \$147,902 from the Energy Stabilization Fund to replace steam traps. [24-1574](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

19. Requesting approval of the use of available funds in the amount of \$60,000 from the Department of Public Works Highway Wages Account to fund the Lets Get Working Program. [24-1573](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait and City Councilor At Large Burnley Jr.

**Absent:** Ward Four City Councilor Clingan

20. Requesting approval to appropriate \$340,000 from the Union Square Community Benefits Fund, with \$200,000 for Workforce Development Services and \$140,000 for Small Business Technical Assistance Services. [24-1649](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

#### Transfers

21. Requesting the transfer of \$5,425 from the Human Resources Professional & Technical Services Account to the Law Professional & Technical Services Account for invoices for the physician on the Medical Panel Review Board. [24-1550](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

#### Orders and Resolutions

22. That the Director of Grants and External Funds explain to this Council in writing whether the city can apply for a grant through the Advanced Transportation Technologies and Innovation (ATTAIN) Program to fund a North-South microtransit pilot program, and apply if it is possible. [24-1684](#)

Recommended to be marked work completed

#### Ordinances

23. Amending Section 2-323 of the Code of Ordinances, Salary Ranges, to provide cost-of-living adjustments for School Committee Members and City Councilors.

[23-0827](#)

Recommended to be placed on file

Referenced Documents:

- Finance - 2024-12-10 Law Memo (with 24-1543, 24-1550)
- Finance - 2024-12-10 Memo ATTAIN Grant (with 24-1684)
- Finance - 2024-12-10 IAM Memo (with 24-1545, 24-1546, 24-1547)
- Finance 2024-12-10 Public Comments (with 24-1691)
- Finance - 2024-12-10 Somerville Armory Master Plan - Draft Plan Presentation (with 24-1580)