



City of Somerville, Massachusetts

Finance Committee

Meeting Minutes Dispositions

Tuesday, September 12, 2023

6:00 PM

Virtual

https://us02web.zoom.us/webinar/register/WN_lvxjQvnHT7iBnPN_u5-ufg

This meeting was held via Zoom and was called to order by Chair Wilson at 6:00 p.m. and adjourned at 7:07 p.m. on a Roll Call Vote: 5 in favor (Councilors Pineda Neufeld, Clingan, Kelly, Scott, Wilson), 0 opposed, 0 absent.

Others present:

Michael Potere – Assistant Clerk of Committees; Alan Inacio – Director of Finance & Community Development; Richard Raiche – Director of IAM; Michael Richards – IAM Director of Finance Administration; Julie Spurr-Knight – Finance and Administration Director; Hannah Carrillo – Legislative Liaison; Catherine Lester Salchert – Acting Special Counsel; Emily Sullivan – Climate Change Program Manager, Office of Sustainability and Environment; and Hannah Carrillo – Legislative Liaison.

Roll Call

Present: Chairperson Jake Wilson, Vice Chair Jefferson Thomas (J.T.) Scott, Charlotte Kelly, Jesse Clingan and Judy Pineda Neufeld

1. Approval of the Minutes of the Finance Committee Meeting of June 27, 2023. [23-1122](#)

Accepted

Contracts and Easements

2. Requesting approval of a Sidewalk Easement and Maintenance Agreement at 100 Chestnut Street. [23-0779](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Transfers

3. Requesting approval of a transfer of \$57,716.11 from the Veterans Department's Ordinary Maintenance - Veterans Benefits account to the Personal Services - Salaries account to fund the Veterans Project Manager [23-1229](#)

position though the end of FY 2024.

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly,
Ward Four City Councilor Clingan and Ward Seven City Councilor
Pineda Neufeld

Prior Year Invoices

4. Requesting approval to pay a prior year invoice totaling \$31.40 using available funds in the Law Department's Ordinary Maintenance Recordings Account for public access to court electronic recordings. [23-1241](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly,
Ward Four City Councilor Clingan and Ward Seven City Councilor
Pineda Neufeld

5. Requesting approval to pay prior year invoices totaling \$440 using available funds in the Department of Public Works Repair & Maintenance Vehicles Account for vehicle inspections. [23-1197](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly,
Ward Four City Councilor Clingan and Ward Seven City Councilor
Pineda Neufeld

6. Requesting approval to pay prior year invoices totaling \$13,833.64 using available funds in the Department of Public Works Admin Professional and Technical account for FY 2022 Roca services. [23-1196](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly,
Ward Four City Councilor Clingan and Ward Seven City Councilor
Pineda Neufeld

7. Requesting approval to pay prior year invoices totaling \$980 using available funds in the Buildings Fire Alarm Repair & Maint Account for Fire Alarm testing and services. [23-1266](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly,
Ward Four City Councilor Clingan and Ward Seven City Councilor
Pineda Neufeld

8. Requesting approval to pay prior year invoices totaling \$4,509.75 using available funds in the Department of Public Works Buildings Interior Maint Account for asbestos testing. [23-1265](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

9. Requesting approval to pay prior year invoices totaling \$6,285 using available funds in the Department of Public Works Buildings Elevator Repair & Maint Account for repairs to the High School elevators. [23-1264](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

10. Requesting approval to pay prior year invoices totaling \$16,929.60 using available funds in the Engineering Repairs & Maintenance - Highways Account for Police details. [23-1238](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Bonding

11. Requesting authorization to borrow \$6,878,900 in a bond, and to appropriate the same amount for various sewer improvement projects as part of participation in the Massachusetts Water Resources Authority (MWRA) I/I Local Financial Assistance Program, Phases 9-11. [23-1240](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

12. Requesting authorization to borrow \$4,269,990 in a bond, and to appropriate the same amount for the recurring FY 2024 Sewer Improvements program. [23-1239](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Appropriations

13. Requesting approval to appropriate \$98,053 from the Community Preservation Act (CPA) Historic Preservation Reserve Fund to the Somerville Museum for restoration of the collection storage area. [23-1203](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

14. Requesting approval to appropriate \$411,776 from the Community Preservation Act (CPA) Open Space Reserve Fund to the Public Space and Urban Forestry Division for renovation of Henry Hansen Park. [23-1202](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

15. Requesting approval to appropriate \$97,000 from the Community Preservation Act (CPA) Open Space Reserve Fund to the Public Space and Urban Forestry Division for renovation of the Brown Schoolyard. [23-1201](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Grant Acceptances

16. Requesting approval to re-purpose \$100,000 in Community Preservation Act (CPA) funds awarded to the Parks and Urban Forestry Division for the design of Junction Park, to be used for construction. [23-1146](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

17. Requesting approval to accept and expend a \$48,612.38 grant that requires a match, from the Federal Emergency Management Agency (FEMA) to the Fire Department for the purchase of high visibility jackets. [23-1050](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

18. Requesting approval to accept and expend a \$4,980 grant with no new match required, from Massachusetts Emergency Management Agency (MEMA) to the Fire Department for the purchase of emergency response equipment. [23-1255](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

19. Requesting approval to accept and expend a \$100,000 grant with no new match required, from MA Department of Housing and Community Development to the Office of Strategic Planning and Community Development Administration Division for focus groups and a feasibility study related to the development of a rental registry and energy retrofitting housing. [23-1208](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

20. Requesting approval to accept and expend a \$100,000 grant with no new match required, from MA Department of Housing and Community Development to the Office of Strategic Planning and Community Development Administration Division for the study of energy efficiency opportunities in affordable housing for low and moderate income households. [23-1207](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

21. Requesting approval to accept and expend a \$95,000 grant with no new match required, from the Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs to the Office of Sustainability and Environment for the Municipal Vulnerability Preparedness Program 2.0 Planning Grant. [23-1261](#)

Recommended to be approved

Aye: Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Referenced Documents:

- Finance - 2023-09-12 Memo re prior fiscal year invoice (with 23-1241)
- Finance - 2023-09-12 New Position Memo HHS 8.23 (with 23-1229)
- Finance - 2023-09-12 Fire Memo FinCom (with 23-1050, 23-1255)