

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL15-000015
File #: 15-002042

Organization name: Somerville Open Studios

Description: Information Booths on Artist Studios and Trolley times

Date(s): May 2+3, 2015

Setup starts at (time): 11am

Cleanup after the event ends at (time): 6:30pm

Attendees:

Max attendance at one time: 10-15 with 2 manning it.

Maximum attendees accommodated:

Attendee fees or suggested donations: n/a

Social or cultural benefits:

Somerville Open Studios assists the artists of Somerville by facilitating information booths so that visitors can easily find their way to home and open studio buildings across the city.

City Contact:

Organization mailing address:

P.O. Box 442115
Somerville Ma 02144

Event name: Somerville Open Studios

Location: Union Square and Davis Square

Rain date(s): n/a

Event starts at (time): 12pm

Event ends at (time): 6pm

Total people attending: rotating throughout event

Total Somerville residents attending: unknown

What is your budget for this event: \$0 for information booths

Financial benefits:

SOS brings visitors from across the country as well as surrounding cities. Many businesses benefit from and sponsor SOS and the visitors they bring.

Contact person:

Ellie Laramee-Byers
Telephone: 617-820-8868
Email: coordiantor@somervilleopenstudios.org

Event Information	Yes/No	If yes, Describe
Food served?	No	
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	No	
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	First weekend in May of both 2013 and 2014
Alcohol License?	No	

Approval Conditions:

Reviewer: John J. Long, City Clerk, Complete

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: John J. Long, City Clerk, Pending
