

## PUBLIC PROPERTY/EVENT PERMIT APPLICATION

City of Somerville, Commonwealth of Massachusetts

Date 8-21-13

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned respectfully prays that he/she may be granted permission to occupy the following public property for the purpose of conducting an event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full to the appropriate City Department prior to issuance of the Permit.

Event name "Oktoberfest"  
Description Block party for all participants & friends of the Oktoberfest  
Location Chester St. to Herbert St. intersection  
Date and time Sunday 10-6-13 RAIN date Sun 10-13-13  
Estimated maximum attendance at any one time 100  
Attendee fees or suggested donations \_\_\_\_\_  
Organization name REDBONES BARBECUE  
Mailing address 55 Chester St. - Somerville  
Telephone 617-628-2200

Have you made any arrangements for:

Auxiliary Police? ☐ Yes ☐ No If yes, describe \_\_\_\_\_  
Security? ☒ Yes ☐ No If yes, describe Detail officer  
Parking? ☐ Yes ☒ No If yes, describe \_\_\_\_\_  
Food? ☒ Yes ☐ No If yes, describe \_\_\_\_\_  
Restrooms? ☒ Yes ☐ No If yes, describe \_\_\_\_\_  
Liability Insurance? ☒ Yes ☐ No If yes, describe \_\_\_\_\_

Note the following Conditions:

1. The applicant will not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein.
2. If the applicant requires road closures, those road closures or detours will not be implemented without proper traffic controls in place. Such controls, and any displays or items placed on any

street, shall be movable at all times. Vehicles will not be used as traffic controls. Temporary stoppage of traffic by Police Officers or Auxiliary Police Officers will be acceptable. Detours and road closures must be approved in advance by the Traffic and Parking Director and any signage required must remain in place as specified for the duration of the event.

3. If the applicant requires the use of signage loaned by the Department of Traffic and Parking, a security deposit will be required to ensure that the signage is returned. Failure to return the signage will result in forfeiture of the deposit.
4. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
5. If the event is a canning drive, the applicant will provide all canners with reflector vests provided by the Police, will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
6. If the event is a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature \_\_\_\_\_

Applicant name \_\_\_\_\_

Event name (taken from page 1) "Octoberfest"

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>9/24/13</u> Police Chief or Designee _____ Conditions: <u>[Signature]</u> Road Race, Route OK'ed by Auxiliary Police? <input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>9/22/13</u> Chief Fire Engineer or Designee <u>[Signature]</u> Conditions: <u>MOVABLE BARRIERS ONLY</u>
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Traffic and Parking Director or Designee _____ Conditions: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee _____ Conditions: _____

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Applicant name \_\_\_\_\_

Event name (taken from page 1) \_\_\_\_\_

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<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>8/23/13</u> <u>John</u> Traffic and Parking Director or Designee Conditions: <u>12 Signs reflecting</u> <u>no parking restrictions ordered</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____



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Applicant signature \_\_\_\_\_

Applicant name \_\_\_\_\_

Robert Gregory

Event name (taken from page 1) \_\_\_\_\_

"Oktoberfest"

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<p>___ Approved ___ Denied Date _____</p> <p>Police Chief or Designee</p> <p>Conditions: _____</p> <p>_____</p> <p>Road Race Route OK'ed by Auxiliary Police? ___ Y ___ N</p>	<p>___ Approved ___ Denied Date _____</p> <p>Chief Fire Engineer or Designee</p> <p>Conditions: _____</p> <p>_____</p>
<p>___ Approved ___ Denied Date _____</p> <p>Traffic and Parking Director or Designee</p> <p>Conditions: _____</p> <p>_____</p>	<p>___ Approved ___ Denied Date _____</p> <p>DPW Commissioner or Designee</p> <p>Conditions: _____</p> <p>_____</p>

# REDBONES

55 Chester St. Somerville MA. 02144  
617-628-2200

August 21, 2013

Dear John Long,

I am faxing to your office our application for Permits to "close a public way" for your review and approval. We are asking for your permission to close the block of Chester Street between Elm Street and Herbert Street between 7 a.m. and 6 p.m. on Sunday Oct. 6th, with a rain date of October 13<sup>th</sup>, so that we can celebrate the "Oktoberfest" outside in front of the restaurant to all participants.

If you have any questions regarding this event, please call me at (617) 686-2414. If the permit meets your approval could you please fax the signed permit to us at (617) 625-5909.

Thank you very much for your time and attention.

Sincerely,  
Robert Gregory  
REDBONES