



CAPITAL IMPROVEMENT PROJECT (CIP) REQUEST - FY23
FORM A - DESIGN & CONSTRUCTION

Project Title:	Building Improvements		
Project Address:	Various		
Department:	IAM - Capital Projects		
Project Mgr.:	Melissa Woods	Email:	mwoods@somervillema.gov
New Project or Modification:	Modification to Existing Project		

Department Priority:

Necessary

Second

Rank your project(s) in order of priority from your point of view. If you propose four projects, rank them 1, 2, 3, 4, with 1 being the highest, and so forth.

Project Description/Scope of Work:

Complete repairs and improvements to existing municipally-owned buildings, including but not limited to: consulting, design, and construction administration; remedial structural work; roof and building envelope repairs; mechanical system replacement; and interior retrofits.

Justification:

Work is required to comply with current building code, eliminate weather intrusion, increase facility lifecycle and usability, improve energy efficiency, satisfy program needs, and otherwise maintain occupancy of the municipal buildings.

Relationship to Other Projects:

These ongoing building upkeep projects are required to support and enable all other City functions, including those that further strategic vision and goals.

Category: Please check all appropriate boxes

- ☒ Architectural/Engineering Feasibility Study
- ☒ Architectural/Engineering Construction Document Services & Construction Admin
- ☒ Building Alteration/Repair/Renovation/Addition/New Construction
- ☒ Building Improvements (non-construction)
- ☐ Purchase of Equipment (incl. vehicles, office equipment, hardware, etc.)
- ☐ Information Technology Systems/Platforms (e.g. cloud based, internet based, etc.)
- ☒ Street/Sidewalk/Monument Improvements
- ☐ Water Improvements
- ☐ Sewer Improvements
- ☐ Land Development
- ☐ Land Acquisition
- ☐ Land Disposition
- ☐ Parks and Open Space
- ☐ Other

Operational Impact:

Upgrades will result in negligible increased maintenance costs and may result in long-term costs savings due to greater building efficiency and usefulness.

What impact will this project have on operational costs?

- ☐ Reduce Cost (greater than 5%)
- ☐ Reduce Cost (less than 5%)
- ☒ Cost Unchanged
- ☐ Increase Cost (less than 5%)
- ☐ Increase Cost (greater than 5%)

Design and Construction Project Funding

Total Estimated Cost		FY 21	FY 22	FY 23	FY 24	FY 25	FY 26
Capital Costs:							
Feasibility Study	\$ -						
Land Acquisition/Appraisal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Environmental Remediation/LSP	\$ -						
Demolition & Site Clearance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Owner's Proj. Mgr./Clerk of the Works	\$ -						
Designer Services (SD)	\$ 200,000			\$ 200,000	\$ -		
Designer Services (CA)	\$ 440,000			\$ 100,000	\$ 340,000		
Construction	\$ 2,200,000	\$ -			\$ 2,200,000		
Insurance (builder's risk, addtl. Polices)	\$ -	\$ -			\$ -	\$ -	\$ -
Furniture & Equipment (FFE)	\$ -						
Police Details	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -						
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:	\$ 2,840,000	\$ -	\$ -	\$ 300,000	\$ 2,540,000	\$ -	\$ -

\$2,840,000 FY23 authorization planned; will largely be spent in FY24. Initial work will supplement project planned to use FY22 BI bond. Debt service to be paid from the General Fund

Please provide suggested sources. This section will be finalized jointly by Finance and the Department.

Funding Sources:		Prior Years Funding	FY 22	FY 23	FY 24	FY 25	FY 26
Stabilization Fund	\$ -	\$ -					
GO Bonds	\$ 2,840,000		\$ -	\$ 300,000	\$ 2,540,000	\$ -	\$ -
Retained Earnings	\$ -						
General Fund	\$ -						
Special Assmnt.	\$ -	-	-	-	-	-	-
Ch. 90	\$ -						
Grants	\$ -	-	-	-	-	-	-
Receipts Reserved	\$ -						
Other (Specify)	\$ -	-	-	-	-	-	-
Other (Specify)	\$ -	-	-	-	-	-	-
Total:	\$ 2,840,000	\$ -	\$ -	\$ 300,000	\$ 2,540,000	\$ -	\$ -

Evaluation Committee Use Only:

Reviewed and Approved By:

Requesting Department

Auditing

Purchasing

Date

Date

Date

Final Approval

Version

Draft

Revised

Accepted