



**CAPITAL IMPROVEMENT PROJECT (CIP) REQUEST - FY24  
FORM A - DESIGN & CONSTRUCTION**

<b>Project Title:</b>	FY24 Building Improvements (Recurring)		
<b>Project Address:</b>	Various		
<b>Department:</b>	IAM - Capital Projects		
<b>Project Mgr.:</b>	Melissa Woods	<b>Email:</b>	<a href="mailto:mwoods@somervillema.gov">mwoods@somervillema.gov</a>
<b>New Project or Modification:</b>	Modification to Existing Project		

**Department Priority:**

*Rank your project(s) in order of priority from your point of view. If you propose four projects, rank them 1, 2, 3, 4, with 1 being the highest, and so forth.*

**Project Description/Scope of Work:**  
Submitted 4/10/24. Complete repairs and improvements to existing municipally-owned buildings, including but not limited to: consulting, design, and construction administration; remedial structural work; roof and building envelope repairs; mechanical system replacement; and interior retrofits.

**Justification:**  
Work is required to comply with current building code, eliminate weather intrusion, increase facility lifecycle and usability, improve energy efficiency, satisfy program needs, and otherwise maintain occupancy of the municipal buildings.

**Relationship to Other Projects:**  
These ongoing building upkeep projects are required to support and enable all other City functions, including those that further strategic vision and goals.

**Category: Please check all appropriate boxes**

- Architectural/Engineering Feasibility Study
- Architectural/Engineering Construction Document Services & Construction Admin
- Building Alteration/Repair/Renovation/Addition/New Construction
- Building Improvements (non-construction)
- Purchase of Equipment (incl. vehicles, office equipment, hardware, etc.)
- Information Technology Systems/Platforms (e.g. cloud based, internet based, etc.)
- Street/Sidewalk/Monument Improvements
- Water Improvements
- Sewer Improvements
- Land Development
- Land Acquisition
- Land Disposition
- Parks and Open Space
- Other

**Operational Impact:**  
Upgrades will result in negligible increased maintenance costs and may result in long-term costs savings due to greater building efficiency and usefulness.

**What impact will this project have on operational costs?**

- Reduce Cost (greater than 5%)
- Reduce Cost (less than 5%)
- Cost Unchanged
- Increase Cost (less than 5%)
- Increase Cost (greater than 5%)

## Design and Construction Project Funding

	Total Estimated Cost	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29
<b>Capital Costs:</b>							
Feasibility Study	\$ -						
Land Acquisition/Appraisal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Environmental Remediation/LSP	\$ -						
Demolition & Site Clearance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Owner's Proj. Mgr./Clerk of the Works	\$ -						
Designer Services (SD)	\$ 300,000	\$ -	\$ 300,000				
Designer Services (CA)	\$ 302,000		\$ 302,000				
Construction	\$ 2,408,000		\$ 1,204,000	\$ 1,204,000			
Insurance (builder's risk, addtl. Polices)	\$ -	\$ -				\$ -	\$ -
Furniture & Equipment (FFE)	\$ -						
Police Details	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Contingency	\$ -						
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Specify)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total:</b>	<b>\$ 3,010,000</b>	<b>\$ -</b>	<b>\$ 1,806,000</b>	<b>\$ 1,204,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\$3,010,000 FY24 authorization planned; will largely be spent in FY25 and FY26. Debt service to be paid from the General Fund

Please provide suggested sources. This section will be finalized jointly by Finance and the Department.

Funding Sources:	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29
Stabilization Fund	\$ -					
GO Bonds	\$ 3,010,000		1,806,000	1,204,000		\$ -
Retained Earnings	\$ -					
General Fund	\$ -					
Special Assmnt.	\$ -					
Ch. 90	\$ -					
Grants	\$ -					
Receipts Reserved	\$ -					
Other (Specify)	\$ -					
Other (Specify)	\$ -					
<b>Total:</b>	<b>\$ 3,010,000</b>	<b>\$ -</b>	<b>\$ 1,806,000</b>	<b>\$ 1,204,000</b>	<b>\$ -</b>	<b>\$ -</b>

### Evaluation Committee Use Only:

Reviewed and Approved By:

Requesting Department

Auditing

Purchasing

Date

Date

Date

Final Approval

### Version

Draft

Revised

Accepted