



**MAYOR'S OFFICE OF
EMERGENCY
MANAGEMENT**
MICHELLE WU
Mayor



February 21, 2023

Lieutenant Francis Otting
Fire Prevention
1 Franey Rd
Somerville MA 02145

Dear Lt. Francis Otting,

Pursuant to the MOA between the City of Boston and the City of Somerville, the Mayor's Office of Emergency Management (OEM) is pleased to notify you that the Urban Areas Security Initiative (UASI) FFY20 funding (CFDA#97.067) under the Planning and Community Preparedness Goal Area. This supports the City of Somerville Emergency Management's procurement of equipment to help develop emergency operations capacity for the City of Somerville.

OEM is able to support the cost of this initiative not to exceed Two Thousand Nine Hundred and Eighty Two Dollars and Forty Cents (\$2,982.40). The project must be in compliance with all local, state and federal requirements and must conform to the specifications laid out in the FFY20 UASI Plan Project Justification U20 -7.3 Community Preparedness Initiatives. Upon receipt of this award letter, you will be free to enter into contract to receive the desired services. Said contract must comply with Chapter 30B of the Massachusetts General Laws.

Once procurement is completed and invoices have been paid, please submit a signed letter to OEM indicating the amount requested for reimbursement and referencing this award letter and the corresponding UASI grant year. Included with the letter, please submit proof of 30B compliance: copies of agency purchase orders, vendor invoices, and proof of payment to OEM for reimbursement. Final reimbursement request must be submitted to OEM by May 31, 2024. Failure to provide accurate documentation in a timely matter could result in refusal to reimburse your agency for incurred costs.

If you have any questions please feel free to contact Stephen Maguire at (617) 635-1400 or Stephen.m.maguire@boston.gov.

Sincerely,

Andrew Bloniarz
Assistant Deputy Chief of Administration