PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL14-000048
File #: 14-006284

Organization name: BA Events

Description: Starting in Davis sq. at 11am, the 5K run/walk will wind through streets & squares of Somerville, ending back in Davis Square. The run will be followed by a post-race party in 17 local bars, sponsored by Harpoon Brewery. This popular run has sold out well in advanced for the last 7 years.

Date(s): December 14, 2014

Setup starts at (time): 6am

Cleanup after the event ends at (time): 1pm-3pm

Attendees:

Max attendance at one time: 5000-6000 people

Maximum attendees accommodated: 6000 people

Attendee fees or suggested donations: #36

Social or cultural benefits:
Cultural Irish experience.
City Contact: Jack Connolly- volunteer.

Organization mailing address:
133 Walnut Street
Somerville, MA 02145

Event name: Jingle Bell Run

Location: 133 WALNUT ST Race course as previously applied in previous years.

Rain date(s): None.

Event starts at (time): 11am

Event ends at (time): 12:15pm

Total people attending: 5000-6000 people

Total Somerville residents attending: Many

What is your budget for this event: As in previous years

Financial benefits:
All pubs and restaurants will benefit from an increase in business, many are cosponsors of the event.

Contact person:
Paul Collyer
Telephone: 617-283-3292
Email: baevents@aol.com

Event Information	Yes/No	If yes, Describe
Food served?	No	
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	Streets will be blocked during the race.
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	Yes	As in previous races.
Police Detail:	Yes	As in previous races.
Parking (for Attendees)?	No	
Restrooms?	Yes	Portable restrooms will be on-site.
Liability Insurance?	Yes	This will be provided as in previous races.
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	This event has been held for the last several years.
Alcohol License?	No	

Approval Conditions:

Reviewer: Ben Lipham, ISD Health, Complete

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved

Reviewer: CS Auxiliary Police, Auxiliary Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved with Conditions

1. A pre-race meeting is required with SPD, DPW, Aux Police, Traffic and Parking and Paul Coyler to go over all the specifics of the race.

Reviewer: Christine Morin, Public Works, Approved

Reviewer: Brian O'Donovan, Fire, Approved with Conditions

1. Fire Details required.

Reviewer: John J. Long, City Clerk, Complete