

PLEASE SEE 2ND PAGE + FAX BACK.
THANKS

2013

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Event name FARMERS MARKET - DAVIS SQ.
Description OUTDOOR SALE OF LOCAL FRUIT + VEGETABLES

Location (attach a route if applicable) DAY + HERBERT STREETS

Date(s) WED MAY 22 to NOV 27 Rain date(s) _____

Start time (include setup) NOON End time (include breakdown) 7 P.M.

Estimated maximum attendance at any one time 900 - 1800

Attendee fees or suggested donations _____

Will food be served? Y N If yes, describe _____

Will alcohol be served? Y N If yes, describe NO, UNLESS WE APPROVE WINE

Will a grill/open-flame device be used? Y N If yes, describe _____

Will streets or sidewalks be blocked? Y N If yes, describe _____

Organization name MASS FARMERS MARKETS

Mailing address (to mail the license) 240 BEAVER ST., WALTHAM 02452

Contact person MARTHA SWEET, OPERATIONS MANAGER

Telephone 781-893-8222 Email _____

PETER WARD: 617 909 7363 MARTHA@MASSFARMERSMARKET

Have you made arrangements for:

Auxiliary Police? Yes No If yes, describe _____

Police Detail? Yes No If yes, describe _____

Parking (for Attendees)? Yes No If yes, describe _____

Restrooms? Yes No If yes, describe _____

Liability Insurance? Yes No If yes, describe OUR POLICY: \$1 MILLION

PER OCCURRENCE; 2 MILLION IN TOTAL
FOR THE YEAR. THE TWO POLICIES
PROVIDE A TOTAL OF \$7 MILLION PER INCIDENT
AND \$7 MIL. PER YEAR.

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

MAR-05-2013 TUE 13:51
Mar 05 13 12:09pSOMERVILLE POLICE DETECTIVE
Martha Sweet

FAX: 617 776 9234

P. 002

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature _____

Date MARCH 5, 2013Print name MARTHA SWEET

Phone

781-893-8222

Email

→

Event name (taken from page 1)

FARMERS MARKET - DAVIS SQ

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date <u>3/5/13</u>
Signed: <u>[Signature]</u>		
Police Chief or Designee		
Added Conditions: _____		

<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date <u>3-8-13</u>
Signed: <u>[Signature]</u>		
Chief Fire Engineer or Designee		
Added Conditions: _____		

<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date _____
Signed: _____		
Traffic and Parking Director or Designee		
Added Conditions: _____		

<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date _____
Signed: _____		
DPW Commissioner or Designee		
Added Conditions: _____		

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date _____
Signed: _____		
Health Inspector or Designee		
Added Conditions: _____		

Once signed, the Department should:

___ Contact the applicant at the phone number/email address above to arrange for pick-up.

☒ Fax the application (no cover page) to the following fax number: (781) 893-8777

___ Fax the application to the City Clerk at 617 625-4239.

MARTHA SWEET FARMERS MARKETS, ORG

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 Print name MARTHA SWEET Phone 781-893-8222 Email → 0
 Event name (taken from page 1) FARMERS MARKET - DAVIS St.

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Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____ _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
✓ Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> Date <u>3/6/12</u> Signed: <u>W/ Conditions listed below</u> Traffic and Parking Director or Designee Added Conditions: <u>[Signature]</u> _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

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Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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★ This permit is only valid for such time as the City of Somerville is the record owner of the property at Day and Thurbert Streets.

MARTHA@JESSFARMERSMARKETS.ORG

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