

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL17-000015
File #: 17-001240

Organization name: Somerville Arts Council
Description: Nepali cultural festival, featuring a variety of Nepali music, dance, food and crafts
Date(s): Sunday, July 9
Setup starts at (time): 10am
Cleanup after the event ends at (time): 8pm

Event name: Nepali Festival
Location: 1 Union Square Union Square Plaza
Rain date(s): Sunday, July 16
Event starts at (time): 12pm
Event ends at (time): 7pm

Attendees:

Max attendance at one time: 800
Maximum attendees accommodated:

Total people attending: 1000
Total Somerville residents attending: 600

Attendee fees or suggested donations: Free

What is your budget for this event:

Social or cultural benefits:

Free cultural festival celebrating the Nepali community in Somerville

Financial benefits:

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Local food vendors will apply for temporary food permits
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	Union Square Plaza parking lot will be partially blocked
Sidewalks blocked?	Yes	Sidewalks on the Plaza and adjacent to the parking lot will be partially blocked
Arrangements:		
Auxiliary Police?	Yes	Will work directly with the Aux police dept.
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	No	
Alcohol License?	No	

Approval Conditions:

Reviewer: Elise Collins, ISD Health, Approved with Conditions

1. Food vendors must apply for temp food permit.

Reviewer: CS Fire, Fire Prevention, Approved with Conditions

1. If the individual restaurants that will be serving food will use grills, they will have to be supervised at all times, setup at least 10' from any structure and set back from the public. Any restaurant serving alcohol without a temporary alcohol license is required to keep those patrons inside their stores, and ones with temporary licenses will be allowed to serve outside the store in a controlled and confines area.

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved with Conditions

1. Please contact Traffic and Parking to purchase no parking signage

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: John J. Long, City Clerk, Complete

Reviewer: Christine Morin, Public Works, Approved

Reviewer: David Monte, Police, Approved

Reviewer: John J. Long, City Clerk,
