

PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL18-000200

File #: 18-014067

Application for: Public Event

Organization name: Prospect Hill Neighbors

Description: Gathering of Neighbors for potluck, grilling and games

Date(s): 09/15/18

Setup starts at (time): 3 pm

Cleanup after the event ends at (time): 8 pm

Attendees:

Max attendance at one time: 100

Maximum attendees accommodated: 100

Attendee fees or suggested donations: N/A

Social or cultural benefits:

Neighborhood Community Building

Event Contact: Mandy DeBurro

Event name: Prospect Hill Annual Park Picnic

Location: 21 PROSPECT HILL AVE Munroe Street from Greenville through Prospect Hill Avenue (so kids can walk to playground), AND Prospect Hill Park, AND the Prospect Hill Tower, opened for residents

Rain date(s): 9/16/18

Event starts at (time): 4 pm

Event ends at (time): 7 pm

Total people attending: 100

Total Somerville residents attending: 100

What is your budget for this event: N/A

Financial benefits:

N/A

Event Contact Phone: 617-623-4159

Event Information	Yes/No	If yes, Describe
Food served?	Yes	potluck, grilling
Alcohol served?	No	
Grill/open-flame device used?	Yes	gas grills
Streets blocked?	Yes	Munroe Street from Greenville through Prospect Hill Avenue (so kids can walk to playground)
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	Yes	PROSPECT HILL PARK and PLAYGROUND and TOWER
Has the event occurred in the last two years?	Yes	09/16/2017, 09/17/2016, 9/18/2015

Approval Conditions:

Reviewer: CS Fire, Fire Prevention, Approved with Conditions

1. When an event is requested close a street for an event, any items in the street must be able to be moved quickly in the event of an emergency to allow emergency vehicles access. When using grills they should be supervised at all times, out of the way of pedestrian traffic, away from children playing.

Approved By:

CS Mayor, Approved

Scott Whalen, Approved

CS Traffic and Parking, Approved

Christine Morin, Approved

CS Fire, Approved with Conditions

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Jill Lathan, Approved

John J. Long, Approved