



CITY OF SOMERVILLE, MASSACHUSETTS
MAYOR'S OFFICE OF STRATEGIC PLANNING & COMMUNITY DEVELOPMENT
JOSEPH A. CURTATONE
MAYOR

MICHAEL F. GLAVIN
EXECUTIVE DIRECTOR

MEMORANDUM

To: Mayor Curtatone

From: Heidi Burbidge

Date: 2/14/2018

Re: 2017 Continuum of Care (CoC) Planning Grants

The Housing Division of the Mayor's Office of Strategic Planning and Community Development respectfully requests that you forward this memorandum, scope of services and letters to the Board of Alderman (BOA) requesting that the BOA accept a grant in the amount of \$59,747 (2017 CoC Planning Grant) from the U.S. Department of Housing & Urban Development (HUD) in order to support the Continuum of Care's planning efforts.

The City will be providing a match for the 2017 CoC Planning Grant in the amount of \$14,937 for Housing Division employees Kelly Donato and Heidi Burbidge's time.

The CoC is responsible for developing a plan that coordinates the implementation of housing and service systems that meets the needs of homeless individuals and families within its geographic area, in coordination with the City. The City of Somerville serves as the CoC Lead Agency, and the Somerville CoC consists of 11 programs. Eight are permanent housing programs, one provides transitional housing to youth and young adults, and two supportive service only programs will provide housing search assistance, ensure that the most vulnerable clients receive the services that address their particular needs, and increase the CoC's system for data management.

CoC Planning Grants can be used to cover coordination activities, project evaluation, project monitoring activities, participation in the consolidated plan, CoC application activities, determination of the geographical area to be served, developing a CoC system and HUD compliance activities. Our 2017 grant focuses on coordination among local projects, defining strategies to work with regional providers, evaluation of project outcomes, and applications to HUD to secure funding for permanent housing, transitional housing and supportive services in



Somerville and Arlington. The CoC intends to hire a consultant through a competitive process managed by the City to assist them with the various planning activities. The City will be overseeing administration of the grant.

Recommendation:

That the BOA accept the 2017 CoC Planning Grant in the amount of \$59,747.

4B. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2019? Yes

2. Does this project propose to allocate funds according to an indirect cost rate? No

3. Select a grant term: 1 Year

A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	1 Technical Assistance Provider	\$14,746
2. Project Evaluation	1 Technical Assistance Provider	\$15,000
3. Project Monitoring Activities		\$0
4. Participation in the Consolidated Plan		\$0
5. CoC Application Activities	1 Technical Assistance Provider	\$15,000
6. Determining Geographical Area to Be Served by the CoC	1 Technical Assistance Provider	\$15,000
7. Developing a CoC System		\$0
8. HUD Compliance Activities		
Total Costs Requested		\$59,746
Cash Match		\$0
In-Kind Match		\$14,937
Total Match		\$14,937
Total Budget		\$74,683

Click the 'Save' button to automatically calculate the Total Assistance