



Maura Healey, Governor
Kimberley Driscoll, Lieutenant Governor
Phillip Eng, Interim MassDOT Secretary
Jonathan L. Gulliver, Undersecretary and Highway Administrator



AGREEMENT
NOTICE TO PROCEED

May 6, 2026

City of Somerville
93 Highland Avenue
Somerville, MA 02143

Agreement Number: 134017
Action Item #: 37
Action Item Date: April 29, 2026

Dear Jennifer Allison:

Enclosed is a signed copy of your Agreement with the Massachusetts Department of Transportation, Highway Division.

This Agreement is relevant to the Complete Streets Tier 3 Construction with a maximum obligation of \$500,000.00, in Somerville.

In accordance with the terms of this Agreement, you are hereby notified to commence work on April 29, 2026. The work is scheduled to be completed on December 31, 2027.

Thank you,

Lidia Russell

Lidia Russell
Supervisor, Contracts & Records

LR/mjg

cc: Fiscal
Contracts & Records

E-Mail: Kristen Rebelo
Edward Bates
Molly Mears

MASSDOT STANDARD CONTRACT FORM



X: [Signature] Date: 4/15/26
(Signature and Date Must Be Handwritten At Time of Signature or conform to the MassDOT Electronic Signature Policy, as in effect from time to time)
Print Name: JACOB D. WILSON
Print Title: MAYOR

X: Carrie Lavallee Date: 4/29/26
(Signature and Date Must Be Handwritten At Time of Signature, or conform to the MassDOT Electronic Signature Policy, as in effect from time to time)
Print Name: Carrie Lavallee, P.E.
Print Title: Deputy Administrator & Chief Engineer

Project Number(s)

Encumbrance Document ID			
Trans	Dept	Unit	Identification Number
CT	DOT	6433	INTF00X02026A0134017

681
4/15/2026

Funding Source

Capital Tolls Capital Tolls General Federal Grant
 Operating Tolls Operating Expendable Trust

Approp No	Obj	Unit	Activity	Program	Phase	N/P	Amount Allocated
61212138	P01	6433		X26T000274	C11		\$50,000.00
61212138	P01	6433		X26T000274	C11		\$450,000.00
							\$500,000.00

Obligation By Fiscal Year for Multi-Year Contracts

	61212138	Total
2026	\$50,000.00	\$50,000.00
2027	\$325,000.00	\$325,000.00
2028	\$125,000.00	\$125,000.00
MMARS Total	\$500,000.00	\$500,000.00

Reason for Request: Complete Streets - Tier 3

Contract #: 134017 Cost Reduction %:
 Vendor ID & Adress Code: VC6000192138 AD001 Current Year Savings:
 Vendor Name: CITY OF SOMERVILLE
 Contract Location:
 Contract Description: Complete Streets - Tier 3
 Report Notes:

Recommended by: Molly Messa 4/15/26 (Signature / Date) Approved by: Lyris Bauduy-Liantaud 4/15/2026 (Signature / Date)

Completed by the Budget Office:
 Expense Budget Entered By: Matthew Holbrook 4/15/26 (Signature / Date) Approved by: Jenny Jia 04/15/2026 (Signature / Date)

Completed by the FAPRO (Applies to Capital only):
 Approved by: Kostandin Theodhori 04/17/2026 (Signature / Date)

MASSDOT STANDARD CONTRACT FORM



INSTRUCTIONS

The following instructions, Contractor Certifications and the MassDOT Terms and Conditions are incorporated by reference into an executed MassDOT Standard Contract Form. Instructions are provided to assist with Completion of the MassDOT Standard Contract Form. Additional terms are incorporated by reference. Links to legal citations are to unofficial versions and Contractors should consult with their legal counsel to ensure compliance with all legal requirements. Please note that not all applicable laws have been cited.

CONTRACTOR LEGAL NAME (AND D/B/A): Enter the Full Legal Name of the Contractor's business as it appears on the Contractor's W-9 or W-4 Form (Contract Employees only) and the MassDOT Terms and Conditions. If Contractor also has a "doing business as" (d/b/a) name, BOTH the legal name and the "d/b/a" name must appear in this section.

Contractor Legal Address: Enter the Legal Address of the Contractor as it appears on the Contractor's W-9 or W-4 Form (Contract Employees only) and the MassDOT Terms and Conditions, which must match the legal address on the 10991 table in Mosaic (or the Legal Address in HR/CMS for Contract Employee).

Contractor Contract Manager: Enter the authorized Contract Manager who will be responsible for managing the Contract. The Contract Manager should be an Authorized Signatory or, at a minimum, a person designated by the Contractor to represent the Contractor, receive legal notices and negotiate ongoing Contract issues. The Contract Manager is considered "Key Personnel" and may not be changed without the prior written approval of the Department. If the Contract is posted on COMMBUYS, the name of the Contract Manager must be included in the Contract on COMMBUYS.

Contractor E-Mail Address/Phone/Fax: Enter the electronic mail (e-mail) address, phone and fax number of the Contractor Contract Manager. This information must be kept current by the Contractor to ensure that the Department can contact the Contractor and provide any required legal notices. Notice received by the Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address will meet any written legal notice requirements.

Contractor Vendor Code: The Department must enter the Mosaic Vendor Code assigned by the Commonwealth. If a Vendor Code has not yet been assigned, leave this space blank and the Department will complete this section when a Vendor Code has been assigned. The Department is responsible under the Vendor File and W-9s Policy for verifying with authorized signatories of the Contractor, as part of contract execution, that the legal name, address and Federal Tax Identification Number (TIN) in the Contract documents match the state accounting system.

Vendor Code Address ID: (e.g., "AD001") The Department must enter the Mosaic Vendor Code Address Id identifying the payment remittance address for Contract payments, which MUST be set up for EFT payments PRIOR to the first payment under the Contract in accordance with the Bill Paying and Vendor File and W-9 policies.

COMMONWEALTH DEPARTMENT NAME: Enter the full Department name with the authority to obligate funds encumbered for the Contract.

Commonwealth Mosaic Alpha Department Code: Enter the three (3) letter Mosaic Code assigned to this Commonwealth Department in the state accounting system.

Department Business Mailing Address: Enter the address where all formal correspondence to the Department must be sent. Unless otherwise specified in the Contract, legal notice sent or received by the Department's Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address for the Contract Manager will meet any requirements for legal notice.

Department Billing Address: Enter the Billing Address or email address if invoices must be sent to a different location. Billing or confirmation of delivery of performance issues should be resolved through the listed Contract Managers.

Department Contract Manager: Identify the authorized Contract Manager who will be responsible for managing the Contract, who should be an authorized signatory or an employee designated by the Department to represent the Department to receive legal notices and negotiate ongoing Contract issues.

Department E-Mail Address/Phone/Fax: Enter the electronic mail (e-mail) address, phone and fax number of the Department Contract Manager. Unless otherwise specified in the Contract, legal notice sent or received by the Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address will meet any requirements for written notice under the Contract.

Mosaic Document ID(s): Enter the Mosaic 20 character encumbrance transaction number associated with this Contract which must remain the same for the life of the Contract. If multiple numbers exist for this Contract, identify all Doc Ids.

RFR/Procurement or Other ID Number or Name: Enter the Request for Response (RFR) or other Procurement Reference number, Contract ID Number or other reference/tracking number for this Contract or Amendment and will be entered into the Board Award Field in the Mosaic encumbrance transaction for this Contract.

NEW CONTRACTS (left side of Form):

Complete this section ONLY if this Contract is brand new or to enter into an Interim Contract with a new Contractor when a current Contractor is unable to complete full performance under a Contract. (Complete the CONTRACT AMENDMENT section for any material changes to an existing or an expired Contract, to enter into an Interim Contract with a current Contractor, and. (Complete the CONTRACT AMENDMENT section for any material changes to an existing or an expired Contract, and for exercising options to renew or annual contracts under a multi-year procurement or grant program.)

PROCUREMENT OR EXCEPTION TYPE: Check the appropriate type of procurement or exception for this Contract. Only one option can be selected. See the Office of the Comptroller Guidance for Vendors Policies ([State Finance Law and General Requirements, Acquisition Policy and Fixed Assets](#)) and the Operational Services Division Conducting Best Value Procurements Handbook for details.

Statewide Contract (OSD or an OSD-designated Department). Check this option for a Statewide Contract under OSD, or by an OSD-designated Department.

Collective Purchase approved by OSD. Check this option for Contracts approved by OSD for collective purchases through federal, state, local government or other entities.

Department Procurement. Check this option for a Department procurement including state grants and federal sub-grants under [815 CMR 2.00](#) and State Grants and Federal Subgrants Policy, Departmental Master Agreements (MA). If Multi-Department user Contract, identify multi-Department use in Brief Description.

Emergency Contract. Check this option when the Department has determined that an unforeseen crisis or incident has arisen which requires or mandates immediate purchases to avoid substantial harm to the functioning of government or the provision of necessary or mandated services or whenever the health, welfare or safety of clients or other persons or serious damage to property is threatened.

Contract Employee. Check this option when the Department requires the performance of an Individual Contractor, and when the planned Contract performance with an Individual has been classified using the Employment Status Form (prior to the Contractor's selection) as work of a Contract Employee and not that of an Independent Contractor.

Interim Contracts

Check this option for an Interim Contract with a new Contractor whenever an existing Contract has been or will be terminated or suspended for any reason or whenever a current Contractor is unable to complete full performance under a Contract. An Interim Contract may be offered to the bidder that offered the next Best Value response under the original procurement and under the same terms and prices offered in that bidder's original response. The duration of an Interim Contract shall be limited to the remaining time available under the duration stated in the original RFR, including any options to renew. If the Department is unable to negotiate a Contract with any of the original bidders who submitted responses, in their original rank order according to Best Value, and under the same terms as offered in their original response, the Department will be required to conduct a new competitive procurement.

Other Procurement Exception. Check this option when another procurement exception exists, such as legislation with specific language naming the Contractor as a recipient of a grant or contract, an existing legal obligation, a prohibition or other circumstance that exempts or prohibits a Contract from being competitively procured, or identify any other procurement exception not already listed. Legislative "earmarks" exempt the Contract solely from procurement requirements, and all other Contract and state finance laws and policies apply. Supporting documentation must be attached to explain and justify the exemption.

CONTRACT AMENDMENT (Right Side of Form)

Complete this section for any Contract being renewed, amended or to enter into an Interim Contract with a current Contractor when a new procurement will not be completed prior to the expiration of the current Contract. All Contracts with available options to renew must be amended referencing the original procurement and Contract doc ids, since all continuing contracts must be maintained in the same Contract file (even if the underlying appropriation changes each fiscal year.) "See Amendments, Suspensions, and Termination Policy.)

Enter Current Contract End Date: Enter the termination date of the Current Contract being amended, even if this date has already passed. (Note: Current Start Date is not requested since this date does not change and is already recorded in Mosaic.)

Enter Amendment Amount: Enter the amount of the Amendment increase or decrease to a Maximum Obligation Contract. Enter "no change" for Rate Contracts or if no change.

AMENDMENT TYPE: Identify the type of Amendment being done. Documentation supporting the updates to performance and budget must be attached.

Amendment to Date, Scope or Budget. Check this option when renewing a Contract or executing an Amendment ("material change" in Contract terms) even if the Contract has lapsed. The parties may negotiate a change in any element of Contract performance or cost identified in the RFR or the Contractor's response which results in lower costs, or a more cost-effective or better value performance than was presented in the original selected response, provided the negotiation results in a better value within the scope of the RFR than what was proposed by the Contractor in the original selected response. Any "material" change in the Contract terms must be memorialized in a formal Amendment even if a

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corresponding Mosaic transaction is not needed to support the change. Additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in [801 CMR 21.07](#), incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

Interim Contracts. Check this option for an Interim Contract with a current Contractor when a new competitive procurement has been commenced, but due to an unanticipated delay, has not been completed prior to the end of the duration available under the current Contract, as specified in that Contract's original RFR. An Interim Contract may be used to extend the current Contract under the same terms and conditions only for the period necessary to complete the competitive procurement, including the execution of new Contracts.

Contract Employee. Check this option when the Department requires a renewal or other amendment to the performance of a Contract Employee.

Other Procurement Exception. Check this option when another procurement exception exists, such as legislation with specific language naming the Contractor as a recipient of a grant or contract, an existing legal obligation, prohibition or other circumstance exempts or prohibits a Contract from being competitively procured, or identify any other procurement exception not already listed. Legislative "earmarks" exempt the Contract solely from procurement requirements, and all other Contract and state finance laws and policies apply. Attach supporting documentation to explain and justify the exemption and whether Contractor selection has been publicly posted.

MASSDOT TERMS AND CONDITIONS

Identify whether the MassDOT [Terms and Conditions](#) (TC) or the MassDOT IT Terms and Conditions (TC-IT) is incorporated by reference into this Contract. The Comptroller Expenditure Classification Handbook identifies the applicable Commonwealth Terms and Conditions based upon the object code for the contract.

COMPENSATION

Identify if the Contract is a **Rate Contract** (with no stated Maximum Obligation) or a **Maximum Obligation Contract** (with a stated Maximum Obligation) and identify the Maximum Obligation. If the Contract is being amended, enter the new Maximum Obligation based upon the increase or decreasing Amendment. The Total Maximum Obligation must reflect the total funding for the dates of service under the contract, including the Amendment amount if the Contract is being amended. The Maximum Obligation must match the Mosaic encumbrance. Funding and allotments must be verified as available and encumbered prior to incurring obligations. If a Contract includes both a Maximum Obligation component and Rate Contract component, check off both, specific Maximum Obligation amounts or amended amounts and Attachments must clearly outline the Contract breakdown to match the encumbrance.

PAYMENTS AND PROMPT PAY DISCOUNTS

Payments are processed within a 45 day payment cycle through EFT in accordance with the Commonwealth Bill Paying Policy for investment and cash flow purposes. Departments may NOT negotiate accelerated payments and Payees are NOT entitled to accelerated payments UNLESS a prompt payment discount (PPD) is provided to support the Commonwealth's and MassDOT's loss of investment earnings for this earlier payment, or unless a payments is legally mandated to be made in less than 45 days (e.g., construction contracts, Ready Payments under [G.L. c. 29, s. 23A](#)). See Prompt Pay Discounts Policy. PPD are identified as a percentage discount which will be automatically deducted when an accelerated payment is made. Reduced contracts rates may not be negotiated to replace a PPD. If PPD fields are left blank please identify that the Contractor agrees to the standard 45 day cycle; a statutory/legal exemption such as Ready Payments ([G.L. c. 29, § 23A](#)); or only an initial accelerated payment for reimbursements or start up costs for a grant, with subsequent payments scheduled to support standard EFT 45 day payment cycle. Financial hardship is not a sufficient justification to accelerate cash flow for *all* payments under a Contract. Initial grant or contract payments may be accelerated for the *first* invoice or initial grant installment, but subsequent periodic installments or invoice payments should be scheduled to support the Payee cash flow needs and the standard 45 day EFT payment cycle in accordance with the Bill Paying Policy. Any accelerated payment that does not provide for a PPD must have a legal justification in Contract file for audit purposes explaining why accelerated payments were allowable without a PPD.

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE

Enter a brief description of the Contract performance, project name and/or other identifying information for the Contract to specifically identify the Contract performance, match the Contract with attachments, determine the appropriate expenditure code (as listed in the [Expenditure Classification Handbook](#)) or to identify or clarify important information related to the Contract such as the Fiscal Year(s) of performance (ex. "FY2012" or "FY2012-14"). Identify settlements or other exceptions and attach more detailed justification and supporting documents. Enter "Multi-Department Use" if other Departments can access procurement. For Amendments, identify the purpose and what items are being amended.

Merely stating "see attached" or referencing attachments without a narrative description of performance is insufficient.

SUPPLIER DIVERSITY PROGRAM (SDP) PLAN

Check "YES" if the contract is subject to the requirements of the Supplier Diversity Program (SDP) as described in the Diverse and Small Business Program Policies for Goods and Services Procurements (and, as applicable, the SDP Policy for Purchase of Service (POS) Procurements and Contracts Policy Overview). Also check "YES" if the contracting department has voluntarily included SDP terms in the procurement. Generally, goods and services contracts with an estimated annual value of \$250,000 or more, averaged over the life of the contract, executed by Executive Departments as defined by M.G.L. c. 6A, § 2, are subject to these policies. Check "NO" if the contract is not subject to these policies and no SDP terms were included voluntarily. If YES, enter the Contractor's annual SDP commitment. This commitment is a percentage of sales from the resulting contract to be spent with Certified Partner(s), which must be at least 1%. If the contract will be for the purchase of human and social services (referred to as Purchase of Service or POS) covering a variety of client health care, medical, and non-health care services, then enter the dollar amount commitment for the organization. If NO, and the Department is an Executive Department, enter the appropriate exemption from the "Procurements and Contracts Exempt from this Policy" section of the Diverse and Small Business Program Policies for Goods and Services Procurements to explain why the SDP is not applicable to this contract.

ANTICIPATED START DATE

The Department and Contractor must certify when obligations under this Contract/Amendment may be incurred. Option 1 is the default option when performance may begin as of the Effective Date (latest signature date and any required approvals). If the parties want a new Contract or renewal to begin as of the upcoming fiscal year then list the fiscal year(s) (ex. "FY2012" or "FY2012-14") in the Brief Description section. Performance starts and encumbrances reflect the default Effective Date (if no FY is listed) or the later FY start date (if a FY is listed). Use Option 2 only when the Contract will be signed well in advance of the start date and identify a specific future start date. Do not use Option 2 for a fiscal year start unless it is certain that the Contract will be signed prior to fiscal year. Option 3 is used in lieu of the Settlement and Release Form when the Contract/Amendment is signed late, and obligations have already been incurred by the Contractor prior to the Effective Date for which the Department has either requested, accepted or deemed legally eligible for reimbursement, and the Contract includes supporting documents justifying the performance or proof of eligibility, and approximate costs. Any obligations incurred outside the scope of the Effective Date under any Option listed, even if the incorrect Option is selected, shall be automatically deemed a settlement included under the terms of the Contract and upon payment to the Contractor will release the Commonwealth and MassDOT from further obligations for the identified performance. All settlement payments require justification and must be under same encumbrance and object codes as the Contract payments. Performance dates are subject to [G.L. c.4, § 9](#).

CONTRACT END DATE

The Department must enter the date that Contract performance will terminate. **If the Contract is being amended and the Contract End Date is not changing, this date must be re-entered again here.** A Contract must be signed for at least the initial duration but not longer than the period of procurement listed in the RFR, or other solicitation document (if applicable). No new performance is allowable beyond the end date without an amendment, but the Department may allow a Contractor to complete minimal close out performance obligations if substantial performance has been made prior to the termination date of the Contract and prior to the end of the fiscal year in which payments are appropriated, provided that any close out performance is subject to appropriation and funding limits under state finance law, and CTR may adjust encumbrances and payments in the state accounting system to enable final close out payments. Performance dates are subject to [G.L. c.4, § 9](#).

CONTRACTOR AUTHORIZED SIGNATORIES FOR EXECUTION

See Comptroller policies entitled Department Head Signature Authorization Policy and the Contractor Authorized Signatory Listing for policies on Contractor and Department signatures for guidance.

Authorizing Signature for Contractor/Date: The Authorized Contractor Signatory must (in their own handwriting and in ink) sign AND enter the date the Contract is signed. See section above under "Anticipated Contract Start Date". **Rubber stamps are not acceptable.** Acceptance of payment by the Contractor shall waive any right of the Contractor to claim the Contract/Amendment is not valid and the Contractor may not void the Contract. **Rubber stamps, typed or other images are not acceptable.** Proof of Contractor signature authorization on a Contractor Authorized Signatory Listing may be required by the Department if not already on file. **Electronic or digital signatures are permitted pursuant to the MassDOT Electronic Signature Policy. See Contract and ISA Execution after the COVID-19 State of Emergency.**

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Contractor Name /Title: The Contractor Authorized Signatory's name and title must appear legibly as it appears on the **Contractor Authorized Signatory Listing**.

Authorizing Signature For Department/Date: The Authorized Department Signatory must (in their own handwriting and in ink) sign AND enter the date the Contract is signed. See section above under "Anticipated Start Date". **Rubber stamps, typed or other images are not accepted.** The Authorized Signatory must be an employee within the Department legally responsible for the Contract. See Department Head Signature Authorization. The Department must have the legislative funding appropriated for all the costs of this Contract or funding allocated under an approved Interdepartmental Service Agreement (ISA). A Department may not contract for performance to be delivered to or by another state department without specific legislative authorization (unless this Contract is a Statewide Contract). For Contracts requiring Secretariat signoff, evidence of Secretariat signoff must be included in the Contract file.

Department Name /Title: Enter the Authorized Signatory's name and title legibly.

CONTRACTOR CERTIFICATIONS AND LEGAL REFERENCES

Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified, subject to any required approvals. The Contractor makes all certifications required under this Contract under the pains and penalties of perjury, and agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein:

MassDOT and Contractor Ownership Rights. The Contractor certifies and agrees that MassDOT is entitled to ownership and possession of all "deliverables" purchased or developed with Contract funds. A Department may not relinquish rights to deliverables nor may Contractors sell products developed with MassDOT resources without just compensation. The Contract should detail all MassDOT deliverables and ownership rights and any Contractor proprietary rights.

Qualifications. The Contractor certifies it is qualified and shall at all times remain qualified to perform this Contract; that performance shall be timely and meet or exceed industry standards for the performance required, including obtaining requisite licenses, registrations, permits, resources for performance, and sufficient professional, liability; and other appropriate insurance to cover the performance. If the Contractor is a business, the Contractor certifies that it is listed under the Secretary of State's website as licensed to do business in Massachusetts, as required by law.

Laws and Regulations Prohibiting Discrimination and Human Trafficking. Contractors acknowledge and certify as a condition of this Contract that they are responsible for complying fully with all state and federal laws prohibiting discrimination, human trafficking, and forced labor, including but not limited to M.G.L. c. 265 §§ 49-57.

Business Ethics and Fraud, Waste and Abuse Prevention. The Contractor certifies that performance under this Contract, in addition to meeting the terms of the Contract, will be made using ethical business standards and good stewardship of taxpayer and other public funding and resources to prevent fraud, waste and abuse.

Collusion. The Contractor certifies that this Contract has been offered in good faith and without collusion, fraud or unfair trade practices with any other person, that any actions to avoid or frustrate fair and open competition are prohibited by law, and shall be grounds for rejection or disqualification of a Response or termination of this Contract.

Public Records and Access The Contractor shall provide full access to records related to performance and compliance to the Department and officials listed under [Executive Order 195](#) and [G.L. c. 11, s.12](#) for six (6) years beginning on the first day after the final payment under this Contract or such longer period necessary for the resolution of any litigation, claim, negotiation, audit or other inquiry involving this Contract. Access to view Contractor records related to any breach or allegation of fraud, waste and/or abuse may not be denied and Contractor can not claim confidentiality or trade secret protections solely for viewing but not retaining documents. Routine Contract performance compliance reports or documents related to any alleged breach or allegation of non-compliance, fraud, waste, abuse or collusion may be provided electronically and shall be provided at Contractor's own expense. Reasonable costs for copies of non-routine Contract related records shall not exceed the rates for public records under [950 C.M.R. 32.00](#).

Debarment. The Contractor certifies that neither it nor any of its subcontractors are currently debarred or suspended by the federal or state government under any law or regulation including, [Executive Order 147](#); [G.L. c. 29, s. 29F](#); [G.L. c. 30, § 39R](#); [G.L. c. 149, § 27C](#); [G.L. c. 149, § 44C](#); [G.L. c. 149, § 148B](#) and [G.L. c. 152, s. 25C](#).

Applicable Laws. The Contractor shall comply with all applicable state laws and regulations including but not limited to the applicable [Massachusetts General Laws](#); the Official [Code of Massachusetts Regulations](#); [Code of Massachusetts Regulations](#) (unofficial); [801 CMR 21.00](#) (Procurement of Commodity and Service Procurements, Including Human and Social Services); [815 CMR 2.00](#) (Grants and Subsidies); [808 CMR 1.00](#) (Compliance, Reporting and Auditing for Human And Social Services); [AICPA Standards](#); confidentiality of Department records under [G.L. c. 66A](#); and the [Massachusetts Constitution Article XVIII](#) if applicable.

Invoices. The Contractor must submit invoices in accordance with the terms of the Contract and the Commonwealth Bill Paying Policy. Contractors must be able to reconcile and properly attribute concurrent payments from multiple Departments. Final invoices in any fiscal year must be submitted no later than August 15th for performance made and received (goods delivered, services completed) prior to June 30th, in order to make payment for that performance prior to the close of the fiscal year to prevent reversion of appropriated funds. Failure to submit timely invoices by August 15th or other date listed in the Contract shall authorize the Department to issue an estimated payment based upon the Department's determination of performance delivered and accepted. The Contractor's acceptance of this estimated payment releases the Commonwealth and MassDOT from further claims for these invoices. If budgetary funds revert due to the Contractor's failure to submit timely final invoices, or for disputing an estimated payment, the Department may deduct a penalty up to 10% from any final payment in the next fiscal year for failure to submit timely invoices.

Payments Subject To Appropriation. Pursuant to [G.L. c. 29 § 26, § 27](#) and [§ 29](#), Departments are required to expend funds only for the purposes set forth by the Legislature and within the funding limits established through appropriation, allotment and subsidiary, including mandated allotment reductions triggered by [G.L. c. 29, § 9C](#). A Department cannot authorize or accept performance in excess of an existing appropriation and allotment, or sufficient non-appropriated available funds. Any oral or written representations, commitments, or assurances made by the Department or any other Commonwealth representative are not binding. The Commonwealth and MassDOT have no legal obligation to compensate a Contractor for performance that is not requested and is intentionally delivered by a Contractor outside the scope of a Contract. Contractors should verify funding prior to beginning performance.

Intercept. Contractors may be registered as Customers in the Vendor file if the Contractor owes a Commonwealth debt. Unresolved and undisputed debts, and overpayments of Contract payments that are not reimbursed timely shall be subject to intercept pursuant to [G.L. c. 7A, s. 3](#) and [815 CMR 9.00](#). Contract overpayments will be subject to immediate intercept or payment offset. The Contractor may not penalize any state Department or assess late fees, cancel a Contract or other services if amounts are intercepted or offset due to recoupment of an overpayment, outstanding taxes, child support, other overdue debts or Contract overpayments.

Tax Law Compliance. The Contractor certifies under the pains and penalties of perjury: (1) tax compliance with federal tax laws; (2) tax compliance with state tax laws including, but not limited to [G.L. c. 62C, s. 49A](#); reporting of employees and contractors, withholding and remitting of tax withholdings and child support; and (3) Contractor is in good standing with respect to all state taxes and returns due; reporting of employees and contractors under [G.L. c. 62E](#); withholding and remitting child support including [G.L. c. 119A, s. 12](#); TIR 05-11; New Independent Contractor Provisions and applicable TIRs.

Bankruptcy, Judgments, Potential Structural Changes, Pending Legal Matters and Conflicts. The Contractor certifies it has not been in bankruptcy and/or receivership within the last three calendar years which would negatively impact Contractor's ability to fulfill the terms of this Contract or Amendment. Contractor certifies that it will immediately notify the Department in writing of any filing for bankruptcy and/or receivership, any potential structural change in its organization, or if there is any risk to the solvency of the Contractor that may impact the Contractor's ability to timely fulfill the terms of this Contract or Amendment. The Commonwealth reserves the right to request additional information regarding the financial viability of the Contractor and its ability to perform. The Contractor certifies that at any time during the period of the Contract the Contractor is required to affirmatively disclose in writing to the Department Contract Manager the details of any judgment, criminal conviction, investigation or litigation pending against the Contractor or any of its officers, directors, employees, agents, or subcontractors, including any potential conflicts of interest of which the Contractor has knowledge, or learns of during the Contract term. Law firms or Attorneys providing legal services are required to identify any potential conflict with representation of any Department client in accordance with Massachusetts Board of Bar Overseers (BBO) rules.

Federal Anti-Lobbying and Other Federal Requirements. If receiving federal funds, the Contractor certifies compliance with federal anti-lobbying requirements including 31 USC 1352; other federal requirements; Executive Order 11246; Air Pollution Act; Federal Water Pollution Control Act and Federal Employment Laws.

Protection of Commonwealth Data, Personal Data and Information. The Contractor certifies that all steps will be taken to ensure the security and confidentiality of all Commonwealth/MassDOT data for which the Contractor becomes a holder, either as part of performance or inadvertently during performance, with special attention to restricting access, use and disbursement of personal data and information under [M.G.L. c. 93H](#) and [c. 66A](#) and other applicable state and federal privacy requirements. The Contractor shall comply with [M.G.L. c. 93I](#) for the proper disposal of all paper and electronic media, backups or systems containing personal data and information. The Contractor shall also ensure that any personal data or information transmitted electronically or through a portable device is properly encrypted using (at a minimum) the Commonwealth's "Cryptographic Management Standard" set forth in the Enterprise Information Security Policies and Standards published by the Executive Office for Technology, Services and Security (TSS), or a comparable Standard prescribed by the Department. Contractors with access to credit card or banking

MASSDOT STANDARD CONTRACT FORM



information of Commonwealth/MassDOT customers certify that the Contractor is PCI compliant in accordance with the Payment Card Industry Council Standards, and shall provide confirmation compliance during the Contract. The Contractor shall immediately notify the Department in the event of any security breach including the unauthorized access, disbursement, use or disposal of personal data or information, and in the event of a security breach, the Contractor shall cooperate fully with the Commonwealth/MassDOT and provide access to any information necessary for the Commonwealth/MassDOT to respond to the security breach and shall be fully responsible for any damages associated with the Contractor's breach including but not limited to G.L. c. 214, s. 3B.

For all Contracts involving the Contractor's access to personal information, as defined in G.L. c. 93H, and personal data, as defined in G.L. c. 66A, or access to MassDOT systems containing such information or data, Contractor certifies under the pains and penalties of perjury that the Contractor (1) has read M.G.L. c. 93H and c. 66A and agrees to protect any and all personal information and personal data; and (2) has reviewed all of the Enterprise Information Security Policies and Standards published by the Executive Office for Technology Services and Security (TSS), or stricter standards prescribed by the Department. Notwithstanding any contractual provision to the contrary, in connection with the Contractor's performance under this Contract, for all public authorities, executive offices, boards, commissions, agencies, departments, divisions, councils, bureaus, and offices, now existing and hereafter established, the Contractor shall: (1) obtain a copy, review, and comply with any pertinent security guidelines, standards, and policies; (2) comply with all Enterprise Information Security Policies and Standards published by the Executive Office for Security Services and Technology (TSS), or a comparable set of policies and standards ("Information Security Policy") as prescribed by the Department; (3) communicate and enforce such security guidelines, standards, policies and the applicable Information Security Policy among all employees (whether such employees are direct or contracted) and subcontractors; (4) implement and maintain any other reasonable appropriate security procedures and practices necessary to protect personal information and data to which the Contractor is given access by the contracting Department from the unauthorized access, destruction, use, modification, disclosure or loss; (5) be responsible for the full or partial breach of any of these terms by its employees (whether such employees are direct or contracted) or subcontractors during or after the term of this Contract, and any breach of these terms may be regarded as a material breach of this Contract; (6) in the event of any unauthorized access, destruction, use, modification, disclosure or loss of the personal information or personal data (collectively referred to as the "unauthorized use"): (a) immediately notify the contracting Department if the Contractor becomes aware of the unauthorized use; (b) provide full cooperation and access to information necessary for the contracting Department to determine the scope of the unauthorized use; and (c) provide full cooperation and access to information necessary for the contracting Department and the Contractor to fulfill any notification requirements. Breach of these terms may be regarded as a material breach of this Contract, such that the Commonwealth and MassDOT may exercise any and all contractual rights and remedies, including without limitation indemnification under MassDOT's Terms and Conditions or IT Terms and Conditions, withholding of payments, Contract suspension, or termination. In addition, the Contractor may be subject to applicable statutory or regulatory penalties, including and without limitation, those imposed pursuant to G.L. c. 93H and under G.L. c. 214, § 3B for violations under M.G.L. c. 66A.

Corporate and Business Filings and Reports. The Contractor certifies compliance with any certification, filing, reporting and service of process requirements of the Secretary of the Commonwealth, the Office of the Attorney General or other Departments as related to its conduct of business in the Commonwealth; and with its incorporating state (or foreign entity).

Employer Requirements. Contractors that are employers certify compliance with applicable state and federal employment laws or regulations, including but not limited to prevailing wage laws at M.G.L. c. 149, §§ 26-27D (public construction work); M.G.L. c. 149, § 27F (use of trucks, vehicles and other equipment to perform public works functions); M.G.L. c. 149, § 27G (moving office furniture and fixtures); M.G.L. c. 149, § 27H (cleaning state office buildings or buildings leased by the state); M.G.L. c. 6C, § 44 (MassDOT relocation of utilities or utility facility); M.G.L. c. 7, § 22 (contracts for meat products and clothing and apparel); M.G.L. c. 71, § 7A (transportation of students to public schools); Chapter 195 of the Acts of 2014 (MA Convention Center Authority security guard services); minimum wage and overtime law and regulations (M.G.L. c. 151 and 454 CMR 27.00); child labor laws (M.G.L. c. 149, §§ 56-105); all payment of wages, payroll and timekeeping records, earned sick time, meal breaks, domestic violence leave, temporary worker rights, domestic worker rights and anti-retaliation laws at M.G.L. c. 149 (Labor and Industries); M.G.L. c. 151A (unemployment insurance and contributions); M.G.L. c. 152 (workers compensation and insurance); M.G.L. c. 150A (Labor Relations); M.G.L. c. 153 (liability for injuries); 29 U.S.C. c. 8 (Federal Fair Labor Standards); 29 U.S.C. c. 28 (Federal Family and Medical Leave Act); M.G.L. c. 6, § 171A (applicant criminal record information); M.G.L. c. 149, § 105A (MA Equal Pay Act); and M.G.L. c. 175M (Paid Family Medical Leave Act).

Federal And State Laws And Regulations Prohibiting Discrimination Contractors certify compliance with applicable state and federal anti-discrimination laws, including but not limited to the Federal Equal Employment Opportunity (EEO) Laws the Americans with Disabilities Act; 42 U.S.C. Sec. 12,101, et seq., the Rehabilitation Act 29 U.S.C. § 794; 29 U.S.C. § 701; 29 U.S.C. § 623; 42 U.S.C. c. 45; (Federal Fair Housing Act); M.G.L. c. 151B (Unlawful Discrimination); M.G.L. c. 151E (Business Discrimination); the Public Accommodations Law M.G.L. c. 272, § 92A; M.G.L. c. 272, §§ 98 and 98A, Massachusetts Constitution Article CXIV and M.G.L. c. 93, § 103; 47 USC § 255 (Telecommunication Act); M.G.L. c. 149, § 105D, M.G.L. c. 151C, M.G.L. c. 272, §§ 92A, 98 and 98A, and M.G.L. c. 111, § 199A, and Massachusetts Disability-Based Non-Discrimination Standards For Executive Branch Entities, and related Standards and Guidance, authorized under Massachusetts Executive Order or any disability-based protection arising from state or federal law or precedent. See also Massachusetts Commission Against Discrimination (MCAD) and MCAD links and resources.

Small Business Purchasing Program (SBPP). A Contractor may be eligible to participate in the SBPP, created pursuant to Executive Order 523, if so qualified.

Limitation of Liability. Contracts may not use the following limitation on liability language unless approved by legal staff at the Office of the Comptroller or Operational Services Division and it may not be used if MassDOT is using the IT Terms and Conditions. The term "other damages" in Section 11 of the MassDOT Terms and Conditions, "Indemnification," shall include, but shall not be limited to, the reasonable costs the Commonwealth/MassDOT incurs to repair, return, replace or seek cover (purchase of comparable substitute commodities and services) under a Contract. "Other damages" shall not include damages to the Commonwealth/MassDOT as a result of third party claims, provided that this in no way limits the Commonwealth's or MassDOT's right of recovery for personal injury or property damages or patent and copyright infringement under Section 11 or the Commonwealth's/MassDOT's ability to join the contractor as a third party defendant. Further, the term "other damages" shall not include, and in no event shall the contractor be liable for, damages for the Commonwealth's or MassDOT's use of contractor provided products or services, loss of Commonwealth or MassDOT's records, or data (or other intangible property), loss of use of equipment, lost revenue, lost savings or lost profits of the Commonwealth or MassDOT. In no event shall "other damages" exceed the greater of \$100,000, or two times the value of the product or service (as defined in the Contract scope of work) that is the subject of the claim. Section 11 sets forth the Contractor's entire liability under a Contract. Nothing in this section shall limit the Commonwealth's or MassDOT's ability to negotiate higher limitations of liability in a particular Contract, provided that any such limitation must specifically reference Section 11 of the MassDOT Terms and Conditions. In the event the limitation of liability conflicts with accounting standards which mandate that there can be no cap of damages, the limitation shall be considered waived for that audit engagement. The terms of this Clarification may not be modified.

Northern Ireland Certification. Pursuant to G.L. c. 7 s. 22C for state agencies, state authorities, the House of Representatives or the state Senate, by signing this Contract the Contractor certifies that it does not employ ten or more employees in an office or other facility in Northern Ireland and if the Contractor employs ten or more employees in an office or other facility located in Northern Ireland the Contractor certifies that it does not discriminate in employment, compensation, or the terms, conditions and privileges of employment on account of religious or political belief; and it promotes religious tolerance within the work place, and the eradication of any manifestations of religious and other illegal discrimination; and the Contractor is not engaged in the manufacture, distribution or sale of firearms, munitions, including rubber or plastic bullets, tear gas, armored vehicles or military aircraft for use or deployment in any activity in Northern Ireland.

Pandemic, Disaster or Emergency Performance. In the event of a serious emergency, pandemic or disaster outside the control of the Department, the Department may negotiate emergency performance from the Contractor to address the immediate needs of the MassDOT even if not contemplated under the original Contract or procurement. Payments are subject to appropriation and other payment terms.

Attorneys. Attorneys or firms providing legal services or representing MassDOT may be subject to G.L. c. 30, s. 65, and if providing litigation services must be approved by the Office of the Attorney General to appear on behalf of a Department, and shall have a continuing obligation to notify the Commonwealth of any conflicts of interest arising under the Contract.

Subcontractor Performance. The Contractor certifies full responsibility for Contract performance, including subcontractors, and that comparable Contract terms will be included in subcontractors, and that the Department will not be required to directly or indirectly manage subcontractors or have any payment obligations to subcontractors.

EXECUTIVE ORDERS

For covered Executive state Departments, the Contractor certifies compliance with applicable Massachusetts Executive Orders, including but not limited to the specific orders listed below. A breach during the period of a Contract may be considered a material breach and subject Contractor to appropriate monetary or Contract sanctions.

Executive Order 481, Prohibiting the Use of Undocumented Workers on State Contracts. For all state agencies in the Executive Branch, including all executive offices, boards, commissions, agencies, Departments, divisions, councils, bureaus, and offices, now

MASSDOT STANDARD CONTRACT FORM



existing and hereafter established, by signing this Contract the Contractor certifies under the pains and penalties of perjury that they shall not knowingly use undocumented workers in connection with the performance of this Contract; that, pursuant to federal requirements, they shall verify the immigration status of workers assigned to a Contract without engaging in unlawful discrimination; and shall not knowingly or recklessly alter, falsify, or accept altered or falsified documents from any such worker

Executive Order 130. Anti-Boycott. The Contractor warrants, represents and agrees that during the time this Contract is in effect, neither it nor any affiliated company, as hereafter defined, participates in or cooperates with an international boycott (See IRC § 999(b)(3)-(4), and IRS Audit Guidelines Boycotts) or engages in conduct declared to be unlawful by G.L. c. 151E, s. 2. If there is a breach in the warranty, representation, and agreement contained in this paragraph, without limiting such other rights as it may have, MassDOT and the Commonwealth may rescind this Contract. As used herein, an affiliated company shall be any business entity of which at least 51% of the ownership interests are directly or indirectly owned by the Contractor or by a person or persons or business entity or entities directly or indirectly owning at least 51% of the ownership interests of the Contractor, or which directly or indirectly owns at least 51% of the ownership interests of the Contractor, or which directly or indirectly owns at least 51% of the ownerships interests of the Contractor.

Executive Order 346. Hiring of State Employees By State Contractors Contractor certifies compliance with both the conflict of interest law G.L. c. 268A specifically s. 5 (f) and this order, which includes limitations regarding the hiring of state employees by private companies contracting with the Commonwealth/MassDOT. A privatization contract shall be deemed to include a specific prohibition against the hiring at any time during the term of Contract, and for any position in the Contractor's company, of a state management employee who is, was, or will be involved in the preparation of the RFP, the negotiations leading to the awarding of the Contract, the decision to award the Contract, and/or the supervision or oversight of performance under the Contract.

Executive Order 444. Disclosure of Family Relationships With Other State Employees. Each person applying for employment (including Contract work) within the Executive Branch under the Governor must disclose in writing the names of all immediate family as well as persons related to immediate family by marriage who serve as employees or elected officials of the Commonwealth. All disclosures made by applicants hired by the Executive Branch under the Governor shall be made available for public inspection to the extent permissible by law by the official with whom such disclosure has been filed.

Executive Orders 592 and 599. Executive Order 592 (Advancing Workforce Diversity, Inclusion, Equal Opportunity, Non-Discrimination, and Affirmative Action). Executive Order 599 (Reaffirming Programs to Ensure Diversity, Equity, and Inclusion for Diverse and Small Massachusetts Businesses in State Procurement and Contracting). All programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status (including Vietnam-era veterans), or background. The Contractor and any subcontractors may not engage in discriminatory employment practices. The Contractor certifies compliance with applicable federal and state laws, rules, and regulations governing fair labor and employment practices. The Contractor also commits to purchase supplies and services from certified minority, women, veteran, service-disabled veteran, LGBT or disability-owned businesses, small businesses, or businesses owned by socially or economically disadvantaged persons; and Contractor commits to comply with any Applicable Department contractual requirements pertaining to the employment of persons with disabilities pursuant to M.G.L. c. 7 § 61(u). These provisions shall be enforced through the contracting Department, the Operational Services Division, and/or the Massachusetts Commission Against Discrimination. Any breach shall be regarded as a material breach of the contract that may subject the contractor to appropriate sanction.



Commonwealth of Massachusetts
CONTRACTOR AUTHORIZED SIGNATORY LISTING

This form is jointly issued and published by the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default form for all Commonwealth Departments when another form is not prescribed by regulation or policy.


**Signature for Corporation (C or S), Partnership, Trust/Estate,
 Limited Liability Company, State and Local Government Entity**
 (must match Form W-9 tax classification)

Contractor Legal Name City of Somerville	Contractor Vendor/Customer Code (if available, not the Taxpayer Identification Number or Social Security Number) VC6000192138
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INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, Social Security Numbers, driver's licenses, home addresses, Social Security cards, or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

There are three types of electronic signatures that will be accepted on this form: 1) Traditional "wet signature" (ink on paper); 2) Electronic signature that is either: a. hand drawn using a mouse or finger if working from a touch screen device; or b. An upload picture of the signatory's hand drawn signature; 3) Electronic signature affixed using a digital tool such as Adobe Sign or DocuSign. Typed text of a name not generated by a digital tool, computer generated cursive, or an electronic symbol are not acceptable forms of electronic signature.

Authorized Signatory Name	Signature (As it will appear on contract or other documents)	Title	Phone Number	Email Address
Jacob D. Wilson		Mayor	617-625-6600 x 2100	mayor2@somervillema.gov

Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.

I certify that I am a responsible authorized officer of the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Please note: You cannot self-certify your own signature as a single signer listed above.

Signature 	Date April 13, 2026
Print Name Kimberly Wells	Phone Number 617-625-6600 x4110
Title Chief Administrative Officer	Email Address kwells@somervillema.gov

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

From: FAPROADMIN@aurigo.com on behalf of [Administrator](#)
To: [Mears, Molly \(DOT\)](#)
Subject: PARS Numbers Approved for Local Aid - CSP - Complete Street Grant Program - ///OR/// 134017 - Complete Streets - Tier 3
Date: Thursday, April 9, 2026 7:55:45 AM
Attachments: [PMProjectPARSNumberReport.pdf](#)

CAUTION: This email originated from a sender outside of the Commonwealth of Massachusetts mail system. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

The PARS Number Request for Local Aid - CSP - Complete Street Grant Program - ///OR/// 134017 - Complete Streets - Tier 3 has been approved and is assigned the following PARS Number(s):

Program	Phase
X26T000274	C11

Please see the attached PARS Number Report for more details.

If you have any questions or concerns please feel free to contact me.

Thanks,
Kostandin THEODHORI
Massachusetts Department of Transportation
Director - Federal Aid Programming and Reimbursement Office
10 Park Plaza, Boston, Massachusetts 02116
Phone: (857) 368-9121
Fax: (857) 368-0657
Email: kostandin.theodhori@dot.state.ma.us



Local Aid - CSP - PARS Number Report

Project Manager : Molly Mears

Email : molly.mears@dot.state.ma.us

Phone :

- PARS Number Request information								
A	Project Number	Local Aid - CSP	PRC Approved	Advertised	Award	NTP	Completion End Date	
			01/01/2025					
	Project Description	Complete Street Grant Program						
	Project Type	Resurfacing - (CO)	Federal Improvement Type	4R Maintenance Resurfacing				
	District	HQ	Location	Highway Statewide	MPO			
	Federal Aid Project Number	N/A						
B	Contract Number	134017	Start Date	End Date				
	Vendor Name	CITY OF SOMERVILLE	04/09/2026	12/31/2027				
	Assignment Number							
	Assignment Description							
	Federal Aid Project Number	N/A						
C	Universal CIP ID #	HW25F05005	MMARS Short Name	HW25F05005-2				
	CIP Priority	2 Modernization	CIP Division	HW - Highway				
	CIP Program	Highway Complete Streets						
	CIP ANF Item	T062	(MMARS - Program Type)					
D	Fixed asset determination	No			Asset Owner			City / Town
	FA description (FAPRO)				Asset Type			
- PARS Number and Activity by Funding Source								
Project Agreement #	Funding Source	Program	Phase	Amount	Non-Participating Activities	Participating Activities	Status	Status Date



Local Aid - CSP - PARS Number Report

Project Manager : Molly Mears

Email : molly.mears@dot.state.ma.us

Phone :

NFA	LOCAL - CS NFA - Local Aid - Complete Streets			\$500,000.00			
NFA	Materials and others	X26T000274	C11	\$500,000.00	009N,010N,011N,012N,020N,021N,022N,023N,024N,025N,050N,051N,053N,054N	Active	04/09/2026

Activity Code	Activity Name	Activity Description
009	Engineering Administration and Supervision	Salaries and expenses of engineering personnel who act in an administrative and/or supervisory capacity and whose time cannot be directly allocated to any other activity. Major examples: salary and expenses of Chief Engineer, Deputy Chief Engineers, District Highway Engineers and engineering heads and their principal engineering assistants.
010	Non-Engineering Administrative and Supervision	Salaries and expenses of all non-engineering personnel who act in an administrative and/or supervisory capacity and whose time cannot be directly allocated to any other activity.
011	Accounting, Auditing and Budgeting	Salaries, expenses, supplies and other expenditures incurred by personnel engaged in accounting, internal and field auditing and budgeting.
012	Blueprinting, Photo Reproduction and Other Duplicating	All expenses incurred in blueprinting, photographic reproduction and other duplicating processes. This covers work done by both Department employees and private concerns.
020	Aerial Surveys, other Initial Studies and Reconnaissance	All expenditures incurred in connection with initial studies and reconnaissance activities on proposed construction projects, including aerial survey contracts for this purpose. This account covers both field and office activities of this type.
021	Location and Survey	All expenditures incurred in connection with preliminary field surveys on proposed construction projects. Private survey parties engaged on this type of work shall also be charged to this activity. Test borings and traffic engineering in connection with the above are also included in this activity.
022	Preparation of Plans, Specifications, Designs and Preliminary Estimates	All expenditures incurred in preparing plans, profiles, cross sections and related data required prior to the completing of the design of a proposed construction project; the preparation of specifications for such project, the preparation of designs and preliminary estimates for a proposed construction project including outside consultants engaged in this type of work. Layout work prior to the issuance of Right of Way Engineering Work Order should also be charged to this activity. See activity Code 099 for maintenance projects.
023	Materials Testing	Payments to outside testing companies for materials testing. Also included charges at standard prices for testing performed by the Department at the Materials Division or District laboratories. Department materials personnel assigned full time to a construction job will also use this activity. However, all other Department charges for Materials Testing will be charged to the 530 series of activity codes.
024	Field Engineering	All expenditures incurred in connection with projects actually under construction exclusive of materials testing. Inspections on all construction, reconstruction, betterment and State Aid projects are to be charged to this activity. See activity Code 099 for inspection on Maintenance projects.
025	Final Estimates	All expenditures in connection with final computations and the preparation of final estimates of work done on construction projects listed under Activity Code 024.
050	Contract Payments	All payments to contractors, cities, towns and counties for work done on construction, reconstruction, betterment and state aid projects. This includes mix-in-place or other materials installed by outside contractors. Do not include payments to municipalities to subdivisions thereof for relocating utilities, these are included in Activity Code 054.
051	Force Account Work (by Department Forces)	All expenditures incurred by the Department using its own personnel and equipment in doing any construction, reconstruction and betterment work, and includes any materials installed by Department personnel. This work must be identified by a project number and may be done entirely by force account, in some instances, and in others, may supplement work done on the same project by an outside contractor.
053	Materials Furnished Contractor	The cost of all materials furnished by the Department to a contractor to be incorporated in a construction contract.



Local Aid - CSP - PARS Number Report

Project Manager : Molly Mears

Email : molly.mears@dot.state.ma.us

Phone :

054	Payments to Utilities for Rearrangements	All payments to utility companies, cities and towns or subdivisions thereof for work done in relocating utilities in connection with construction projects undertaken by the Department.
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Project Number: X26T000274-C11

City/Town of: Somerville

Contract Number: 134017

Contract Date: 4/29/26

Contractor: City of Somerville

Completion Date: December 31, 2027

The Commonwealth of Massachusetts



**CONTRACT FOR
STATE HIGHWAY WORK**



Boston, Massachusetts



Maura Healey, Governor
Kimberley Driscoll, Lieutenant Governor
Phillip Eng, Interim MassDOT Secretary
Jonathan L. Gulliver, Undersecretary and Highway Administrator



February 13, 2026

Jennifer Allison
Deputy Director of Grants Development
City of Somerville
93 Highland Avenue
Somerville, MA 02143

Via email: jallison@somervillema.gov

Dear Jennifer Allison:

Thank you for your Tier 3 submission to the Compete Streets Funding Program during Round 2 of the Fiscal Year 2026 application solicitation. We received many applications and had a very competitive application pool from which to select. I am pleased to notify you that Somerville's application has been approved for \$500,000.00.

Awarded municipalities will enter into a contract with MassDOT for the completion of approved work. A member of the Community Grants Group will reach out shortly to gather all necessary information to begin the contracting process. It is anticipated that the Notice to Proceed (NTP) will be issued by May 1, 2026, and the deadline for construction will be December 31, 2027. MassDOT-funded work may not proceed until the NTP is issued.

Please note that as detailed in the Program Guidance, design is not an eligible grant cost. Design work for this project may begin at any time and must be completed by a MassDOT Prequalified Contractor. Construction funds awarded through this program are paid via the reimbursement of approved costs. Reimbursement requests are processed by your District State Aid Engineer in the same manner as Chapter 90 projects.

Please email CompleteStreetsProgram@dot.state.ma.us with questions related to this award. Thank you for your commitment to improving safety, access, and mobility for all roadway users in your community and for your participation in the Complete Streets Funding Program. MassDOT looks forward to working with you on this important project.

Sincerely,

Jonathan L. Gulliver
Highway Administrator

cc: Kristen Rebelo, MassDOT Community Grants Program Administrator
Paul Stedman, MassDOT District 4 Highway Director
Jake Wilson, Somerville Mayor

1. [Session Laws](#)

2. [Acts \(2020\)](#)

Chapter 383

AN ACT AUTHORIZING AND ACCELERATING TRANSPORTATION INVESTMENT.

Whereas, The deferred operation of this act would tend to defeat its purpose, which is to finance forthwith improvements to the commonwealth's transportation system, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public convenience.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. To provide for a program of investments to make the commonwealth's transportation system more reliable, address deferred maintenance and modernize and expand the system, the sums set forth in sections 2 to 2I, inclusive, for the several purposes and subject to the conditions specified in this act, are hereby made available, subject to the laws regulating the disbursement of public funds; provided, however, that the amounts specified in an item or for a particular project may be adjusted in order to facilitate projects authorized in this act. The sums made available in this act shall be in addition to any amounts previously made available for these purposes.

SECTION 2.

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION
Highway Division

6121-2138.. For the complete streets program established under chapter 90I of the General Laws for complete streets grants to municipalities; provided further, that not less than 33 per cent of the grants awarded shall be issued to cities and towns with a median household income below the average of the commonwealth..... \$50,000,000

Complete Streets Funding Program
Tier 3 Construction Funding Agreement

Agreement Number: 134017

Date: _____

Municipality: Somerville

Project: Gilman Square Roadway Improvements Complete Streets Funding
Program - Tier 3 - FY26

This Agreement made and entered into by and between the MASSACHUSETTS DEPARTMENT OF TRANSPORTATION, hereinafter called "MassDOT", and the City/Town of Somerville, (hereinafter called the "MUNICIPALITY"), and

WHEREAS, the MUNICIPALITY proposes to construct Project/(s) from its approved Tier 3 Project Application, and

WHEREAS, the Scope of Work for each Project/(s) is described in EXHIBIT A, (hereinafter referred to as the "PROJECT") and shall be in accordance with the Tier 3 project approvals from the Complete Streets Funding Program and shall be constructed per the plans, specifications, and estimate (hereinafter referred to as "SPECIFICATIONS") and where only locally funded roads are eligible and MassDOT will not pay for work done on State Owned Roadways, and

WHEREAS, said SPECIFICATIONS set forth by the MUNICIPALITY, shall be in conformance with, but not limited to the following current documents as amended; MassDOT's Project Development and Design Guide, MassDOT's Construction Standard Details, MassDOT's Separated Bike Lane Planning and Design Guide, MassDOT's Guidelines for the Planning and Design of Roundabouts, MassDOT's Bridge Manual, MassDOT's Standard Specifications for Highways and Bridges, MassDOT's Standard Drawings for Traffic Signals and Highway Lighting, the latest edition of American Standard for Nursery Stock, 521 CMR Rules and Regulations of the Architectural Access Board (AAB) and Americans with Disabilities Act(ADA), the Manual on Uniform Traffic Control Devices, and any and all state or federal regulations,

and/or to the satisfaction of MassDOT - Highway Division, Chief Engineer,
and

WHEREAS, said the total estimated construction cost is
\$ 3,485,054.50 , as described within EXHIBIT B, (the "Preliminary
Estimate Form") for each location, and

WHEREAS, the maximum amount of financial assistance available for
eligible construction costs available to the Municipality pursuant to
this Agreement is \$ 500,000.00 ("GRANT AWARD"), and

WHEREAS, the PROJECT is to be financed by funds provided by MassDOT
in accordance with appropriation 6121-2138 , and

WHEREAS, MassDOT has reviewed the PROJECT's items of work described
within EXHIBIT B to ensure they are commensurate with the PROJECT'S Scope
of Work, EXHIBIT A, and

WHEREAS, funding was authorized through the 2014 Transportation
Bond Bill and as amended by the Acts of 2016, and

WHEREAS, all design and engineering work required to complete the
PROJECT shall be performed by a firm qualified to provide the necessary
services in accordance with any and all policies and procedures of
MassDOT, and

WHEREAS, the construction work outlined within EXHIBIT B needs to
be completed by the Agreement's Expiration Date, unless an extension of
time is granted under the terms of the **EXPIRATION DATE** clause, and

WHEREAS, all environmental permits and approvals must be obtained
prior to construction. MassDOT's Environmental Punch list must be signed
by the authorized municipal official, hereby attached and
labeled as EXHIBIT C, and

WHEREAS, the Contractor to be eligible to bid on said projects,
shall be approved by MassDOT's prequalification process, in accordance
with M.G.L. c 81 subsection 8B, and

WHEREAS, MassDOT requires a post-construction report to account for

programmatic metrics and spending. A **Post-Construction Report Form** will be provided to the MUNICIPALITY and will include pre-and post- construction photos and relevant construction metrics for bicycle, pedestrian and transit infrastructure, and

WHEREAS, the parties hereto have reached an agreement as to the apportionment of work and expense necessary for the completion of the PROJECT.

NOW THEREFORE, in consideration of the obligations contained herein and other good and valuable consideration, the receipt of which is hereby acknowledged, MassDOT and the MUNICIPALITY hereby agree, each with the other, as follows:

DIVISION OF WORK

The MUNICIPALITY shall provide by its own Contractors and/or Subcontractors all necessary labor materials, equipment and other services to construct said PROJECT pursuant with any and all applicable SPECIFICATIONS, local, state and federal laws or regulations in accordance with the attached Scope of Work (EXHIBIT A), and the Preliminary Estimate Form (EXHIBIT B). The Contractor to be eligible to bid on said projects shall be approved in accordance with to MassDOT's prequalification process, where the application forms are located on mass.gov, under Prequalification of Horizontal Construction Firms.

In addition, any and all construction activities or related work required for the construction of said PROJECT shall be in conformance with any and all policies and procedures of MassDOT.

The MUNICIPALITY shall obtain any and all permits, easements, and rights of way required to complete the work for said PROJECT.

The MUNICIPALITY shall be responsible for obtaining all necessary design and engineering services to complete the work for said PROJECT.

DIVISION OF EXPENSE

MassDOT will reimburse the MUNICIPALITY for the actual costs incurred to complete the PROJECT up to, but not exceeding the approved GRANT AWARD amount. All costs incurred shall be approved by MassDOT prior to reimbursement. Any costs above this amount shall be borne by the MUNICIPALITY.

METHOD OF PAYMENT TO THE MUNICIPALITY

Section 1. During the course of the PROJECT, the MUNICIPALITY may present monthly progress bills of the incurred costs for approval and payment by MassDOT.

Section 2. Upon the completion of the PROJECT to the satisfaction of MassDOT and the MUNICIPALITY, written notification shall be given to the District Highway Director of MassDOT by the MUNICIPALITY that said work has been completed and, within 120 days thereof, the MUNICIPALITY will submit to MassDOT a final detailed bill (in quintuplicate) as required, and final settlement will then be made between MassDOT and the MUNICIPALITY. The MUNICIPALITY shall follow MassDOT's CHAPTER 90 process under the Tier 3 Program to complete any and all forms for reimbursement, and as directed by MassDOT's State Aid Engineers. The said Billing shall be reviewed by the District's State Aid Engineer, and upon approval the billing shall be forwarded to MassDOT - Highway Division - Project Management Section for authorization of said payments. This information may be submitted in an electronic format compatible with MassDOT's needs.

Section 3. All reimbursable charges in connection with this Agreement will be subject to audit by representatives of MassDOT and the MUNICIPALITY will retain all records and documents pertaining to the Agreement charges until such audit is completed or until written approval to destroy the records is given by MassDOT.

The Governor or his designee, the Secretary of Administration and Finance, and the State Auditor or his designee shall have the right at

reasonable times and upon reasonable notice to examine the books, records and other complications of data of the MUNICIPALITY which pertain to the performance of the provisions and requirements of this Agreement.

FUTURE MAINTENANCE

The MUNICIPALITY shall continue sole responsibility for the maintenance and upkeep of all property associated with the PROJECT and the costs thereof.

MISCELLANEOUS

This agreement shall not be considered fully executed, and work shall not commence until MassDOT signs this Agreement and the MUNICIPALITY has received an official Notice to Proceed from MassDOT.

EXPIRATION DATE

This agreement is set to expire on 12/31/27 . In the event that the MUNICIPALITY believes an extension of time is necessary, the MUNICIPALITY agrees to submit to MassDOT a written request for an extension no later than 60 days prior to the termination date specified on the attached signature page. The request will need to address the current expiration date, the proposed expiration date and any other information deemed necessary. MassDOT, in its absolute discretion, may agree to grant said request for an extension of time if it finds that sufficient justification has been provided by the MUNICIPALITY.

Exhibit A - Project Narrative(s)

Exhibit B - Project Estimate(s)

Exhibit C - Environmental Punchlist(s)

being served which may include pedestrian, bicycle, transit, and/or vehicle/freight. If applicable, explain how the project fills a network gap. Discuss any populations and destinations that this project will serve. If the project is located in a high crash location, provide background information and explain how the project will address the safety issues. If the project serves an Environmental Justice population (according to the MassGIS Environmental Justice Viewer online), list the populations served and how they will benefit. If the project improves safety or accessibility within one mile of a school, describe how and provide the name and location of the school. If the project improves safety or accessibility within ¼ mile of a senior destination, provide the name and location of the senior destination as well as how. If the project improves accessibility conditions for those with disabilities, explain how. If the public was engaged for the project up to this point, explain how. If this project seeks to make a pilot project permanent, describe the pilot and any evaluation conducted prior to this submission. Describe any additional project details or community benefits if necessary.

Tier 2 Project Priority Ranking: [__](#) Click or tap here to enter the Tier 2 Project Priority Ranking. **Project Name:** Click or tap here to enter the Tier 2 Project Priority Ranking.

Project Description:

Click or tap here to enter the project description. The project description should clearly summarize the project limits, project categories and types, width of proposed facilities such as sidewalks or separated bike lanes, and any other key project elements. List the modes served and how they are being served which may include pedestrian, bicycle, transit, and/or vehicle/freight. If applicable, explain how the project fills a network gap. Discuss any populations and destinations that this project will serve. If the project is located in a high crash location, provide background information and explain how the project will address the safety issues. If the project serves an Environmental Justice population (according to the MassGIS Environmental Justice Viewer online), list the populations served and how they will benefit. If the project improves safety or accessibility within one mile of a school, describe how and provide the name and location of the school. If the project improves safety or accessibility within ¼ mile of a senior destination, provide the name and location of the senior destination as well as how. If the project improves accessibility conditions for those with disabilities, explain how. If the public was engaged for the project up to this point, explain how. If this project seeks to make a pilot project permanent, describe the pilot and any evaluation conducted prior to this submission. Describe any additional project details or community benefits if necessary.



Complete Streets Funding Program Exhibit B: Preliminary Estimate Form

Municipality: City of Somerville Date: 10/22/2025

Project Name: Gilman Square Roadway Improvements (aka Western Pearl Street Reconstruction)

Project Rank: 8 Please use one tab per project. Delete unused tabs.

Item #	Item Description	Unit	Quantity	Unit Price	Total Cost
102.511	Tree Pruning	EA	5	\$ 633.00	\$ 3,165.00
102.521	Tree and Plant Protection Fence	FT	445	\$ 28.00	\$ 12,460.00
119	Rodent Control	LS	1	\$ 19,000.00	\$ 19,000.00
120.1	Unclassified Excavation	CY	2,390	\$ 81.00	\$ 193,590.00
141.1	Test Pit for Expoloration	CY	35	\$ 193.00	\$ 6,755.00
146	Drainage Structure Removed	EA	6	\$ 2,560.00	\$ 15,360.00
151	Gravel Borrow	CY	2,020	\$ 66.00	\$ 133,320.00
156	Crushed Stone	TON	10	\$ 105.00	\$ 1,050.00
170	Fine Grading & Compacting - Subgrade Area	SY	6,470	\$ 20.00	\$ 129,400.00
201.5	Catch Basin - Municipal Standard	EA	12	\$ 7,900.00	\$ 94,800.00
202.01	Manhole - Municipal Standard	EA	1	\$ 10,466.50	\$ 10,466.50
204.3	Gutter Inlet - Municipal Standard	EA	18	\$ 6,600.00	\$ 118,800.00
220	Drainage Structure Adjusted	EA	12	\$ 550.00	\$ 6,600.00
220.1	Manhole Adjusted	EA	35	\$ 605.00	\$ 21,175.00
220.2	Drainage Structure Rebuilt	FT	0	\$ 800.00	\$ -
220.3	Drainage Structure Change in Type	EA	6	\$ 1,650.00	\$ 9,900.00
220.5	Drainage Structure Remodelled	EA	3	\$ 2,350.00	\$ 7,050.00
220.7	Sanitary Structure Adjusted	EA	14	\$ 550.00	\$ 7,700.00
220.8	Sanitary Structure Remodelled	EA	2	\$ 1,250.00	\$ 2,500.00
222.3	Frame and Grate Municipal Standard	EA	28	\$ 1,650.00	\$ 46,200.00
223.2	Frame and Grate Removed and Discarded	EA	11	\$ 55.00	\$ 605.00
225.52	Trap and Hood Municipal Standard	EA	9	\$ 1,100.00	\$ 9,900.00
241.12	12 Inch Reinforced Concrete Pipe	FT	460	\$ 290.00	\$ 133,400.00
358	Gate Box Adjusted Roadway	EA	48	\$ 375.00	\$ 18,000.00
358.2	Gate Box Adjusted Sidewalk	EA	72	\$ 330.00	\$ 23,760.00
376.2	Hydrant - Removed and Reset	EA	1	\$ 10,000.00	\$ 10,000.00
376.5	Hydrant - Adjusted	EA	2	\$ 800.00	\$ 1,600.00
415.1	Pavement Standard Milling	SY	5,400	\$ 14.00	\$ 75,600.00
451	HMA for Patching	TON	45	\$ 380.00	\$ 17,100.00
452	Asphalt Emulsion for Tack Coat	GAL	1,330	\$ 12.50	\$ 16,625.00
453	HMA Joint Sealant	FT	2,600	\$ 2.50	\$ 6,500.00
458.71	Colored Paint for Lane Coloring	SF	40	\$ 32.00	\$ 1,280.00
458.82	High Friction Surface Treatment for Land Coloring MMA	SF	1,600	\$ 23.00	\$ 36,800.00
460	Hot Mix Asphalt Pavement for Local Streets	TON	720	\$ 200.00	\$ 144,000.00
460.1	Hot Mix Asphalt Raised Crosswalks & Speed Tables	TON	490	\$ 400.00	\$ 196,000.00
472	Temporary Asphalt Patching	TON	60	\$ 435.00	\$ 26,100.00
482.3	Sawcutting Asphalt Pavement	FT	810	\$ 7.00	\$ 5,670.00
504	Granite Curb Type VA4 - Straight	FT	1,160	\$ 105.00	\$ 121,800.00
504.1	Granite Curb Type VA4 - Curved	FT	380	\$ 115.00	\$ 43,700.00
504.4	Granite Curb Type VA4 - Flush	FT	1,250	\$ 145.00	\$ 181,250.00
509	Granite Transition Curb for Pedestrian Curb Ramps - Straight	FT	335	\$ 115.00	\$ 38,525.00
509.1	Granite Transition Curb for Pedestrian Curb Ramps - Curved	FT	10	\$ 115.00	\$ 1,150.00
514	Granite Curb Inlet - Straight	EA	9	\$ 800.00	\$ 7,200.00
515	Granite Curb Inlet - Curved	EA	15	\$ 910.00	\$ 13,650.00

580	Curb Removed and Reset	FT	1,450	\$ 80.00	\$ 116,000.00
581	Curb Inlet Removed and Reset	EA	3	\$ 380.00	\$ 1,140.00
582	Curb Corner Removed and Reset	EA	14	\$ 355.00	\$ 4,970.00
594	Curb Removed and Discarded	FT	1,680	\$ 11.00	\$ 18,480.00
596	Curb Corner Removed and Discarded	EA	18	\$ 60.00	\$ 1,080.00
660	Metal Pipe Rail	FT	30	\$ 255.00	\$ 7,650.00
697.1	Silt Sack	EA	54	\$ 121.00	\$ 6,534.00
701	Cement Concrete Sidewalk	SY	2,520	\$ 125.00	\$ 315,000.00
701.1	Cement Concrete Sidewalk at Driveways	SY	510	\$ 145.00	\$ 73,950.00
701.15	Cement Concrete Sidewalk at Beveled and Curved Curb	SY	710	\$ 153.00	\$ 108,630.00
701.25	Repairs to Back of Sidewalk	HR	100	\$ 145.00	\$ 14,500.00
701.5	Detectable Warning Panel	EA	45	\$ 260.00	\$ 11,700.00
701.6	Trapezoidal Delineator	LF	860	\$ 80.00	\$ 68,800.00
702	Hot Mix Asphalt Sidewalk or Driveway	TON	40	\$ 395.00	\$ 15,800.00
707.15	Park Bench Removed and Reset	EA	5	\$ 970.00	\$ 4,850.00
707.25	Trash Receptacle Removed and Reset	EA	3	\$ 745.00	\$ 2,235.00
707.8	Steel Bollard	EA	6	\$ 2,200.00	\$ 13,200.00
715.1	Mail Box Removed and Reset	EA	1	\$ 900.00	\$ 900.00
734	Sign Removed and Reset	EA	75	\$ 430.00	\$ 32,250.00
734.52	Sign Post Removed and Stacked	EA	35	\$ 97.00	\$ 3,395.00
745.2	Pedestrian Bus Shelter Removed and Stacked	LS	1	\$ 5,000.00	\$ 5,000.00
751	Loam for Roadsides	CY	75	\$ 110.00	\$ 8,250.00
765	Seeding	SY	140	\$ 9.00	\$ 1,260.00
767.6	Aged Pine Bark Mulch	CY	4	\$ 200.00	\$ 800.00
804.3	3 Inch Electrical Conduit Type NM - PLASTIC (UL)	FT	135	\$ 206.00	\$ 27,810.00
811.31	Pull Box 12 x 12 Inches - SD2031	EA	3	\$ 2,600.00	\$ 7,800.00
811.35	Pull Box Adjusted	EA	1	\$ 500.00	\$ 500.00
811.37	Electric Handhole Adjusted	EA	4	\$ 550.00	\$ 2,200.00
816.01	Traffic Signal Reconstruction Location No. 1	LS	1	\$ 85,140.00	\$ 85,140.00
826.51	Fire Alarm Box Removed and Reset	EA	1	\$ 5,000.00	\$ 5,000.00
832	Warning Regulatory and Route Marker Aluminum Panel Type A	SF	200	\$ 27.00	\$ 5,400.00
847.1	Sign SUP N/Guide Rte Marker W/1 Breakaway Post Assembly Steel	EA	70	\$ 350.00	\$ 24,500.00
850.54	Truck Mounted Attenuator	DAY	10	\$ 84.00	\$ 840.00
851.1	Traffic Cones for Traffic Management	DAY	10,600	\$ 1.10	\$ 11,660.00
852	Safety Signing for Traffic Management	SF	40	\$ 300.00	\$ 12,000.00
853.1	Portable Breakaway Barricade Type III	EA	2	\$ 635.00	\$ 1,270.00
853.4	Pedestrian Barriers for Temporarily Walkways	FT	100	\$ 55.00	\$ 5,500.00
854.034	4 Inch Temporary Pavement Markings (Removable Tape)	FT	5,000	\$ 3.00	\$ 15,000.00
854.1	Pavement Marking Removal	SF	250	\$ 4.00	\$ 1,000.00
855	Temporary Pedestrian Curb Ramp	EA	4	\$ 500.00	\$ 2,000.00
856	Arrow Board	DAY	710	\$ 18.00	\$ 12,780.00
856.12	Portable Changeable Message Sign	DAY	710	\$ 31.00	\$ 22,010.00
860.04	4 Inch Reflectorized White Line (Painted)	FT	560	\$ 2.50	\$ 1,400.00
864.04	Pavement Arrows and Legends Reflectorized White (Thermoplastic)	SF	390	\$ 18.00	\$ 7,020.00
865.2	Crosswalks and Stop Lines 12 Inch Refl White (Thermoplastic)	SF	4,200	\$ 11.00	\$ 46,200.00
865.25	Texturized Decorative Pavement	SF	1,650	\$ 40.00	\$ 66,000.00
866.104	4 Inch Reflectorized White Line (Thermoplastic)	FT	1,900	\$ 4.00	\$ 7,600.00
866.106	6 Inch Reflectorized White Line (Thermoplastic)	FT	90	\$ 4.50	\$ 405.00
866.112	12 Inch Reflectorized White Line (Thermoplastic)	FT	130	\$ 14.00	\$ 1,820.00
867.04	4 Inch Reflectorized Yellow Line (Thermoplastic)	FT	2,100	\$ 4.50	\$ 9,450.00
867.07	Bike Sharrow (Preformed - Thermoplastic)	EA	3	\$ 2,050.00	\$ 6,150.00
874	Street Name Sign	EA	2	\$ 430.00	\$ 860.00
874.4	Traffic Sign Removed and Stacked	EA	2	\$ 55.00	\$ 110.00



Complete Streets Funding Program – EXHIBIT C – Environmental Punchlist

(Required for Tier 3 Application to be complete. Fill out for each Project location)

Municipality: CITY OF SOMERVILLE MassDOT Highway District #: 4

Proposed Work: GILMAN SQUARE INTERSECTION IMPROVEMENTS
(AKA WESTERN PEARL STREET RECONSTRUCTION)

NOTE: ALL ENVIRONMENTAL PERMITS / APPROVALS MUST BE OBTAINED PRIOR TO CONSTRUCTION.

- | | | | | |
|--|-----|----------|----|----------|
| 1. Will the pavement width increase by four or more feet for one-half or more miles? | Yes | ___ | No | <u>X</u> |
| 2. Will the project alter the bank or terrain located ten more feet from the existing roadway for one-half or more miles, unless necessary to install a structure or equipment? | Yes | ___ | No | <u>X</u> |
| 3. Will the removal of 5 or more trees with diameters of 14 inches or more be required? | Yes | ___ | No | <u>X</u> |
| 4. Will more than 300 ft. of stone wall be removed or altered? | Yes | ___ | No | <u>X</u> |
| 5. Will the project involve construction of a parking lot with capacity of 150 cars or more? | Yes | ___ | No | <u>X</u> |
| 6. Are any other MEPA review thresholds exceeded (see 301 CMR 11.03)?
If your answer is YES to any of questions 1-6, you must file an Environmental Notification Form (ENF).* | Yes | ___ | No | <u>X</u> |
| 7. Will the project be on a "Scenic Road" (Acts of 1973, C. 67)?
If your answer is YES, your Planning Board or Selectmen / City Council must give written consent for cutting / removal of trees or changes to stone walls. | Yes | ___ | No | <u>X</u> |
| 8. Have all necessary takings, easements, rights of entry, etc. been completed?
If a county Hearing is required, it must be held prior to starting work. | Yes | <u>X</u> | No | ___ |
| 9. Has a Project Notification Form and locus map been submitted to the Massachusetts Historical Commission? Required https://www.sec.state.ma.us/mhc/mhcpdf/pnf.pdf | Yes | ___ | No | <u>X</u> |
| 10. Is any work proposed in or within 100 ft. of a wetland (stream, pond, swamp, etc.)? *
If your answer is YES, you must file the project with your local Conservation Commission prior to starting work. | Yes | ___ | No | <u>X</u> |
| 11. If work is proposed in a wetland or water resource, a permit may be required from the Department of Environmental Protection, Corps of Engineers, etc. | Yes | ___ | No | <u>X</u> |

Validation

It is recognized that the purpose of this information is to assist the MassDOT Highway Division in approving the Chapter 90I Project Request Form (of which this is a part). Accordingly, the information provided here is intended to be complete and correct with no intentional errors or material omissions. Any action taken by MassDOT Highway Division on the basis of this information shall not legally or financially obligate MassDOT Highway Division to support or defend the municipality, and the municipality shall save harmless MassDOT Highway Division for any action.

Duly Authorized Municipal Officials	Reviewed and Approved for Transmittal by:
<u>KATJANA BALLANTYNE, MAYOR</u>	<u>BRAD RAWSON</u>
	Highway or Conservation Officer's Title <u>DIRECTOR, MOBILITY DIVISION</u>
Signatures <u>Katjana Ballantyne</u>	Signatures <u>Brad Rawson</u>
Date <u>9/25/2025</u>	Date <u>9/24/2025</u>

This form should be submitted in duplicate with original signatures to the MassDOT Highway District Office.
 This form should accompany the Project Request Form.

9/25/2025