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# PUBLIC EVENT PERMIT APPLICATION

City of Somerville, Commonwealth of Massachusetts

Date 7/28/10

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Mayor's Annual Picnic

Description Senior Citizens picnic

Location Powderhouse Park

Date and time Wed August 11, 2010

Rain date and time (if applicable) Friday August 13, 2010

Estimated maximum attendance at any one time 1000

Attendee fees or suggested donations 0

Organization name Somerville Council on Aging

Mailing address 167 Holland St Somerville MA 02149

Telephone (617) 625-6600 x2300

Have you made any arrangements for:

- Auxiliary Police?  Yes  No If yes, describe will be there w/ Community Police
- Security?  Yes  No If yes, describe at DeLuca's and DeLuca's in
- Parking?  Yes  No If yes, describe through Son's Cars Elder Service
- Food?  Yes  No If yes, describe Pat's Deli
- Restrooms?  Yes  No If yes, describe City Center
- Liability Insurance?  Yes  No If yes, describe City Center

### Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage located by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

- 3. If the event is a road race, the applicant will provide race monitors when required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
- 4. If the event is a carpool drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
- 5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Cindy L. Hickey Date 7/28/10  
 Applicant name (print) Cindy L. Hickey Applicant phone 617-625-4600 ext 20  
 Event name (taken from page 1) M. Fyvie's Annual Picnic

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>7-28-10</u> <u>Cynthia J. Ferraro</u> Police Chief or Designee Conditions: _____ _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>7/28/10</u> _____ Chief Fire Engineer or Designee Conditions: <u>[Signature]</u> _____ _____
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>7-28-10</u> <u>[Signature]</u> Traffic and Parking Director or Designee Conditions: _____ _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>7-28-10</u> <u>[Signature]</u> DPS Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Health Inspector or Designee Conditions: _____ _____ _____
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Once signed, the Department should:

- Contact the applicant at the phone number above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: \_\_\_\_\_
- Fax the application to the City Clerk at 617 625-4239.