

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL16-000192
File #: 16-015987

Organization name: Party

Description: Birthday party that neighbors will be invited to.

Date(s): 11/13/16

Setup starts at (time): 9:00AM

Cleanup after the event ends at (time): 1:30PM

Attendees:

Max attendance at one time: 25

Maximum attendees accommodated:

Attendee fees or suggested donations: N/A

Social or cultural benefits:

Birthday party that neighbors will be invited to.

City Contact:

Organization mailing address:

4 West St.
Somerville, MA 02144

Event name: Party

Location: West Street - we will put toys and games on the street outside of our house.

Rain date(s): N/A

Event starts at (time): 10:00AM

Event ends at (time): 1:00PM

Total people attending: 30

Total Somerville residents attending: 20

What is your budget for this event: 350

Financial benefits:

Will bring in lots of folks to the neighborhood.

Contact person:

Pei Pei Ma
Telephone: 6179999086
Email: mapeipei@gmail.com

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Light brunch
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	We would like to block the two ends of West Street to cars. We can move the barriers to allow folks who live on the street to drive through.
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	No	
Alcohol License?	No	

Approval Conditions:

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: David Monte, Police, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Fire, Fire Prevention, Approved

Reviewer: John J. Long, City Clerk, Complete
