

Department of Mental Health
Master Agreement- Jail/Arrest Diversion Program
Statement of Work (SOW)

Procurement: BD-18-1022-DMH08-8210B-21306 **Contract ID:** SCDMH822026088710000

Contractor Name: City of Somerville Police Department, Jennifer Korn, jkorn@somervillema.gov

DMH Sponsor Name: Director of Jail and Arrest Diversion Initiatives: Joanne Barros

Proposed Dates of Service (not to exceed current state fiscal year)

From: 1-Jul-25

To: 15-Sep-25

Cost Estimate

Proposed Hours: N/A

Hourly Rate: N/A

Total (not to exceed) Cost: \$10,000

Scope and Payment

Scope of Engagement

Component Jail/Arrest Diversion Program:

The City of Somerville will use grant funds to continue its police department's jail/arrest diversion program to provide an array of pre-arrest and pre-arraignment diversion from arrest services for Somerville residents that are impacted by behavioral health challenges. The Somerville JDP program is staffed by 1 FTE clinician, although part of their time (0.45 FTE) is supported by another grant. The program provides safe and appropriate assessment, clinical supports, in-depth referrals and follow-up to Somerville residents who have behavioral health and/or addiction challenges who are at risk of arrest and incarceration. The JDP coordinator works synergistically with the COHR (Community Outreach, Help and Recovery) unit. The JDP coordinator works with Somerville officers on scene in non-emergency cases to encourage connection to supports. Staff may also provide supports, de-escalate crisis and work on a follow-up basis as well. Staff may help individuals who are summoned or before the court navigate the justice system and find treatment-based solutions instead of jail. Behavioral health-related trainings/conferences may be considered for grant support during this contract term, subject to prior approval by DMH. The clinician records appropriate incidents in the JDP database. Please be advised that contracting beyond Quarter 1 of Fiscal Year 2026 is subject to DMH's final appropriation level.

Deliverables and Payment

Grantee completes a Commonwealth Payment Voucher to invoice DMH for payment.


Grantee provides documentation of actual expenses corresponding to line items represented in the Attachment D Budget Sheet. Grantee provides a copy of all training Certificates of Completion.


Grantee provides quarterly report data including:

1. Number of police officers in department
2. Number of behavioral health-related calls per year by the Department
3. Number of behavioral health-related calls per year with a trained CIT officer responding
4. Number of jail diversion program clinician hours received, referrals received, and individuals worked with. Data must be inputted into the JDP database.
5. Number of Jail/Arrest or E.D. diversions made and destination/hand-off party
6. Number of internal and external stakeholder meetings hosted by and or attended by the Somerville PD related to this Jail/Arrest Diversion Program

Invoices for reimbursement for actual expenditures may be submitted at any time within the dates of service of this SOW agreement. Monthly invoicing is preferred when costs are incurred. (Quarterly invoicing may be appropriate in some cases.) Expenses within a fiscal year will be reimbursed by funds authorized for that fiscal year only. Final invoices must be submitted in adherence to the submission deadline established by the Commonwealth.

Signature and Authorization

Contractor	
Authorized Signatory Name:	Katjana Ballantyne, Mayor of Somerville
Date:	08/18/2025
Signature:	

Department of Mental Health	
Authorized Signatory Name:	Sarah Hough
Date:	08/18/2025
Signature:	



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Mental Health
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Secretary

BROOKE DOYLE
Commissioner

(617) 626-8000
www.mass.gov/dmh

TO: All FY25 JDP Grant Participants
FROM: Brooke Doyle, Commissioner *Brooke Doyle*
DATE: June 20, 2025
RE: DMH Jail Diversion Grant Extensions for FY2026

Greetings Jail Diversion Grantees,

We are reaching out to provide guidance on our operational strategy to preserve vital Jail/Arrest Diversion Grant programs while the process for finalizing the Fiscal 2026 is completed.

DMH does not expect to have our final appropriation levels for the Jail Diversion Grant program until well into the first quarter of the new fiscal. Therefore, we intend to initially fund short-term awards (75 days) to programs that employ staff, effective 7/1/2025. Until the funding for Fiscal year 2026 is finalized, we are unable to offer full-year grant terms. Using the funding available to DMH for this period will result in full expenditure of available funding. When the final appropriation funding level is known, we will reach out with updated contracting guidance.

We apologize for any inconvenience or local uncertainty grantees may experience because of a shorter-term contracting period. We truly value the work of our grantees and our local community partnerships are invaluable to our shared goals of supporting safer communities. With this plan to apply funding in a shorter contract term period, we are trying to balance the needs for organizations that employ staff to preserve continuity of existing approved grant program operations with the current fiscal conditions.

It is our sincere hope that state appropriations for the Jail Diversion grant program will ultimately be set to the levels needed for full year operations for all staffed programs that desire continued participation. However, please be advised that contracting beyond Quarter 1 of Fiscal Year 2026 is subject to the final appropriation level.

As is the case with all state appropriated funding, final appropriation levels may be subject to emergency actions if the Commonwealth's overall fiscal conditions cannot be sustained due to unforeseen circumstances.

We thank you in advance for your participation and understanding. We value your earnest partnership with us on this worthwhile initiative, and we remain hopeful, with you, for its future.