

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL16-000127
File #: 16-009018

Organization name: Somerville Arts Council

Event name: Fluff Festival

Description: Festival celebrating local culture and innovation, food from many vendors, free musical performance and kids activities

Location: Union Square Union Square

Date(s): Saturday September 24

Rain date(s): Sunday September 25

Setup starts at (time): 12pm

Event starts at (time): 3pm

Cleanup after the event ends at (time): 9pm

Event ends at (time): 7pm

Attendees:

Max attendance at one time: 6,000

Total people attending: 8,000

Maximum attendees accommodated:

Total Somerville residents attending: 4,500

Attendee fees or suggested donations: Free

What is your budget for this event:

Social or cultural benefits:

Financial benefits:

Free outdoor cultural festival for residents

City Contact: Somerville Arts Council working with Police, DPW, T&P etc.

Organization mailing address:
50 Evergreen Ave.

Contact person:
Nina Eichner
Telephone: x2998
Email: NEichner@somervillema.gov

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Vendors will provide food and apply for individual licenses
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	All of Union Square (from the intersection of Somerville Ave. and Bow St., to the intersection of Prospect St. and Somerville Ave. and Washington St.)
Sidewalks blocked?	Yes	Yes, sidewalks within the blocked off street areas (see above)
Arrangements:		
Auxiliary Police?	Yes	Will arrange with Officer Wagner
Police Detail:	Yes	Will arrange directly with Officer Monte
Parking (for Attendees)?	No	
Restrooms?	Yes	Portajohns
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	Sept 26
Alcohol License?	No	

Approval Conditions:

Reviewer: CS Fire, Fire Prevention, Approved with Conditions

1. Fire detail required, Please contact the Fire Prevention office

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: Elise Collins, ISD Health, Approved

Reviewer: David Monte, Police, Approved

Reviewer: John J. Long, City Clerk, Complete

Reviewer: Christine Morin, Public Works, Approved

Reviewer: John J. Long, City Clerk,
