

Department	Position Title	Number of Vacancies	Number of Positions Filled	Vacant in FY21 budget (7/15/20)	Status as of 3/12/2021
Arts Council	Cultural Culinary Coordinator	1	0	X	Interviews complete; reference checks in process
Assessing	Administrative Assistant	1	0	X	Interviews to be scheduled
City Council	Outreach Coordinator PT - NEW	1	1		Filled 12/9/20
City Council	Policy Analyst PT - NEW	1	1		Filled 12/7/20
Communications	PT Spanish Community Engagement Specialist (1	1	0	X	To be advertised
Constituent Services	PT Fill-In Telephone Operators - NEW	4	3		Filled, (1) resignation; Dept reviewing applications
Constituent Services	Customer Experience Manager	1	1		Start date 3/22/21
DPW Admin	Administrative Assistant	1	0		Internal posting closes 3/22/21
DPW B&G	Superintendent of B&G	1	0		Search failed; readvertised; interviews in process
DPW B&G	Jr Building Custodian - Night	1	1	X	filled 2/9/2021
DPW B&G	Jr Building Custodian - Night	1	1	X	filled 1/19/21
DPW B&G	Jr Building Custodian - Day	1	1	X	filled 1/19/21
DPW B&G	HMEO/PWL	1	0	X	Advertised, closing 3/15/21
DPW B&G	Public Grounds Caretaker & Gardener	1	0	X	Interviews complete; reference checks in process
DPW B&G	SHMEO/PWL	1	0	X	Advertised, closing 3/15/21
DPW B&G	HMEO/PWL	1	1	X	Start date 3/15/21
DPW Highway	SHMEO/PWL Cement Finisher	1	1	X	Filled 2/1/21
DPW Highway	SHMEO Curbsetter/PWL	2	2		Filled 2/1/21
DPW Highway	Working Foreman SHMEO Tree Climber	1	0		Posting under review
DPW Highway	SHMEO Tree Surgeon	1	0		Posting under review
DPW Highway	SHMEO/PWL	1	0		Internal posting closes 3/15/21
DPW Highway	SHMEO Cement Finisher	1	0		Posting under review
DPW Highway	SHMEO PWL days	1	0		Posting under review
DPW Highway	SHMEO PWL days	1	0		Posting under review
DPW Highway	SHMEO PWL +10% 4PM-12AM	1	0		Internal posting closes 3/19/21
DPW Highway	SHMEO/PWL mid-7:30am	1	1		Filled 3/1/21
DPW L&L	Electrician Lights Lines	1	1	X	Offer in process; start date TBD
Elections	Temp Elections Support Workers	6	6		Filled August 2020
Elections	Poll Workers	119	119		Filled by 9/1/20
Executive	Director of Racial & Social Justice - NEW	1	1	X	Offer in process; start date TBD
Executive	Charter Review Project Manager PT - NEW	2	2		Filled 2/22/21
Executive	Director of Intergovernmental Relations	1	1		Filled 9/28/20
Executive	Legislative Liaison	1	1		Filled 11/23/20
Executive	Summer Jobs Program	45	45		Filled July 2020
Fire	Firefighters	10	0	X	Conditional offers of employment sent; pending final requirements
Fire	Senior Clerk	1	1	X	Filled 2/22/2021
Fire	Deputy Fire Chief	1	1		Filled; confirmed 2/25/21
Fire	Deputy Fire Chief	1	1		Filled; confirmed 7/14/20
Fire	District Fire Chief	1	1		Filled; confirmed 2/25/21

Fire	District Fire Chief	1	1		Filled; confirmed 11/12/20
Fire	Fire Captains	2	2		Filled; confirmed 2/25/21
Fire	Fire Captains	3	3		Filled; confirmed 11/12/20
Fire	Fire Lieutenants	2	2		Filled; confirmed 2/25/21
Fire	Fire Lieutenants	3	3		Filled; confirmed 11/12/20
HHS	Director of Council on Aging	1	0		Interviews scheduled week of March 15
HHS	LGBTQ Liaison	1	0	X	Advertised until filled
HHS	Clinical Youth Specialist - NEW	1	0	X	Second interviews scheduled week of March 15
HHS	Social Worker - NEW	1	0	X	Failed search; readvertised; interviews TBD
HHS	School Nurse Float - NEW	1	0	X	Funded 3 months - to be advertised
HHS	School Nurses	3	2		2 positions filled 10/13/20; 1 advertised
HHS	Case Manager - NEW	1	1	X	Filled 12/7/20
HHS	School Nurse Float	1	1	X	Filled 11/2/20
HHS	School Nurse Leader	1	0	X	Failed search; readvertised with new strategy
HHS	Per Diem Nurses	6	1		Filled (1) 10/13/20; additional opportunities advertised
HHS	Mobile Market Sales Manager	1	1		Filled 7/8/20
HHS	Temp PT Contact Tracing Team	11	6		Filled 6th position 2/15/21, 5 additional advertised 3/11/21
HHS	Per Diem Nurses - Covid Response	1	0		new position; to be advertised
HHS	Covid 19 Health Room Assistant	8	0		Advertised through 3/26/21
IAM Capital Projects	Building Improvements & Preventive Maintenance	1	0	X	Applications under review
IAM Capital Projects	Green Building Manager - NEW	1	1	X	Filled 12/14/20
IAM Capital Projects	Senior Project Manager (90 Washington)	1	1	X	Filled 11/16/20
IAM Engineering	Traffic Engineer	1	0	X	2 failed searches; 3rd search interviews complete
IAM Engineering	Stormwater Program Manager - NEW	1	1	X	Filled 11/9/20
IAM Engineering	Director of Engineering	1	1		Filled 3/1/2021
IAM Engineering	Assistant Director of Engineering	1	0		Under review with Department
ISD	COVID Compliance Specialists - NEW	4	0		Preparing to advertise
ISD	Chief Code Enforcement Inspector	1	1		Filled 2/22/2021
ISD	Local Building Inspector (M-F)	1	0		Posting closed; to be advertised externally
ISD	Code Enforcement Inspector (M-F)	1	0		Postings under review by SMEA
ISD	Code Enforcement Inspector (T-S)	1	0		Postings under review by SMEA
ISD	Senior Code Enforcement Inspector	1	0		Postings under review by SMEA
ISD	Zoning Review Planner	1	1	X	Filled 11/2/2020
ISD	Safety Inspectors - NEW	2	2	X	Filled 11/9/2020
IT	Project Manager	1	1	X	Filled 1/11/2021
Libraries	Deputy Director	1	1	X	Filled 2/8/2021
Libraries	Librarian II - Teen Librarian	1	0	X	Posting under review
Libraries	Library First Assistant	1	0	X	Posting under review
Libraries	Manager of Branch Services	1	0	X	Paperwork in process to advertise
Libraries	Adult Services Librarian	1	0		Posting under review
Libraries	Reference Librarian-1	1	0		Posting under review
Libraries	Librarian-I Generalist	1	0		Posting under review
OSPCD: Admin	Program Compliance Officer	1	1		Filled 10/19/20

OSPCD: Econ Dev	Workforce Development Coordinator - NEW	1	0	X	Advertising
OSPCD: Econ Dev	Urban Revitalization Specialist	1	0		First interviews complete
OSPCD: Econ Dev	Economic Development Specialist	1	0		Interview scheduled
OSPCD: Housing	Inclusionary Housing Program Manager - NEW	1	1	X	Filled 8/26/20
OSPCD: Housing	Inclusionary Housing Program Specialist	1	1		Filled 1/4/21
OSPCD: Housing	Housing Program Coordinator	1	1		Filled 2/23/2021
OSPCD: OHS	Case Manager/Special Initiative Manager - NEW	1	1	X	Filled 10/21/20
OSPCD: P&Z	Administrative Assistant	1	1	X	Filled 12/7/20
OSPCD: P&Z	Planner	1	0	X	Start date April 20
OSPCD: P&Z	Preservation Planner	1	0		Preparing conditional offer
OSPCD: P&Z	Senior Planner	1	1		Filled 11/23/20
Parking	Hearing Officer	1	0	X	To be advertised
Parking	Parking Meter Repairman	1	0		Posting under review
Parking	Parking Control Officer Tue-Sat 8AM-4PM	1	1		Filled 2/23/2021
Parking	Parking Control Officer Tue-Sat 4PM-12AM	1	0		Postings under review by SMEA
Parking	Senior Clerk	1	0		Internal posting closed; to be advertised externally
Parks & Recreation	Recreation Leaders	28	28		Filled throughout summer 2020
Parks & Recreation	Lifeguards	5	5		Filled throughout summer 2020
Personnel	HR Director	1	1	X	Filled 3/1/2021
Personnel	Talent Acquisition Manager	1	0	X	Failed search; readvertised, interviews week of March 15
Police	Police Chief	0	0		Acting Chief began 12/8/20; search for Permanent being organized
Police	Patrol Officers	9	6	X	6 reserve list appointments confirmed
Police	Crossing Guards	4	0		Advertised
Police	Animal Control Officer (evening shift)	1	0		Applications under review
Police	Animal Control Officer (day shift)	1	1		Filled
Purchasing	Assistant Director	1	1	X	Filled 10/19/20
Treasury	Principal Clerk	1	1	X	Filled 2/8/21
Water & Sewer	Field Operations Manager	1	0	X	Under review with Department
Water & Sewer	Water Foreman	1	0	X	Interviews complete
Water & Sewer	Director of Water & Sewer	1	1		Filled 12/14/20
Water & Sewer	WFSHMEO/SEWER (HALF YEAR) (T-S)	1	0	X	To advertise externally
Water & Sewer	SHMEO/WATER (M-F)	1	0	X	Start date March 29
Water & Sewer	WFSHMEO/WATER (HALF YEAR) (T-S)	1	0	X	To advertise externally
Water & Sewer	SHMEO/CATCH BASIN CLEANER (HALF YEAR)	1	0	X	Readvertise open until filled
Water & Sewer	3 SHMEO/CATCH BASIN CLEANER (HALF YEA	3	0	X	To advertise externally
Water & Sewer	2 SHMEO/WATER (HALF YEAR) (M-F)	2	0	X	Readvertise open until filled
Water & Sewer	3 SHMEO/WATER (HALF YEAR) (T-S)	3	0	X	To advertise externally
Water & Sewer	SHMEO/SEWER (M-F)	1	1		Start date TBD March 2021
TOTALS		381	280		