

# PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL21-000013

File #: 19-013647

**Application for:** Public Event

**Organization name:** Bow Market Entertainment, LLC

**Description:** We will be bringing between 15 and 30 vintage vendors to sell vintage and antiques to the public

**Date(s):** 05/23/21

**Setup starts at (time):** 9:00am

**Cleanup after the event ends at (time):** 9:00pm

**Entertainment:** Instrumental music

## Attendees:

Max attendance at one time: 100

Maximum attendees accommodated: 750

**Attendee fees or suggested donations:** None

## Social or cultural benefits:

This will be an event to bring vintage retailers to Somerville

**Event Contact:** Zachary Baum

**Event name:** Bow Market Vintage Market

**Location:** We will be using the northside lane of parking and lane of traffic on Somerville Ave, between Bow St. and Bow St.

**Rain date(s):** 06/06/2021

**Event starts at (time):** 11:00am

**Event ends at (time):** 7:00pm

**Temporary Structures:** There will be several 10 x 10 tents to provide shade and rain protection for the vendors

Total people attending: 500

Total Somerville residents attending: 350

**What is your budget for this event:** \$2000

## Financial benefits:

Many Somerville businesses will be given an opportunity to vend at this market

**Event Contact Phone:** 617-684-5237

---

Event Information	Yes/No	If yes, Describe
Open to the public?	Yes	Social Media outreach
Food served?	No	
Caterer used?		
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	One lane of Somerville Ave
Sidewalks blocked?	No	
<b>Arrangements:</b>		
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	October 19th, 2019

## Approved By:

**Albert Bargoote, Approved**

**Christine Morin, Approved**

**CS Mayor, Approved with Conditions**

Must secure police detail

Must submit COVID Health and Safety Plan to ISD

**CS Traffic and Parking, Approved with Conditions**

**Dennis Sullivan, Approved with Conditions**

Any tents over 10 x10 feet needs to pull a tent permit from fire prevention.

No combustible fuels for generators.

**Jill Lathan, Approved**

**Kevin Roche, Approved with Conditions**

APPROVAL CONDITION Site layout must accommodate the parklet at Sally O'Briens.

APPROVAL CONDITION Provide dimensionally accurate Site Plan that shows occupancy of northern parking lane and vehicle travel lane on Somerville Ave. Site Plan must maintain ADA accessibility to the booths via the existing crosswalks at the Kilby Street and Hawkins Street intersections. Pedestrian entryways must be taped/sectioned off so the pedestrians maintain at least 4' of physical distance from the vehicle lane at all times. Stage the tents in the vehicle travel lane and use the parking lane as a 6' wide (or wider) access way at all times.

APPROVAL CONDITION Provide a Traffic Management and Safety Plan that includes all traffic signage, traffic cones and barriers, parking restrictions, and Police Details necessary to safely manage pedestrian, bicycle, and vehicle traffic on Somerville Ave and to protect shoppers from ongoing vehicle traffic during marketplace operations. Provide at least 12 traffic barriers, including two at the lane shift, to protect the marketplace from the vehicle travel lane. The remaining barriers are to be installed along the length of the marketplace, evenly spaced and connected by cones and rods such that the marketplace is continuously physically separated from the vehicle travel lane. Contact Jessica Bellow (jbellow@somervillema.gov) with questions about traffic management plan requirements and best practices.

APPROVAL CONDITION Provide an operations plan for setting up and taking down the marketplace. This may be included as part of the Traffic Management and Safety Plan.

APPROVAL CONDITION Schedule a meeting for Thursday, May 20 with Engineering and Mobility to discuss final site layout and operations. Contact Kevin Roche (kroche@somervillema.gov) and Brian Postlewaite (bpostlewaite@somervillema.gov) to schedule the meeting.

APPROVAL CONDITION Three Somerville Police Details are required at all times during operation, including set up and take down. Details must be stationed at crosswalks to assist pedestrian crossing of Somerville Ave during marketplace open hours.

APPROVAL CONDITION Vendors and shoppers may not occupy the final 4' of the booths closest to the vehicle lane. Provide a sketch of a sample booth set up showing a 4' buffer between vendors/shoppers and the vehicle lane.

**Maureen Lee, Approved**

**Nicholas Antanavica, Approved with Conditions**

A 6 foot clear pedestrian aisle must be maintained at all times

Masks are to be worn at all times during event activities

**Scott Whalen, Approved with Conditions**

**John J. Long, Approved**