



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Mental Health
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January 24, 2012

Chief Thomas Pasquerello
Somerville Police Department
220 Washington Street
Somerville, MA 02143

Re Police-Based Jail Diversion Program Grant(s) for Individuals with Mental Illnesses or Emotional Disturbance Request for Responses (RFR) 2012-DMH-3024-01
Notice of Grant Award

Dear Chief Pasquerello:

Thank you for your Department's thoughtful Crisis Intervention Team and Innovative Jail Diversion Program proposal, developed in response to the Department of Mental Health's (DMH) Police-Based Jail Diversion Program Grant(s) for Individuals with Mental Illnesses or Emotional Disturbance Request for Responses (RFR) 2012-DMH-3024-01. We are pleased to give the City of Somerville a grant award. The grant amount available to the City FY2012 (2/1/2012 – 6/30/2012) is \$32,000 and a total annualized amount of \$45,000 for FY2012 (7/1/2012 – 6/30/2013).

Payments under the grant will be made as follows:

1. FY2012 – two lump payments will be made for the last two fiscal quarters' accounts receivable period (April and July); provided, however that the following activities occur in FY2012 and the required documentation is submitted on or before June 30, 2012.

Activities:

- Active program participation with DMH Forensic Services staff pertaining to the design of the program.
- The development of a timeline for all anticipated start up activities and ongoing services (i.e., the service delivery plan) as described in the RFR responses and as developed with DMH Forensic Services, including the identification of potential barriers to success (if known) and address how such barriers will be avoided or overcome.
- Participation of the police department and associated program representatives at required DMH-Jail Diversion Program meetings (currently these meetings are held on a quarterly basis throughout the year).

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- The development of, with DMH Forensic Services, a proposed data reporting form that will capture all relevant program activities that occurred during a quarter and demonstrate that the DMH approved service plan is being met. The data sheet that is developed should be drawn from and may replicate aspects of the DMH Quarterly Data Forms that are attached to this letter.

Documentation:

- An invoice for the FY2012 budgeted amount.
 - A copy of the proposed service delivery plan.
 - A copy of the proposed data reporting form
 - A narrative that describes program activities for FY2012 and staff time and involvement in the program.
2. FY2013 – the approved budget will be paid in four equal payments, the payments will be made quarterly in October, January, April and July; provided, however, that payment is subject to the following required activities occurring and the required documentation being submitted at the end of each quarter.

Activities:

- Active program participation with DMH Forensic Services staff pertaining to the design of the program.
- Upon completion of MHFA training to officers, to begin steps working towards development of a Memphis-model CIT.
- Participation of the police department and associated program representatives at required DMH-Jail Diversion Program meetings (currently these meetings are planned to held on a quarterly basis throughout the year).
- Performance of activities in accordance with the DMH approved service delivery plan, as may be amended from time to time by the parties in writing.

Documentation:

- An invoice one-fourth of the amount budgeted for FY2013
- A completed data reporting form for the quarter in the format agreed to by DMH and the program.
- A narrative describing the program activities and accomplishment during the applicable quarter; including a description of any applicable diversions and/or how the Police Department has integrated particular polices relevant to the management of persons with mental health concerns. A summary of what is working and what is not working for the program as a mechanism to provide a self-assessment of the program to date.
- Proposed changes to the service delivery plan or policy development plan and a description of why such changes will improve the program.

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John Barber, Central-West Area Forensic Director, Western Region John.Barber@state.ma.us and Karin Orr, Northeast-Suburban Area Forensic Director Karin.Orr@state.ma.us, are the administrative leads for this contract. You may contact John Barber at (413) 587-6244 and Karin Orr can be reached at (508) 616-2324 or (978) 863-5039. Maureen Giacchino is the fiscal contract manager and can be reached at (617) 626-8006.

Thank you again for your response. We look forward to working with you.

Sincerely,



Debra A. Pinal, MD
Assistant Commissioner
Forensic Mental Health Services

Enc: DMH Quarterly Submission Sheets

cc: John Barber
Karin Orr
Maureen Giacchino
Joseph A. Curtatone, Mayor of Somerville