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PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Event name DIA DE LOS MUERTOS AT TAZA CHOCOLATE
Description TAZA CHOCOLATE PUBLIC EVENT WITH LOCAL PARTNERS
IN FOOD, ENTERTAINMENT & BEVERAGE. MARIACHI BAND BETWEEN
Location (attach a route if applicable) 561 WINDSOR ST SOMERVILLE, MA 1-6PM

Date(s) SAT NOV 2ND Rain date(s) SUN NOV. 3RD

Start time (include setup) ~~12:00~~ 12PM End time (include breakdown) 7 PM

Estimated maximum attendance at any one time 450 GUESTS

Attendee fees or suggested donations NONE

Will food be served? Y N If yes, describe FOOD TRUCKS

Will alcohol be served? Y N If yes, describe SAMPLED BEER & SPIRITS (1-2 oz)

Will a grill/open-flame device be used? Y N If yes, describe _____

Will streets or sidewalks be blocked? Y N If yes, describe AREA DIRECTLY IN FRONT OF BUILDING
ON WINDSOR PLACE

Organization name TAZA CHOCOLATE (WHITMORE FAMILY ENTERPRISES)

Mailing address (to mail the license) 561 WINDSOR STREET SOMERVILLE, MA LLC

Contact person AMANDA MALLON

Telephone 617-623-0804 EXT 15 Email AMANDA@TAZACHOCOLATE.COM
CELL 978-902-4832 (for day of)

Have you made arrangements for:

Auxiliary Police? Yes No If yes, describe _____

Police Detail? Yes No If yes, describe 1 SERGEANT, 2 OFFICERS

Parking (for Attendees)? Yes No If yes, describe ON SITE & STREET PARKING AVAILABLE

Restrooms? Yes No If yes, describe ON SITE

Liability Insurance? Yes No If yes, describe EXISTING INSURANCE EXTENDED TO GUESTS

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Amanda Mallico Date SEPT 10 2013
 Print name AMANDA MILLER Phone 617-252-1234 Email AMANDA@TAZACHOCOLATE.COM
 Event name (taken from page 1) DIA DE LOS MUERTOS AT TAZA CHOCOLATE

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>9/19/13</u> Signed: <u>[Signature]</u> Police Chief or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

Approved Denied Date _____
 Signed: _____
 Health Inspector or Designee
 Added Conditions: _____

Once signed, the Department should:

- Contact the applicant at the phone number/email address above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: _____.
- Fax the application to the City Clerk at 617 625-4239.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
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Applicant signature Amanda Mallon Date SEPT 10 2013
 Print name AMANDA MALLEN Phone (617) 232-0052 Email AMANDA@TAZACHOCOLATE.COM
 Event name (taken from page 1) DIA DE LOS MUERTOS AT TAZA CHOCOLATE

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<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>9-19-13</u> Signed: <u>[Signature]</u> Chief Fire Engineer or Designee Added Conditions: <u>Plavable</u> <u>Barriers only</u>
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____

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Applicant signature Amanda Malloy Date SEPT 10 2013
 Print name AMANDA MILLEN Phone ~~617 625 6600~~ Email AMANDAC@TAZACHOCOLATE.COM
 Event name (taken from page 1) DIA DE LOS MUERTOS AT TAZA CHOCOLATE

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<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>9/18/13</u> Signed: <u>[Signature]</u> Traffic and Parking Director or Designee Added Conditions: <u>* Please Contact</u> <u>Suzanne @ 617 625 6600 x 7915</u> <u>for any no parking sign etc</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____

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<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____

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Applicant signature Amanda Millen Date SEPT 10 2013
 Print name AMANDA MILLEN Phone 617-232-9402 Email AMANDA@TAZACHOCOLATE.COM
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