



CITY OF SOMERVILLE, MASSACHUSETTS

CITY CLERK'S OFFICE

JOSEPH A. CURTATONE

MAYOR

JOHN J. LONG

City Clerk

April 7, 2011

To Whom It May Concern:

The Tufts University Junior Class Council has requested permission hold a Junior Day in Davis event at Davis Square's Statue Park, including live music and a table, on Saturday, April 16, 2011, from 12 Noon until 6 PM (raindate April 17, 2011, same hours).

The Police, Fire, Traffic and Parking, and Public Works Departments have all signed off on the appropriate documents, which are now at City Hall awaiting the next meeting of the Board of Aldermen.

The Signatures below will indicate interim approval by the Board of Aldermen.

Sincerely,

John J. Long
City Clerk

Approved by President:

President Rebekah L. Gewirtz

Approved by Committee on Licenses and Permits:

Chairman Dennis M. Sullivan

Approved by Ward Aldermen:

Alderman Rebekah L. Gewirtz



PUBLIC EVENT PERMIT APPLICATION

City of Somerville, Commonwealth of Massachusetts

Date 03/24/11

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Junior Day in Davis
 Description Tufts University's Class of 2012 heads to Davis Square
to enjoy discounts from local vendors, a raffle, and live music
 Location Davis Square

Date and time April 16th, 2011 12pm - 6pm
 Rain date and time (if applicable) April 17th, 2011 12pm - 6pm
 Estimated maximum attendance at any one time 300
 Attendee fees or suggested donations none

Organization name Junior Class Council - Office for Campus Life
 Mailing address Office for Campus Life, Mayer Campus Center, 44 Professors Row, Medford 02155
 Telephone (617) 627-3212 ask for Dave McGraw

Have you made any arrangements for:

Auxiliary Police?	Yes	<input checked="" type="checkbox"/> No	If yes, describe	
Security?	Yes	<input checked="" type="checkbox"/> No	If yes, describe	
Parking?	Yes	<input checked="" type="checkbox"/> No	If yes, describe	
Food?	Yes	<input checked="" type="checkbox"/> No	If yes, describe	
Restrooms?	Yes	<input checked="" type="checkbox"/> No	If yes, describe	
Liability Insurance?	Yes	<input checked="" type="checkbox"/> No	If yes, describe	

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature *Ashley Wood* Date 03/24/11
 Applicant name (print) Ashley Wood Applicant phone (618) 389-1921
 Event name (taken from page 1) Junior Day in Davis

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3/29/2011</u> Police Chief or Designee Conditions: <u><i>Special Permit</i></u>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Chief Fire Engineer or Designee Conditions: _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Traffic and Parking Director or Designee Conditions: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Health Inspector or Designee Conditions: _____

Once signed, the Department should:

- ☒ Contact the applicant at the phone number above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: _____
- ☐ Fax the application to the City Clerk at 617 625-4239.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a carning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature *Ashtley Wood* Date 03/24/11
 Applicant name (print) Ashtley Wood Applicant phone (818) 339-1921
 Event name (taken from page 1) Junior Day in Davis

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

Approved _____ Denied _____ Date _____ Police Chief or Designee Conditions: _____ _____ _____	Approved _____ Denied _____ Date <u>3-24-11</u> <u><i>James J. Smith</i></u> Chief Fire Engineer or Designee Conditions: _____ _____ _____
Approved _____ Denied _____ Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	Approved _____ Denied _____ Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.


Approved _____ Denied _____ Date _____ Health Inspector or Designee Conditions: _____ _____ _____

Once signed, the Department should:

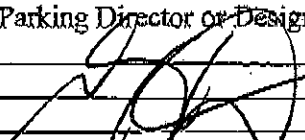
- ☒ Contact the applicant at the phone number above to arrange for pick-up.
☐ Fax the application (no cover page) to the following fax number: _____
☐ Fax the application to the City Clerk at 617 625-4239.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a carning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature  Date 03/24/11
 Applicant name (print) Ashley Wood Applicant phone (818) 389-1921
 Event name (taken from page 1) Junior Day in Davis

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Police Chief or Designee Conditions: _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Chief Fire Engineer or Designee Conditions: _____ _____
Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> Date <u>3-25-11</u> Traffic and Parking Director or Designee Conditions: <u></u> _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ DPW Commissioner or Designee Conditions: _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Health Inspector or Designee Conditions: _____ _____
--

Once signed, the Department should:

☒ Contact the applicant at the phone number above to arrange for pick-up.

☐ Fax the application (no cover page) to the following fax number: _____

☐ Fax the application to the City Clerk at 617 625-4239.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a carning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature *Ashley Wood* Date 03/24/11
 Applicant name (print) Ashley Wood Applicant phone (818) 389-1921
 Event name (taken from page 1) Junior Day in Davis

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<u>Approved</u> <u>Denied</u> <u>Date</u> _____ Police Chief or Designee Conditions: _____ _____	<u>Approved</u> <u>Denied</u> <u>Date</u> _____ Chief Fire Engineer or Designee Conditions: _____ _____
<u>Approved</u> <u>Denied</u> <u>Date</u> _____ Traffic and Parking Director or Designee Conditions: _____ _____	<u>Approved</u> <u>Denied</u> <u>Date</u> <u>3-28-11</u> <i>[Signature]</i> DPW Commissioner or Designee Condition: _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<u>Approved</u> <u>Denied</u> <u>Date</u> _____ Health Inspector or Designee Conditions: _____ _____

Once signed, the Department should:

☒ Contact the applicant at the phone number above to arrange for pick-up.

☐ Fax the application (no cover page) to the following fax number: _____

☐ Fax the application to the City Clerk at 617 625-4239.

March 23, 2011

To whom it may concern,

The Junior Class Council, as a part of the Office for Campus Life at Tufts University, requests the license to hold a public outing for members of the Class of 2012 in Davis Square.

The event would take place on April 16th from noon to 6PM. We are currently working with various local vendors in Davis to put together deals and discounts for those who participate. In addition to these deals, we would also like to use the space directly across from Somerville Theatre to set up a small stand and offer a raffle to the Junior Class. Also, at various points during the time period, we would like to invite class bands and a cappella groups to do a short performance in the same location.

Our rain date is proposed for Sunday, April 17th, so we understand that we will not be able to have any musical performances if the event gets postponed. We also plan on having students walk to Davis Square, so there shouldn't be any issues with parking. There will be no food offered, as the idea is that the students will purchase food from the vendors who collaborate with us.

We plan on having no more than 300 students attend, and they will be dispersed throughout the whole square.

I hope you will consider our request for a public event permit, as I'm positive that the occasion will not be a disturbance. Rather, I believe it will be a great opportunity for local vendors to grab the attention of the neighboring Tufts population.

Thank you for your time,

Ashley Wood
Vice President of Programming
Junior Class Council



Thomas Pasquarello
Chief of Police

City of Somerville
Police Department
220 Washington Street
Somerville, MA 02143-1307
(617) 625-1600
www.somervillema.gov



To: Chief Thomas Pasquarello
Fr: Lieutenant James Stanford
Date: March 30, 2011
Re: Tufts University Junior Day in Davis Square

Sir,

I have reviewed the Public Event Permit Application for the Tufts University Junior Day in Davis Square. The Davis Square region frequently draws large crowds during warm weather months and the event as described in the application should have minimal impact on vehicular or pedestrian traffic. I recommend the Public Event Permit Application be approved.

I will check with the auxiliary police to see if there are any officers available to cover this event.

Respectfully,

A handwritten signature in black ink, appearing to read "James Stanford", written over a horizontal line.

Lieutenant James Stanford
Somerville Police Department
Special Operations Division
617-625-1600 X7285
istanford@police.somerville.ma.us