



# City of Somerville, Massachusetts

## City Council Finance Committee

### Meeting Minutes

---

**Tuesday, October 21, 2025**

**6:00 PM**

---

This meeting was held virtually via Zoom and was called to order at 6:05 pm by Chair Wilson and adjourned at 6:32 pm with a roll call vote of 4 in favor (Councilors Mbah, Burnley, Clingan and Wilson), none opposed, and 1 absent (Councilor Scott).

Councilor Scott arrived at 6:10 PM.

Others present: Karin Carroll - Director of Health and Human Services, Alan Inacio - Director of Finance & Community Development, Linda Duong - Parks and Recreation Finance Manager, Christine Blais - Director of the Office of Sustainability and Environment, Richard Raiche - Director of Infrastructure and Asset Management, Delaney Fisher-Cassiol - Clerk of Committees.

#### **Roll Call**

<b>Present:</b>	City Councilor At Large Jake Wilson, Ward Four City Councilor Jesse Clingan, City Councilor At Large Willie Burnley Jr. and City Councilor At Large Wilfred N. Mbah
<b>Absent:</b>	Ward Two City Councilor Jefferson Thomas (J.T.) Scott

1. Committee Minutes  
(ID # [25-1570](#))

Approval of the Minutes of the Finance Committee Meeting of October 7, 2025.

<b>RESULT:</b>	<b><u>ACCEPTED</u></b>
<b>AYE:</b>	City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Four City Councilor Clingan, City Councilor At Large Burnley Jr. and City Councilor At Large Mbah

#### Appropriations

2. Mayor's Request  
(ID # [25-1543](#))

Requesting approval to appropriate \$147,724.07 from the COVID-19 Stabilization Fund for the 2026 Warming Center.

Director of Health and Human Services Karin Carroll explained that the increase in costs compared to last year is due to the need for new beds, external contracting, inflation, and personnel expenses. She noted that the funds need to be allocated in October in order for operations to begin on December 1. Chair Wilson asked for clarification on the operational dates for the center, and Director Carroll responded that the center will operate from December 1, 2025, through April 12, 2026, covering a total of 19 weeks. Chair Wilson expressed appreciation for this important program and its benefit to the city.

<b>RESULT:</b>	<b><u>RECOMMENDED TO BE APPROVED</u></b>
----------------	--

**AYE:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Four City Councilor Clingan, City Councilor At Large Burnley Jr. and City Councilor At Large Mbah

3. Mayor's Request (ID # [25-1538](#)) Requesting approval to appropriate \$56,215.42 from the Bike Share Stabilization Fund for installation and startup costs of a Blue Bike station at the 495 Columbia Street development site.
- Alan Inacio, Director of Finance & Community Development, reviewed the document titled 495 Columbia Blue Bike Donation and shared that it involves a 19-dock station and the purchase of 11 bikes.
- RESULT: RECOMMENDED TO BE APPROVED**
- AYE:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Four City Councilor Clingan, City Councilor At Large Burnley Jr. and City Councilor At Large Mbah

#### Grant and Gift Acceptances

4. Mayor's Request (ID # [25-1520](#)) Requesting approval to accept and expend a \$500,000 grant with no new match required, from the Massachusetts Clean Energy Center to the Office of Sustainability and Environment for six no-cost electric vehicle charging station installations.
- Director of the Office of Sustainability and Environment, Christine Blais, shared that this item concerns the installation of on-street dual-port Level 2 electric vehicle charging stations, which will double the number of publicly accessible ports. She explained that the department used the city's EV siting strategy and public engagement to identify locations that residents and businesses requested and where the stations would be most effective. Construction is expected to begin in early spring, with the stations becoming operational by mid-next year, supporting the city's decarbonization goals. When Chair Wilson asked if the department had coordinated with Traffic and Parking to address cars needing to park backwards for the cords to reach the charging ports, Director Blais confirmed that they have.
- RESULT: RECOMMENDED TO BE APPROVED**
- AYE:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Four City Councilor Clingan, City Councilor At Large Burnley Jr. and City Councilor At Large Mbah

#### Prior Year Invoices

5. Mayor's Request (ID # [25-1504](#)) Requesting approval to pay prior year invoices totaling \$13,084.20 using available funds in the Parks & Recreation Department Recreation Supplies Account for pool chemicals.
- This item was taken up with item 25-1508.
- RESULT: RECOMMENDED TO BE APPROVED**

**AYE:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Four City Councilor Clingan, City Councilor At Large Burnley Jr. and City Councilor At Large Mbah

6. Mayor's Request (ID # [25-1508](#)) Requesting approval to pay prior year invoices totaling \$1,533.75 using available funds in the Parks & Recreation Department Recreation Supplies Account for pool chemicals.

Linda Duong, Parks and Recreation Finance Manager, shared that these invoices were for an order placed in June, primarily for chlorine to maintain the pool. She noted that due to staff turnover, the invoices were not received until September.

**RESULT:** **RECOMMENDED TO BE APPROVED**

**AYE:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Four City Councilor Clingan, City Councilor At Large Burnley Jr. and City Councilor At Large Mbah

#### Funds and Accounts

7. Mayor's Request (ID # [25-1557](#)) Requesting approval to create the BrickBottom Infrastructure Stabilization fund and accept a payment to the fund of \$763,814.81, from off-site infrastructure and other contributions outlined in the BrickBottom district project development covenants, for the purpose of funding public infrastructure projects that mitigate the impact of large-scale development in the BrickBottom district.

This item was taken up with item 25-1559.

**RESULT:** **RECOMMENDED TO BE APPROVED**

**AYE:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Four City Councilor Clingan, City Councilor At Large Burnley Jr. and City Councilor At Large Mbah

8. Mayor's Request (ID # [25-1559](#)) Requesting approval to create the Boynton Yards Infrastructure Stabilization fund and accept a payment to the fund of \$384,025, from off-site infrastructure and other contributions outlined in the Boynton Yards district project development covenants, for the purpose of funding public infrastructure projects that mitigate the impact of large-scale development in the Boynton Yards district.

Alan Inacio, Director of Finance & Community Development, shared that after many years, many of the larger development projects are now in a phase of completion that triggers payouts for offsite infrastructure payments. He explained that this is why they are creating these funds, which will be used mostly for engineering, mobility, and open space projects.

Councilor Mbah expressed appreciation for this and said he is excited to see it happening. In response to a question from Councilor Mbah, Director Inacio clarified that these funds are not being repurposed like some

stabilization funds, and that they are payments that were recently received and represent net new funds.

**RESULT:** **RECOMMENDED TO BE APPROVED**

**AYE:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Four City Councilor Clingan, City Councilor At Large Burnley Jr. and City Councilor At Large Mbah

### Contracts and Agreements

9. Mayor's Request (ID # [25-1545](#)) Requesting approval of a time-only extension until 12/31/2028 for the contract with Beyer Blinder Belle Architects & Planners for design services on the Building Master Plan.

Richard Raiche, Director of Infrastructure Asset Management, shared that Beyer Blinder Belle was the author of the Building Master Plan. While they have not made significant progress on the overall plan, they have strong knowledge of the buildings and have completed some smaller projects, such as the roof and clock tower at City Hall. He noted that the department wants to maintain the ability to continue working with them by extending the contract in case their services are needed again.

**RESULT:** **RECOMMENDED TO BE APPROVED**

**AYE:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Four City Councilor Clingan, City Councilor At Large Burnley Jr. and City Councilor At Large Mbah

10. Mayor's Request (ID # [25-1546](#)) Requesting approval of a time-only extension until 12/31/2028 for the contract with Kleinfelder Northeast Inc. for design services on the Morrison Avenue Linear Storage Sewer project.

Richard Raiche, Director of Infrastructure Asset Management, shared that last month the City Council approved funding for the Morrison Avenue Linear Sewer Project. He noted that Kleinfelder Northeast Inc. completed all of the preliminary design for the project, and the department wants to continue working with them on the final design by extending their contract.

**RESULT:** **RECOMMENDED TO BE APPROVED**

**AYE:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Four City Councilor Clingan, City Councilor At Large Burnley Jr. and City Councilor At Large Mbah