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**PUBLIC EVENT PERMIT APPLICATION**  
**City of Somerville, Commonwealth of Massachusetts**

Date 12/10/2013

**To the Honorable, the Board of Aldermen of the City of Somerville:**

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Somerville Birdhouse Project

Description A fun creative design project for Somerville residents. Over the winter we will design and build innovative birdhouses that will be installed in trees as public art / housing in Somerville.

Location Davis Square central area, and other squares in Somerville, if possible.

Date and time April 19th, 2014

Rain date and time (if applicable) April 20th, 2014

Estimated maximum attendance at any one time A good location for spring celebration would be helpful 200?

Attendee fees or suggested donations \$10 suggested donation to Phillipines or disaster relief program

Organization name Somerville Birdhouse project

Mailing address 3 Thorndike St., Somerville MA 02144

Telephone 773-679-5713

Have you made any arrangements for:

Auxiliary Police?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe	_____
Security?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe	_____
Parking?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe	_____
Food?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe	_____
Restrooms?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe	_____
Liability Insurance?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe	_____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Jay P. Jir Date 12/16/2013  
 Applicant name (print) Day 1st Pretzels Applicant phone 773 679 5713  
 Event name (taken from page 1) Somerville Bird house project

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>1-20-14</u> <u>Charles J. Jir</u> Police Chief or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Chief Fire Engineer or Designee Conditions: _____ _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Health Inspector or Designee Conditions: _____ _____ _____
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Once signed, the Department should:

- ☐ Contact the applicant at the phone number above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: \_\_\_\_\_.
- ☐ Fax the application to the City Clerk at 617 625-4239.



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Applicant signature Jason P. Pini Date 12/16/2013  
 Applicant name (print) Doug (a) Pretzsch Applicant phone 773 679 5713  
 Event name (taken from page 1) Somerville Bird house project

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__ Approved __ Denied Date _____ _____ Police Chief or Designee Conditions: _____ _____ _____	__ Approved __ Denied Date _____ _____ Chief Fire Engineer or Designee Conditions: _____ _____ _____
<input checked="" type="checkbox"/> Approved __ Denied Date <u>1/28/14</u> <u>[Signature]</u> Traffic and Parking Director or Designee Conditions: _____ _____ _____	__ Approved __ Denied Date _____ _____ DPW Commissioner or Designee Conditions: _____ _____ _____

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 Applicant name (print) Douglas Pretzsch Applicant phone 773 679 5713  
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<p><u>  </u> Approved <u>  </u> Denied <u>  </u> Date <u>  </u></p> <p>Traffic and Parking Director or Designee Conditions: <u>  </u></p>	<p><u>  </u> Approved <u>  </u> Denied <u>  </u> Date <u>1-31-14</u></p> <p>DPW Commissioner or Designee Conditions: <u>  </u></p>

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Dear City of Somerville,

#### PROJECT BRIEF

The birdhouse project is a chance to give people of all ages a great winter project and draw some attention to our environment as well as sustainable housing. We're hoping to get schools and a lot of the community involved. It's a chance for Somerville to be creative and show it's design-chops in a real-world art gallery / home.

The community will create birdhouses that we will place in trees in Somerville. We need the permissions to place birdhouses in trees in the following areas.

#### PROJECT DATES

The project will be announced as soon as we have secured permissions for people to begin building.

#### **Installation: 4.12.2014**

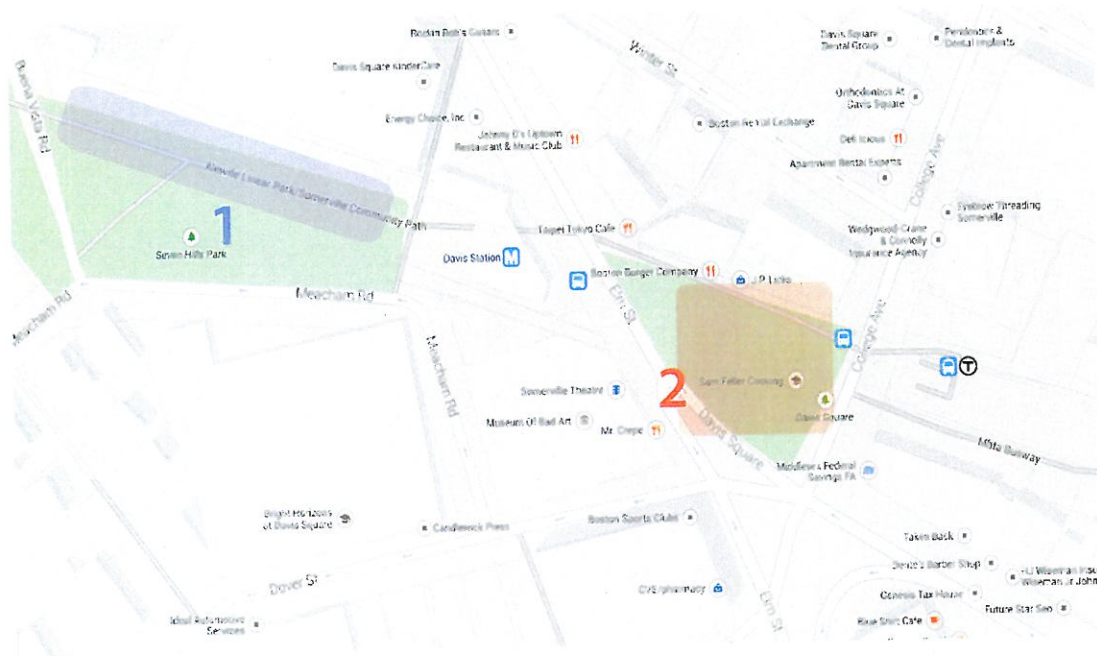
We hope the birdhouses will become an artistic fixture in the neighborhoods and last for years. To this end, we will use galvanized wire and wrap around the trees (no screws) to secure houses to trees. We will take precautions to ensure that the birdhouses are mounted safely in trees and that the trees themselves are protected as well as those who walk below them.

In the case that a birdhouse is not suitable or becomes unfit, we will remove the birdhouse.

The number of houses we will have in this first year is highly variable. Fortunately, the project is easily scalable as long as we can get location permits. Also, numerous birdhouses can fit in trees, while still providing excellent housing for birds and visibility for the project.

#### LOCATIONS:

Locations are listed in order of preference. We are flexible and willing to work with other locations as well.



**Location 1** is a stand of trees on either side of the community path. This location can host up to 30 birdhouses.

**Location 2** is in the center of Davis square. This can host up to 20 birdhouses.

Should we need more space than this, which is unlikely in our first year, we'd like to put birdhouses in union square center or continue along the community bike path that runs to alewife.

Thanks very much for your help,

Doug Pietrzak