

December 22, 2022

Ms. Cortney Kirk, RLA, ASLA  
City of Somerville  
Senior Public Space Planner  
Mayor's Office of Strategic Planning and Community Development  
93 Highland Avenue  
Somerville, MA 02143  
Email via: [ckirk@somervillema.gov](mailto:ckirk@somervillema.gov)

Jen,

This is the last invoice from Toole for the Union Square Streetscape and Plaza project PO 20213207, and okay to pay.

--Cortney

01/17/2023

**RE: Progress Report – September 2022  
Design Services for Union Square Plaza and Streetscape (RFQ #20-31)  
Toole Design Project No. 60191**

Dear Ms. Kirk:

Enclosed please find our invoice for the work conducted between September 1 through 30, 2022. Work completed under this invoice involved:

**Phase 1 Pre-Design**

- Task 1 – Public Process
  - Task complete
- Task 2 – Pre-Design
  - Task complete

**Phase 1 Conceptual Design**

- Task 3 – Public Process
  - Task Complete
- Task 4 – Conceptual Design
  - Task Complete

**Phase 1 25% Design**

- Task 5 – Public Process
  - Task Complete
- Task 6 – 25% Design
  - 25% design production coordination meetings
  - Final Full synthesis documentation
  - Final 25% design production plansets
  - Final visualization perspective drawings and graphics
  - Status check-in calls with City staff, as requested, including meetings on project status, schedule, and process
  - Attendance and preparation for September weekly meetings with City, agenda, and notes

**Expenses**

- The City project manager has approved the use of the project's remaining expense budget to be reallocated to account for labor associated with Task 6. Labor for sub consultant invoice from the September period from Kleinfelder has been split and allocated against

the remaining labor and expense budgets accordingly. Kleinfelder total labor is detailed in the subsequent pages and summarized here.

<u>Sub Consultant</u>	<u>Total Sept Invoice Amount*</u>	<u>Allocated to Labor</u>	<u>Allocated to Expenses</u>
Kleinfelder	\$51,347.23	\$11,753.88	\$39,593.35

**Phase 1 City Project Team Committee Meetings**

- Task 7 – Meetings and Follow-on
  - Task complete

This will be our final invoice for this project, thank you for the opportunity to work with you on this project. If you have any questions regarding this invoice, please contact [accounts.receivable@tooledesign.com](mailto:accounts.receivable@tooledesign.com). If you have questions regarding our work, contact Erica Guidoboni, the project manager at [eguidoboni@tooledesign.com](mailto:eguidoboni@tooledesign.com) or 617.619.9910 ext 218.

Sincerely,



Erica Guidoboni, P.E.  
Director of Engineering | Northeast

Enclosures

**Please note that effective 3/30/2022, we transitioned to a new ERP system, Deltek Vantagepoint, and one of the major changes is our invoice format. If you have any questions pertaining to the new format, please feel free to contact the accounting department at [accounts.receivable@tooledesign.com](mailto:accounts.receivable@tooledesign.com).**

**Toole Design Group, LLC**  
 8484 Georgia Ave  
 Suite 800  
 Silver Spring, MD 20910  
 301-927-1900  
 FEIN 05-0545429



INVOICE

Somerville, City of (MA)  
 Cortney Kirk  
 Somerville City Hall  
 93 Highland Ave  
  
 Somerville, MA 02143

Invoice number 60191\_SEP14R  
  
 Project **UNION SQUARE PLAZA AND  
 STREETScape DESIGN**  
 PO# 20213207  
  
 Period **9/1/2022 - 09/30/2022**

**Invoice Summary**

Description	Contract Amount	Percent Spent	Total Billed	Prior Billed	Current Invoice	Remaining Percent
<b>Phase 1 - Pre-Design</b>						
Task 1 Pre-Design Public Process	79,320.00	100%	79,296.75	79,296.75	0.00	0%
Task 2 Pre-Design	100,975.00	100%	100,975.45	100,975.45	0.00	0%
Subtotal	180,295.00	100%	180,272.20	180,272.20	0.00	0%
<b>Phase 1 - Conceptual Design</b>						
Task 3 Conceptual Design Public Process	147,200.00	100%	147,193.55	147,193.55	0.00	0%
Task 4 Conceptual Design	220,085.00	100%	220,085.00	220,085.00	0.00	0%
Subtotal	367,285.00	100%	367,278.55	367,278.55	0.00	0%
<b>Phase 1 - 25% Design</b>						
Task 5 25% Design Public Process	99,590.00	100%	99,542.74	99,542.74	0.00	0%
Task 6 25% Design	323,935.00	100%	323,892.18	284,715.80	39,176.38	0%
Subtotal	423,525.00	100%	423,434.92	384,258.54	39,176.38	0%
Task 7 City Project Team Committee Meetings	62,410.00	100%	62,347.50	62,347.50	0.00	0%
Expenses	101,580.00	100%	101,717.72	60,394.37	41,323.35	0%
Subtotal	163,990.00	100%	164,065.22	122,741.87	41,323.35	0%
<b>Total</b>	<b>\$1,135,095.00</b>	<b>100%</b>	<b>1,135,050.89</b>	<b>1,054,551.16</b>	<b>80,499.73</b>	<b>0%</b>

**Total this Invoice \$80,499.73**

Task 00005 Expenses

**Consultants**

Billable Consultant Expenses

9/30/2022	Kleinfelder, Inc.	Billing Period: 8/29/2022 To 9/30/2022	1,237.50
9/30/2022	TSNE MissionWorks	Period 7/1/2022-9/30/2022	1,730.00
9/30/2022	Kleinfelder, Inc.	Billing Period: 8/29/2022 To 9/30/2022	38,355.85

**Total Consultants 41,323.35 \$41,323.35**

**Total this Task \$41,323.35**

**Outstanding Invoices**

Number	Date	Balance
000060191_13	9/29/2022	52,814.75
000060191_12R	11/4/2022	63,458.75
<b>Total</b>		<b>\$116,273.50</b>

Toole Design Group LLC  
 8484 Georgia Avenue  
 Suite 800  
 Silver Spring, Maryland 20910



Cortney Kirk  
 Somerville, City of (MA)  
 Somerville City Hall  
 93 Highland Ave  
 Somerville, MA 02143

December 22, 2022  
 Invoice No: 00060191\_14R  
 Client Ref: PO# 20213207



**INVOICE**

TERMS: NET 30 DAYS or Contract Terms  
 Finance Charge on Past Due Amount  
 1.5%/month (18% APR) may apply

Remit To: Kleinfelder  
 P. O. Box 51958  
 Los Angeles, CA 90051-6258

Erica Guidoboni  
 Toole Design Group, LLC  
 2 Oliver Street, Suite 305  
 Boston, MA 02109

Invoice Date: 10/26/2022  
 Invoice No: 001400859  
 Client No: 130210  
 Project No: 20213488.001A  
 Bill Thru Date: 9/30/2022  
 Project Manager: Ben Stoddard

**Total Due This Invoice: \$51,347.23**

Project Name: Somerville, MA: Design Services for Union Square Plaza and Streetscape

Billing Period: 8/29/2022 To 9/30/2022

TDG Project Number 60191

Task 06-0000 25% Design

25% Design

**Professional Personnel**

	Hours	Rate	Amount
QA/QC			
Cunningham, Michael	4.25	245.00	1,041.25
O'Leary, Angus	2.50	245.00	612.50
Senior Civil Engineer			
Stoddard, Benjamin	63.75	225.00	14,343.75
Senior Utility Engineer			
Iyer, Rishabh	36.75	195.00	7,166.25
Senior Roadway Engineer			
Cameron, Maggie	39.00	170.00	6,630.00
Resiliency Planner			
Perkins, Jacqueline	17.50	140.00	2,450.00
Staff Engineer			
Bacon, Alec	8.75	105.00	918.75
Friedman, Rebecca	1.00	105.00	105.00
Paragamian, Matthew	31.75	105.00	3,333.75
Totals	205.25		36,601.25
<b>Total Labor</b>			<b>36,601.25</b>

**Consultants**

Outside Professional Services			13,500.00
<b>Total Consultants</b>			<b>13,500.00</b>

**Reimbursable Expenses**

Reproduction			8.48
<b>Total Reimbursables</b>			<b>8.48</b>

**Total this Task \$50,109.73**

Task 07-0000 City Project Team Committee Meetings

City Project Team Committee Meetings

Kleinfelder prefers to receive payments via Automated Clearing House (ACH). Please include the above invoice number on your payment. For additional information regarding ACH payments, email [eftremitt@kleinfelder.com](mailto:eftremitt@kleinfelder.com).

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December 22, 2022  
Invoice No: 00060191\_14R  
Client Ref: PO# 20213207

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Project	20213488.001A	Somerville, MA- Design for Union Square	Invoice	001400859
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**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Senior Civil Engineer				
Stoddard, Benjamin	5.50	225.00	1,237.50	
Totals	5.50		1,237.50	
<b>Total Labor</b>				<b>1,237.50</b>
		<b>Total this Task</b>		<b>\$1,237.50</b>
		<b>Total this Invoice</b>		<b>\$51,347.23</b>

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December 22, 2022  
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Client Ref: PO# 20213207



## INVOICE

17-Oct-22  
Invoice #: Union\_01

**Benjamin Stoddard**  
Kleinfelder  
One Beacon Street, Suite 8100  
Boston, MA 02108

**Re: Union Square Plaza and Streetscape**

For consulting services rendered in accordance with our agreement

Billing Period: September 1 - September 30, 2022

Please make payment out to ELLANA, Inc.

**Project**  
**Union Square Plaza and Streetscape**

**Fee: \$13,500**

<b>Employee</b>	<b>Hourly Rate</b>	<b>Hours</b>	<b>Total</b>
Kevin Putney - Senior Estimator	\$159	52.5	\$8,347.50
Chapman Deng - Estimator	\$133	40	\$5,320.00

**Total Due**  
Current Fee Billing: \$13,500.00  
Credit for NTE Fee: \$167.50  
Total Due: \$13,500.00

Remaining Balance: \$0.00  
Previously Billed

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 Invoice No: 00060191\_14R  
 Client Ref: PO# 20213207



## INVOICE

TSNE MissionWorks  
 Fiscal Sponsored Project: Design Studio for Social Intervention  
 89 South Street, Suite 700  
 Boston, MA 02111  
 Phone 617.523.6565 Fax 617.523.2070

DATE: 10/24/2022  
 INVOICE # 60191\_DS4SI -AR#6858  
 Project Union Square Plaza & Streetscape  
 Amt Due: \$ 1,730.00  
 Federal Tax ID Number: 04-2261109  
 Contract # 11449  
 Period 7/1/2022-9/30/2022

To:  
 Toole Design Group, LLC  
 8484 Georgia Avenue  
 Silver Spring, MD 20910  
 Attn: Erica Guidoboni

submitted via e-mail:  
[eguidoboni@tooleedesign.com](mailto:eguidoboni@tooleedesign.com)  
[accounts.payable@tooleedesign.com](mailto:accounts.payable@tooleedesign.com)

### Invoice Summary

Description	Contract Amount	Total Contract Hours	Hours Spent 12/1/20-5/31/22	Total Billed	Prior Billed	Current Invoice Hours Worked 7/1/22-9/30/22	Remaining Hours
<i>Phase 1: Pre-Design</i>							
Task 1 Pre- Design Public Process	\$ 24,960.00	208.00	208.00	\$ 24,960.00	\$ 24,960.00	hours	-
Task 2 Pre-Design	\$ 1,440.00	12.00	12.00	\$ 1,440.00	\$ 1,440.00		-
<b>Subtotal</b>	<b>\$ 26,400.00</b>	<b>220.00</b>	<b>220.00</b>	<b>\$ 26,400.00</b>	<b>\$ 26,400.00</b>		<b>-</b>
<i>Phase 1: Conceptual Design</i>							
Task 3: Conceptual Design Public Process	\$ 61,020.00	546.00	546.00	\$ 64,320.00	\$ 64,320.00		-
Task 4: Conceptual Design	\$ -						-
<b>Subtotal</b>	<b>\$ 61,020.00</b>	<b>546.00</b>	<b>546.00</b>	<b>\$ 64,320.00</b>	<b>\$ 64,320.00</b>		<b>-</b>
<i>Phase 1: 25% Design Public Process</i>							
Task 5: 25% Design Public Process	\$ 50,220.00	441.00	441.00	\$ 52,920.00	\$ 52,920.00		-
<b>Subtotal</b>	<b>\$ 50,220.00</b>	<b>441.00</b>	<b>441.00</b>	<b>\$ 52,920.00</b>	<b>\$ 52,920.00</b>		<b>-</b>
<i>Phase 1: City Project Team Committee Meetings</i>							
Task 7: City Project Team Committee Meetings	\$ 7,680.00	64.00	129.00	\$ 15,900.00	\$ 15,900.00	1,620.00	(65.00)
<b>Subtotal</b>	<b>\$ 7,680.00</b>	<b>64.00</b>	<b>129.00</b>	<b>\$ 15,900.00</b>	<b>\$ 15,900.00</b>	<b>1,620.00</b>	<b>(65.00)</b>
<i>PAR Team</i>							
PAR Team Members	\$ 37,580.00	-	1,880.15	\$ 37,603.00	\$ 37,493.00	110.00	(23.00)
<b>Subtotal</b>	<b>\$ 37,580.00</b>	<b>-</b>	<b>1,880.15</b>	<b>\$ 37,603.00</b>	<b>\$ 37,493.00</b>	<b>110.00</b>	<b>(23.00)</b>
<i>Expenses</i>							
Budget Expenses	\$ 18,000.00			\$ 12,642.46	\$ 12,642.46		5,357.54
<i>Expenses 7/1/22-9/30/22</i>							
Total Expenses 7/1/22 - 9/30/22					\$ -		
Minus taxes for expenses 7/1/22 - 9/30/22					\$ -		
<b>Total Net Expenses Invoiced 7/1/22 - 9/30/22</b>					<b>\$ -</b>		
<b>Subtotal</b>	<b>\$ 18,000.00</b>	<b>-</b>		<b>\$ 12,642.46</b>	<b>\$ 12,642.46</b>		<b>\$ 5,357.54</b>
<b>TOTAL</b>	<b>\$ 200,900.00</b>	<b>1,271.00</b>	<b>1,336.00</b>	<b>\$ 209,785.46</b>	<b>\$ 209,675.46</b>	<b>1,730.00</b>	<b>(65.00)</b>





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December 22, 2022  
 Invoice No: 00060191\_14R  
 Client Ref: PO# 20213207

Pay Code	Transfer	Sun 8/21	Mon 8/22	Tue 8/23	Wed 8/24	Thu 8/25	Fri 8/26	Sat 8/27	Total
Vacation Salary			7.5	7.5	7.5	7.5	7.5		37.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 8/28	Mon 8/29	Tue 8/30	Wed 8/31	Thu 9/01	Fri 9/02	Sat 9/03	Total
Hours Worked			7.5	7.5			7.5		22.5
Personal Holiday Salary					7.5	7.5			15.0
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 9/04	Mon 9/05	Tue 9/06	Wed 9/07	Thu 9/08	Fri 9/09	Sat 9/10	Total
Holiday Salary			-7.5						-7.5
Labor Day			7.5						7.5
Daily Total									

Pay Code	Transfer	Sun 9/11	Mon 9/12	Tue 9/13	Wed 9/14	Thu 9/15	Fri 9/16	Sat 9/17	Total
Hours Worked									
<Enter Pay Code>									
Daily Total									

Pay Code	Transfer	Sun 9/18	Mon 9/19	Tue 9/20	Wed 9/21	Thu 9/22	Fri 9/23	Sat 9/24	Total
Hours Worked									
<Enter Pay Code>									
Daily Total									

Pay Code	Transfer	Sun 9/25	Mon 9/26	Tue 9/27	Wed 9/28	Thu 9/29	Fri 9/30	Sat 10/01	Total
Hours Worked									
<Enter Pay Code>									
Daily Total									

**Totals**

Account	Pay Code	Amount
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-cwegner/0/0	Holiday Salary	7.5
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-cwegner/0/0	Holiday Totals	7.5
(x)141817 UNION SQU/F54935 TOOLE/40PROG/9999 GEN/BGB-cwegner/0/0	Hours Totals	2.0
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-cwegner/0/0	Hours Totals	343.0
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-cwegner/0/0	Non Worked Hours	93.75
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-cwegner/0/0	Personal Holiday Salary	26.25
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-cwegner/0/0	Personal Holiday Totals	26.25
(x)141817 UNION SQU/F54935 TOOLE/40PROG/9999 GEN/BGB-cwegner/0/0	SalReg	2.0

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141801 GEN/Other Funds/40PROG/9999 GEN/BGB-cwegner/0/0	SalReg	249.25
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-cwegner/0/0	Vacation Salary	60.0
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-cwegner/0/0	Vacation Totals	60.0



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Pay Code	Transfer	Sun 8/14	Mon 8/15	Tue 8/16	Wed 8/17	Thu 8/18	Fri 8/19	Sat 8/20	Total
Hours Worked			7.5	7.5	7.5	7.5	7.5		37.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 8/21	Mon 8/22	Tue 8/23	Wed 8/24	Thu 8/25	Fri 8/26	Sat 8/27	Total
Hours Worked			7.5	7.5	7.5	7.5	7.5		37.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 8/28	Mon 8/29	Tue 8/30	Wed 8/31	Thu 9/01	Fri 9/02	Sat 9/03	Total
Hours Worked			7.5	7.5	7.5	7.5	7.5		37.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 9/04	Mon 9/05	Tue 9/06	Wed 9/07	Thu 9/08	Fri 9/09	Sat 9/10	Total
Hours Worked				7.5	7.5	7.5	7.5		30.0
Labor Day			7.5						7.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 9/11	Mon 9/12	Tue 9/13	Wed 9/14	Thu 9/15	Fri 9/16	Sat 9/17	Total
Hours Worked			7.5	7.5	7.5	7.5	7.5		37.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 9/18	Mon 9/19	Tue 9/20	Wed 9/21	Thu 9/22	Fri 9/23	Sat 9/24	Total
Hours Worked			7.5	7.5	7.5	7.5	7.5		37.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 9/25	Mon 9/26	Tue 9/27	Wed 9/28	Thu 9/29	Fri 9/30	Sat 10/01	Total
Hours Worked			7.5	7.5	7.5	7.5	7.5		37.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

**Totals**

Account	Pay Code	Amount
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-Ilobenstine/0/0	Holiday Salary	15.0
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-Ilobenstine/0/0	Holiday Totals	15.0
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-Ilobenstine/0/0	Hours Totals	485.0
(x)141817 UNION SQU/Other Funds/40PROG/9999 GEN/BGB-Ilobenstine/0/0	Hours Totals	1.5
(x)141817 UNION SQU/F54935 TOOLE/40PROG/9999 GEN/BGB-Ilobenstine/0/0	Hours Totals	8.5
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-Ilobenstine/0/0	Non Worked Hours	61.0
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-Ilobenstine/0/0	SalReg	424.0
(x)141817 UNION SQU/Other Funds/40PROG/9999 GEN/BGB-Ilobenstine/0/0	SalReg	1.5

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Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 8/21	Mon 8/22	Tue 8/23	Wed 8/24	Thu 8/25	Fri 8/26	Sat 8/27	Total
Hours Worked			7.5	7.5	7.5	7.5	7.5		37.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 8/28	Mon 8/29	Tue 8/30	Wed 8/31	Thu 9/01	Fri 9/02	Sat 9/03	Total
Hours Worked			7.5	7.5	7.5	7.5	7.5		37.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 9/04	Mon 9/05	Tue 9/06	Wed 9/07	Thu 9/08	Fri 9/09	Sat 9/10	Total
Hours Worked				7.5	7.5	7.5	7.5		30.0
Labor Day			7.5						7.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 9/11	Mon 9/12	Tue 9/13	Wed 9/14	Thu 9/15	Fri 9/16	Sat 9/17	Total
Hours Worked			7.5	7.5	7.5	7.5	7.5		37.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 9/18	Mon 9/19	Tue 9/20	Wed 9/21	Thu 9/22	Fri 9/23	Sat 9/24	Total
Hours Worked			7.5	7.5	7.5	7.5	7.5		37.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

Pay Code	Transfer	Sun 9/25	Mon 9/26	Tue 9/27	Wed 9/28	Thu 9/29	Fri 9/30	Sat 10/01	Total
Hours Worked			7.5	7.5	7.5	7.5	7.5		37.5
Daily Total			7.5	7.5	7.5	7.5	7.5		37.5

**Totals**

Account	Pay Code	Amount
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-kbailey/0/0	Holiday Salary	15.0
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-kbailey/0/0	Holiday Totals	15.0
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-kbailey/0/0	Hours Totals	487.5
(x)141817 UNION SQU/Other Funds/40PROG/9999 GEN/BGB-kbailey/0/0	Hours Totals	4.5
(x)141817 UNION SQU/F54935 TOOLE/40PROG/9999 GEN/BGB-kbailey/0/0	Hours Totals	3.0
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-kbailey/0/0	Non Worked Hours	52.5
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-kbailey/0/0	SalReg	435.0
(x)141817 UNION SQU/Other Funds/40PROG/9999 GEN/BGB-kbailey/0/0	SalReg	4.5
(x)141817 UNION SQU/F54935 TOOLE/40PROG/9999 GEN/BGB-kbailey/0/0	SalReg	3.0

Toole Design Group LLC  
8484 Georgia Avenue  
Suite 800  
Silver Spring, Maryland 20910



Cortney Kirk  
Somerville, City of (MA)  
Somerville City Hall  
93 Highland Ave  
Somerville, MA 02143

December 22, 2022  
Invoice No: 00060191\_14R  
Client Ref: PO# 20213207

141801 GEN/Other Funds/40PROG/9999 GEN/BGB-kbailey/0/0	Vacation Salary	37.5
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-kbailey/0/0	Vacation Totals	37.5





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Pay Code	Transfer	Sun 9/18	Mon 9/19	Tue 9/20	Wed 9/21	Thu 9/22	Fri 9/23	Sat 9/24	Total
Hours Worked									
<Enter Pay Code>									
Daily Total									

Pay Code	Transfer	Sun 9/25	Mon 9/26	Tue 9/27	Wed 9/28	Thu 9/29	Fri 9/30	Sat 10/01	Total
Hours Worked									
<Enter Pay Code>									
Daily Total									

**Totals**

All		All	
Account	Pay Code	Amount	
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-GSousa/0/0	Hours Totals	5.5	
141801 GEN/Other Funds/40PROG/9999 GEN/BGB-GSousa/0/0	Reg	5.5	