



*The Commonwealth of Massachusetts
Executive Office of Public Safety and Security
Department of Fire Services*



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STEPHEN D. COAN
STATE FIRE MARSHAL

MARY ELIZABETH HEFFERNAN
SECRETARY

www.mass.gov/dfs

January 11, 2013

Chief Kevin Kelleher
Somerville Fire Department
266 Broadway
Somerville, MA 02145

Dear Chief Kelleher:

I am pleased to inform you that your FY 2013 Student Awareness of Fire Education (S.A.F.E.) grant application has been approved for funding. The Somerville Fire Department has been awarded \$7,625.00 in state funds.

Please return the enclosed *contract form* and the *contractor authorized signatory listing form* (where the municipality says who is authorized to sign contracts on its behalf) to the Department of Fire Services (DFS) to the attention of Fiscal Affairs by February 1, 2013. Once these documents have been received, DFS will sign the contract and send you a copy. Fire departments may only begin to incur costs upon receipt of the executed contract. Be sure to alert your treasurer and to check with them to ensure receipt of the funds. We expect the funds to be electronically distributed in February 2013.

All grantees were required to submit the FY 2012 year-end report to DFS by December 31, 2012. If there are any unexpended funds, the grantee may apply for a one-time 6-month extension, which will be part of the year-end report form. At the close of the single 6-month extension, all unexpended funds must be returned to the Commonwealth. At this time, any FY 2011 funds (or any prior year) remaining after December 31, 2011, or if an extension was received, after June 30, 2012, must be returned to the Commonwealth.

Eighteen years ago, the fire service advocated to the legislature for the creation of the S.A.F.E. Program. Since that time we have reduced average annual child fire deaths by 70%. I thank you for your commitment to the S.A.F.E. Program and for your continuing efforts to raise a fire safe generation of children. If you have any questions, please feel free to contact Jennifer Mieth at (978) 567-3381 or the S.A.F.E. staff at (978) 567-3388.

Sincerely,

Stephen D. Coan
State Fire Marshal