

AMANDA B. NAGIM-WILLIAMS

PROFILE STATEMENT

Dedicated diversity, equity & inclusion professional with over a decade of dynamic leadership experience across various roles aimed at addressing systemic inequities. A collaborative and adaptive leader with experience in organizational change and bureaucratic relations. A proactive teammate with strong interpersonal skills as well as innovative conflict resolution strategies. A visionary leader focused on uplifting community voice and creating and fostering transformative change.

PROFESSIONAL EXPERIENCE

City of Somerville, Department of Racial and Social Justice (RSJ) Somerville, MA
Coordinator August 2022 – Present

Serves as a member of the senior management team providing strategic leadership in the areas of diversity, inclusion, equity, and justice. Provides effective leadership in the planning, development, education, management, coordination, and evaluation of department priorities, policies, and programs City-wide. Spearheading FY25 budget goals and resource allocation.

Supervises professional and support staff while managing approximately 40 paid contractors who participate in task forces and working groups in the areas of civilian oversight and public safety, the RSJ Youth League, and the RSJ Community Engagement Ambassadors. Participates in hiring panels and selection committees for internal hires as well as City-wide promotional interviews for civil service positions.

Serves as a liaison and project manager for the nationwide executive search for the Police Chief Search Committee. Manages and participates in intentional grass-roots community engagement efforts such as 20+ focus groups, 6 canvassing opportunities, and upwards of 60+ one-on-one constituent interactions.

New Jersey Essex County Vicinage Newark, NJ
Judicial Law Clerk, Assignment Judge Sheila Venable August 2021 – January 2022

Conducted legal research and prepared memoranda for civil and criminal matters in New Jersey's largest vicinage. Participated in case assessment meetings. Coordinated hearings for oral arguments.

Roger Williams University School of Law Criminal Defense Clinic Providence, RI
Rule 9, Student Attorney January – May 2021

Represented defendants in criminal and civil matters before the Rhode Island District Court, Traffic Tribunal, and Superior Court. Successfully provided representation at trial for a criminal misdemeanor Refusal charge yielding a verdict of not guilty.

Middlesex County District Attorney's Office Woburn, MA
Rule 3:03, Student Practitioner August – December 2020

Represented the Commonwealth of Massachusetts on pleas and criminal offenses. Observed court proceedings. Conducted case research and prepared legal memoranda. Participated in pre-trial negotiations with counsel.

Youth Advocacy Division- Committee for Public Counsel Services Somerville, MA
Racial Equity Legal Intern May – August 2020

Supported the strategic development, implementation, and execution of racially conscious practices and policies to ensure equitable outcomes for all clients. Conducted legal and policy research on race and juvenile justice. Identified and developed partnerships with community organizations that foster positive youth development and engagement.

Harvard Graduate School of Education, Professional Education Department Cambridge, MA
Program Coordinator November 2017 – July 2018

Collaborated with faculty to deliver educational institutes. Oversaw material distribution and curriculum requests. Served as the lead for all logistic and operational needs. Former member of the Process Improvements and Hiring Committees.

Program Assistant June 2016 – November 2017

Assisted in the planning and delivery of eight educational institutes, both in person and online, for 900+ educators. Managed participant relations via telephone, email, and electronic platforms.

LEADERSHIP AND FACILITATION

Roger Williams University School of Law

Bristol, RI

Chair, Honor Board

May 2020 – May 2021

Elected to investigate alleged Honor Code violations and uphold the professional standard and integrity of RWU Law. Reviewed complaints alongside the Associate Dean of Academic Affairs and Faculty Chair to the Board. Coordinated with faculty counsel, student counsel, complainants, and accused students to schedule hearings and facilitate discovery. Served as the procedural administrator in the delivery of all formal documentation. Prepared an end of the year assessment of all complaints and their outcomes for the Administration and Faculty with recommendations.

2L Board Member, Honor Board

May 2019 – May 2020

Served as a Student Board Member on a Disciplinary Panel. Provided representation as Student Defense counsel. Participated in Honor Code evaluations and proposed recommendations and amendments.

Diversity and Inclusion Strategic Plan Steering Committee

3L Student Co-Chair of the Curriculum, Training, and Programming Subcommittee

January – May 2021

Provided recommendations to the Office of Diversity and Outreach, Dean's Office, Associate Dean for Academic Affairs, and Curriculum Review Committee for faculty training and development, course offerings, and curriculum and programming. Administered and reviewed a survey in which faculty members responded to questions that assessed how racial inequality and social justice were explored within the law school classrooms.

2L & 3L Representative

August 2019 – December 2020

Worked alongside a collaborative team of individuals including Dean's, alumni, members of the judiciary, students, faculty, staff members, and community stakeholders to develop and improve awareness and engagement throughout the law school. Hosted town hall assemblies to report on developments, initiatives, and student concerns.

Stonehill College

Easton, MA

BIPOC Achieving Connection and Empowerment at Stonehill, Office of Intercultural Affairs

May 2020 – October 2021

An inaugural member of the alumni committee who piloted the first inter-generational mentorship program that connects BIPOC students and alumni. The program's holistic approach equips students with mental, emotional, professional, and social tools for success. Facilitated social and professional workshops. Assessed program goals, needs, and successes.

Conference Co-Chair and Co-Founder, Student of Color Empowerment Initiative

November 2015 – February 2016

Developed the first student-led conference focused on community empowerment and networking. Alumni, presenters, and 60 students of color discussed their unique experiences around gender, race, and the stereotype threat. Managed communications with alumni, staff, and faculty at Stonehill. Created a guidebook to assist future committee members.

EDUCATION

US Institute of Diplomacy and Human Rights, Online Certificate Program

Human Rights Certificate

Cornell University, Online Certificate Program

Diversity, Equity, and Inclusion for Human Resources

Courses: Workplace Disability Inclusion; Employment Law and Policy Issues; Driving Engagement for HR; Countering Bias in Workplace for HR; DEI in Practice for HR; and Fostering an Inclusive Climate

Roger Williams University School of Law, Bristol, RI

Juris Doctor

Honors: Inaugural recipient of the Clinical Legal Education Outstanding Externship Student Award; CALI Award for Criminal Defense Clinic; CALI Award for the Seminar for Social Justice Lawyering; Moot Court Board, Member; Finalist and Runner-Up Best Oral Advocate, Esther Clark Moot Court Competition; Esther Clark Moot Court Scholarship; Leadership Scholarship; Segal AmeriCorps Education Award

Stonehill College, Easton, MA

Bachelor of Arts Degree in Criminology with Minors in Sociology & Interdisciplinary Studies

Honors: Vice President's Award; Student Life Program Award; Member, Lambda Epsilon Sigma Honor Society; Member, Edwin Sutherland Criminology Honor Society; Second and First Year Class Leadership Awards; Resident Assistant of the Month; Unity Award, Residence Life; Dean's List, multiple semesters.