DISCLOSURE BY SPECIAL MUNICIPAL EMPLOYEE OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT AS REQUIRED BY G. L. c. 268A, § 20(d)

	SPECIAL MUNICIPAL EMPLOYEE INFORMATION
Name of special municipal employee:	Ingrid Schneider
Put an X beside one statement.	l am a special municipal employee because:
	I am a selectman in a town with a population of 10,000 or fewer people;
	_x I am not a mayor, alderman or city councilor, and
	x_ I serve in a municipal position for which no compensation is provided, or
	I earned compensation for fewer than 800 hours in the preceding 365-day period, or
	By the classification of my position by my municipal agency or by the terms of a contract or my conditions of employment, I am permitted to have personal or private employment during normal business hours.
	I work for a company or organization which has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular, and the contract states that I am a special municipal employee or indicates that I meet one of the three requirements listed above.
Title/ Position	Commissioner – Somerville Commission for Persons with Disabilities.
Fill in this box if it applies to you.	If you are a special municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization.
Municipal Agency/	This is "my Municipal Agency."
Department:	City of Somerville
Agency Address:	93 Highland Avenue
Office phone:	617-625-6600 x 2059
Office e-mail:	ADA@somervillema.gov
	Check one: Elected or _x Non-elected
Starting date as a special municipal employee.	January 18, 2024

	ELECTED SPECIAL MUNICIPAL EMPLOYEE
BOX # 1	I am an elected special municipal employee.
Select either	STATEMENT #1: I had a financial interest in a contract made by a municipal agency before I was elected to a compensated special municipal employee position. I will continue to have this financial interest in a municipal contract.
STATEMENT #1 or STATEMENT #2. Write an X by your financial interest.	STATEMENT #2: I will have a new financial interest in a contract made by a municipal agency.
	My financial interest in a contract made by a municipal agency is:
	A compensated, non-elected position with a municipal agency.
	A contract between a municipal agency and myself.
	A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.
	Other work because a municipal agency has a contract with my company or organization and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular.
BOX #2	NON-ELECTED SPECIAL MUNICIPAL EMPLOYEE
	I am a non-elected special municipal employee (compensated or uncompensated).
Select either STATEMENT #1 or STATEMENT #2.	STATEMENT #1: I had a financial interest in a contract made by a municipal agency, other than an employment contract, before I took a non-elected, compensated special municipal employee position. I will continue to have this financial interest in a municipal contract.
	My financial interest in a contract made by a municipal agency is:
	A contract between a municipal agency and myself, but not an employment contract.
Write an X by your financial interest.	A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.
	OR
	_x STATEMENT #2: I will have a new financial interest in a contract made by a municipal agency.
	My financial interest in a contract made by a municipal agency is:
	_x A compensated, non-elected position with a municipal agency.
	A contract between a municipal agency and myself.
	A financial benefit or obligation because of a contract that a municipal agency has with another person or with a company or organization.
	Other work because a municipal agency has a contract with my company or organization and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the municipal is contracting for my services in particular.
	FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
Name and address of municipal agency that made the contract	This is the "contracting agency." City of Somerville
Write an X to confirm this statement.	_x In my work as a special municipal employee for my Municipal Agency, I participate in or have official responsibility for activities of the contracting agency.

FILL IN	ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE MUNICIPAL AGENCY AND YOU.
THIS BOX OR	- Please explain what the contract is for.
THE NEXT BOX	To serve on the ADA (Americans with Disabilities Act) Transition Plan Task Force and
	work with City staff and other stakeholders to formulate recommendations to the ADA
	Transition Plan.
	ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE MUNICIPAL AGENCY AND ANOTHER PERSON OR ENTITY
	 Please identify the person or entity that has the contract with the municipal agency. What is your relationship to the person or entity? What is the contract for?
	N/A
30/1	
What is your financial interest	- Please explain the financial interest and include the dollar amount if you know it.
in the municipal contract?	Compensated member of the ADA Task Force, \$2,400.
oomase.	
Date when you	To be determined.
acquired the financial interest	
What is the financial interest of your immediate family?	- Please explain the financial interest and include the dollar amount if you know it. N/A
Date when your	N/A
immediate family acquired the	
financial interest	
Employee signature: •	Sell Con
Date:	

SEE NEXT PAGE FOR APPROVAL BY CITY COUNCIL, BOARD OF ALDERMEN, BOARD OF SELECTMEN. TOWN COUNCIL, OR DISTRICT PRUDENTIAL COMMITTEE

APPROVAL OF EXEMPTION BY THE CITY COUNCIL, BOARD OF ALDERMEN, BOARD OF SELECTMEN, TOWN COUNCIL OR DISTRICT PRUDENTIAL COMMITTEE

Name:	
Name of approving body:	City Council
Write an X by one selection.	Board of Aldermen
	Board of Selectmen
	Town Council
	District Prudential Committee
Title/ Position	
Agency Address:	
Office phone:	
	APPROVAL OF § 20(d) EXEMPTION
	We have received a disclosure under G.L. c. 268A, § 20(d) from a special municipal employee who seeks to have a financial interest in a contract made by a municipal agency of this city or town. We understand that the special municipal employee participates in, or has official responsibility for, activities of the municipal agency that made the contract. We approve this exemption under § 20(d) regarding the financial interest identified by the special municipal employee.
Signature:	On behalf of the Council, Board or Committee identified above, I sign this approval.
Date:	

Attach additional pages if necessary.

File your completed, signed, approved Disclosure with the city or town clerk.

Form revised February, 2012