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PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Event name OPENAIR Circus Summer Performance
Description End of Summer Workshop Performance -
Children perform Friday 7PM, Sat 2PM + 7PM, Sun 2PM
Location (attach a route if applicable) Munziato Field

Date(s) 8/2 Tent Arrives, 8/3 ~~Perf~~ 8/4, 8/5 performance, 8/6 Tent down
Start time (include setup) 8/2 10 AM End time (include breakdown) 8/6 Noon
Estimated maximum attendance at any one time 200
Attendee fees or suggested donations \$2 Donation
Will food be served? XY N If yes, describe Snack bar
Will alcohol be served? Y XN If yes, describe _____
Will a grill/open-flame device be used? Y XN If yes, describe _____
Will streets or sidewalks be blocked? Y XN If yes, describe _____

Organization name OPENAIR Circus
Mailing address (to mail the license) 187 Highland Ave Somerville, MA 02143
Contact person Lori Manz
Telephone 857 523 0147 Email manzi@everizon.net

Have you made arrangements for:

Auxiliary Police? YYes XNo If yes, describe _____
Police Detail? YYes XNo If yes, describe _____
Parking (for Attendees)? XYes NNo If yes, describe High School
Restrooms? XYes NNo If yes, describe Rent 4 restrooms from United S. Fe
Liability Insurance? XYes NNo If yes, describe Went to insurance company

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Lori C. Manz Date 6/24/2012
 Print name Lori Manz Phone _____ Email manzsickle@verizon.net
 Event name (taken from page 1) OPEN AIR CIRCUS

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>7/2/12</u></p> <p>Signed: _____</p> <p>Police Chief or Designee</p> <p>Added Conditions: _____</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p>Chief Fire Engineer or Designee</p> <p>Added Conditions: _____</p>
<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p>Traffic and Parking Director or Designee</p> <p>Added Conditions: _____</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p>DPW Commissioner or Designee</p> <p>Added Conditions: _____</p>

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p>Health Inspector or Designee</p> <p>Added Conditions: _____</p>

Application in process

Once signed, the Department should:

- ☐ Contact the applicant at the phone number/email address above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: _____
- ☐ Fax the application to the City Clerk at 617 625-4239.

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Applicant signature Lori Manz Date 6/24/2012
 Print name Lori Manz Phone _____ Email manzsie@verizon.net
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Approved _____ Denied _____ Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____ _____ _____	X Approved _____ Denied _____ Date <u>7/6/12</u> Signed: <u>[Signature]</u> Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
Approved _____ Denied _____ Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	Approved _____ Denied _____ Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

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Application in process

Approved _____ Denied _____ Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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Applicant signature Lori Manz Date 6/24/2010
 Print name Lori Manz Phone _____ Email manzsie@verizon.net
 Event name (taken from page 1) OPENAIR CIRCUS

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Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____ _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> Date <u>6/27/12</u> Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

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Applicant signature Lori Manz Date 6/24/2012
 Print name Lori Manz Phone _____ Email manzsick@verizon.net
 Event name (taken from page 1) OPENAIR Circus

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

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Approved _____ Denied _____ Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	Approved _____ Denied _____ Date <u>6-28-12</u> Signed: <u>[Signature]</u> DFW Commissioner or Designee Added Conditions: _____ _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

Approved _____ Denied _____ Date _____
 Signed: _____
 Health Inspector or Designee
 Added Conditions: _____

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X Approved _____ Denied _____ Date <u>6/28/12</u> Signed: <u>[Signature]</u> Health Inspector or Designee Added Conditions: _____ <u>Application</u> <u>Under Review.</u>
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City of Somerville, Massachusetts Recreation Commission

Open Air Circus
C/O Lori Manz
187 Highland Avenue
Somerville, Ma 02143
617-623-1720

Recreation Permit:
Entity: Open Air Circus 2012
Contacts: Lori Manz
Nunziato Field

Tuesday, June 26, 2012	4 PM - 8 PM
Tuesday, July 3, 2012	4 PM - 8 PM
Tuesday, July 10, 2012	4 PM - 8 PM
Tuesday, July 17, 2012	4 PM - 8 PM
Tuesday, July 24, 2012	4 PM - 8 PM
Tuesday, July 31, 2012	4 PM - 9 PM rehearsal
Wednesday, August 1, 2012	4 PM - 9 PM rehearsal
Thursday, August 2, 2012	10 AM Tent arrives 4 PM - PM dress rehearsal
Friday August 3, 2012	7 PM performance
Saturday August 4, 2012	2 PM and 7 PM performances
Sunday August 5, 2012	2 PM performance
Monday August 6, 2012	tent down by noon

Nathan Tufts Park

Thursday, June 28, 2012	4 PM - 8 PM
Thursday, July 5, 2012	4 PM - 8 PM
Thursday, July 12, 2012	4 PM - 8 PM
Thursday, July 19, 2012	4 PM - 8 PM
Thursday, July 26, 2012	4 PM - 8 PM

Superintendent of Recreation
19 Walnut Street
Somerville, Mass 02143
Jim Halloran
jhalloran@ci.somerville.ma.us
617-625-6600 x2980