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**PUBLIC EVENT PERMIT APPLICATION**  
**City of Somerville, Commonwealth of Massachusetts**

**Event name:** 5th Annual SomerStreets Series

**Description:** The 5th Annual SomerStreets Series. The City will close down various streets to cars and opening them to people

**Location** (attach a route if applicable): Carnaval" – Broadway (McGrath Hwy to Franklin St.), Seize the Summer-Highland Ave. (Walnut St. to Cedar Street), "Strike Up the Bands"-Holland St. (Davis Sq. to Teele Sq.), "Monster Mashed Up"-Somerville Ave. (Washington St. to Lowell St.)

**Date(s):** Carnaval:-June 1, 2014, "Seize the Summer"-July 27, 2014, "Strike Up the Bands"-September 7, 2014 and "Monster Mashed Up"- October 19, 2014

**Rain date(s):** N/A

**Start time**(include setup) 10 a.m. **End time** (include breakdown) 6 p.m.

**Estimated maximum attendance at any one time:** approximately 1000-5000 people

**Attendee fees or suggested donations:** Free to all participants

**Will food be served?** X Yes Y No If yes, describe: Vendors with ISD permits

**Will alcohol be served?** X Yes Y No If yes, describe: Restaurants with permits from the Somerville Liquor License Committee

**Will a grill/open-flame device be used?** Y Yes X No If yes, describe \_\_\_\_\_

**Will streets or sidewalks be blocked?** X Yes Y No If yes, describe: Various road closures to reflect the Somerville Police Incident Action Plans

**Organization name:** City of Somerville

**Mailing address** (to mail the license): Somerville Arts Council, 50 Evergreen Avenue, Somerville Ma

**Contact person:** Carlene Campbell-Hegarty, Director of Community Relations

**Telephone:** (617) 625-6600 ext. 2615 **Email:** ccampbell@somervillema.gov

**Have you made arrangements for:**

**Auxiliary Police?** X Yes Y No If yes, describe: In coordination w/ Somerville Police Dept.

**Police Detail?** X Yes Y No If yes, describe: In coordination w/ Somerville Police Dept.

**Parking** (for Attendees)? Y Yes X No If yes, describe \_\_\_\_\_

**Restrooms?** Y Yes X No If yes, describe \_\_\_\_\_

**Liability Insurance?** Y Yes X No If yes, describe \_\_\_\_\_

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays

or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

**Applicant signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print name:** Carlene Campbell-Hegarty **Phone:** (617) 625-6600 ext. 2615 **Email:** ccampbell@somervillema.gov

**Event name** (taken from page 1): 5th Annual SomerStreets Series

*Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.*

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>2-11-14</u> Signed: <u>Charles J. Hennessey</u> Police Chief or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

*Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.*

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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