

Massachusetts Municipal Association
 3 Center Plaza Suite 610
 Boston, MA 02108

Invoice

Date	Invoice #
6/30/2023	MMA 41428

Phone #	(617) 426-7272
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Bill To

City of Somerville
 attn: Donna Joy
 Personnel Office
 93 Highland Ave
 Somerville, MA 02143

P.O. No	Terms	Tax Exempt No	Attendee	
5.8.23	upon receipt			
Qty	Item	Description	Rate	Amount
	Employ List Ad...	Employment Listings on MMA Website for Position of HRIS Specialist May Web Ad	75.00	75.00
			Total	\$75.00

HRIS Specialist

City of Somerville

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The **city of Somerville** is in search of a **HRIS Specialist**. The **Human Resources Information System (HRIS) Specialist** is responsible for managing the evaluation, prioritization, planning, budgeting, execution of and training on new/existing HRIS systems initiatives for the city. After implementation, the employee will create training manuals, offer continuous employee training, troubleshoot user questions, and maintain the integrity and reliability of the organization's HRIS, ensuring applications meet the needs, requirements, and objectives of the Human Resources (HR) Department. Performs other related duties that may be assigned.

Hours: Full-Time

Salary: \$92,006.73 annualized, plus benefits

Please visit the city's website to apply.

Municipal Marketplace