



City of Somerville, Massachusetts

Finance Committee

Meeting Minutes Dispositions

Tuesday, May 21, 2024

6:00 PM

Virtual

This meeting was held via Zoom and was called to order by Chair Wilson at 6:01pm and adjourned at 7:10pm with a roll call vote of 5 in favor (Councilors Clingan, Burnley, Sait, Scott, Wilson), none opposed, and none absent.

Others present: Cindy Amara – City Solicitor, Hannah Carillo – Mayor's Office, Natasha Frazier – Assistant Clerk of Committees, Jill Lathan – Commissioner of DPW, Richard Raiche – Director of IAM, Michael Richards – Director of Finance and Administration at IAM, Catherine Lester Salchert – Assistant City Solicitor, Julie Spurr-Knight – Director of Finance and Administration at DPW, Wendy Tavico – Finance Manager at Parks and Recreation, Mohammed Uddin – Financial Analyst, Demetrios Vidalis – Director of Water and Sewer, Susan Yerkes – Parks and Recreation Director.

Roll Call

Present: City Councilor At Large Jake Wilson, Ward Two City Councilor Jefferson Thomas (J.T.) Scott, Ward Two City Councilor Naima Sait, City Councilor At Large Willie Burnley Jr. and Ward Four City Councilor Jesse Clingan

1. Approval of the Minutes of the Finance Committee Meeting of May 7, 2024. [24-0652](#)

Accepted

Aye: City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Personnel Requests

2. Requesting approval to use available funds in the City Clerk Salaries account in the amount of \$1,913.40 to fund a Legislative Services Manager position. [24-0654](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Appropriations

3. Requesting the appropriation of \$250,000 from the Unreserved Fund Balance [24-0655](#)

("Free Cash") to the Law Department Legal Services Account for anticipated outside legal counsel invoices.

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Bonding

4. Requesting authorization to borrow \$3,010,000 in a bond, and to appropriate the same amount for the recurring FY 2024 Building Improvements program. [24-0644](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Grant and Gift Acceptances

5. Requesting approval to accept and expend a \$50,000 grant with no new match required from Home Energy Efficiency Team, Inc. to the Office of Sustainability and Environment for a feasibility study to identify potential locations for geothermal networks. [24-0643](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

6. Requesting approval to accept and expend an up to \$60,000 grant with no new match required, from the Low Income Housing Water Assistance Program through the City of Cambridge to the Water and Sewer Department for income eligible ratepayers who are directly billed for their service(s) and who have an arrearage. [24-0669](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

7. Requesting approval to accept and expend a \$28,000 grant with no new match required, from Massachusetts Department of Environmental Protection to the Department of Public Works for the Recycle Dividend Program. [24-0666](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Transfers

8. Requesting approval of a transfer of \$80,000 from the Department of Public Works (DPW) Lights & Lines accounts to the DPW Grounds Professional and Technical account to cover year-end grounds maintenance expenses. [24-0668](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Prior Year Invoices

9. Requesting approval to pay prior year invoices totaling \$70 using available funds in the Department of Public Works Fleet Division R&M Vehicles account for vehicle inspection invoices. [24-0660](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

10. Requesting approval to pay prior year invoices totaling \$7,075 using available funds in the Department of Public Works Buildings Division Rental Buildings account for portable restroom rental services. [24-0661](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

11. Requesting approval to pay prior year invoices totaling \$32,695 using available funds in the Parks and Recreation Building Rental account for portable invoices. [24-0627](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Referenced Documents:

- Finance - 2024-05-21 HEET Grant Memo (with 24-0643)