

# Somerville Housing Authority

30 MEMORIAL ROAD  
SOMERVILLE, MASSACHUSETTS 02145

TELEPHONE (617) 625-1152  
TDD 628-8889



June 15, 2011

Mr. Gregory Jenkins, Executive Director  
City of Somerville Arts Council  
Somerville City Hall Annex  
50 Evergreen Avenue  
Somerville, MA 02145

Dear Greg,

On behalf of the Somerville Housing Authority Board of Directors, I am pleased to announce the 2011 Public Service Grant Awards. In another difficult year when so many resources have been reduced, we feel fortunate to be able to provide funding to your organization.

We have awarded the Somerville Arts Council \$3,000 to the Mystic Mural Project.

As part of compliance with Federal requirements, the Resident Services Committee has adopted the following requirements which must be fulfilled in order for your agency to receive the grant awards.

- **Attendance at the monthly Provider's meeting is mandatory. A representative from your agency must be present at each meeting.**
- **Quarterly reports must be submitted in writing to us. You must provide a "sign in sheet" of all participants including their names, addresses, monies spent, activities undertaken and hours of operation.**
- **Funding of your program is contingent upon submitting the Quarterly Report in the above format along with an invoice for that period. We will process funding ONLY after receiving the report and invoice.**
- **Due to uncertainty in our federal funding, this award is contingent upon SHA receiving funds.**

We look forward to working with you again in the coming year. If you have any questions or concerns regarding the new policies or the funding, please do not hesitate to contact me at 617-625-1152, extension 322. Congratulations!

Sincerely,

  
Beth Munroe-Howe  
Resident Services Supervisor

Translation services available upon request, by appointment only  
Services d'interpretation est disponible. <<Sur rendez-vous>>  
Servicio de traduccion esta disponible, con cita, unavez que lo solicite



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